



**SANTA ROSA
JUNIOR COLLEGE**

Auxiliary Enterprise Committee Minutes

Friday, February 28, 2024

Bertolini Student Center, 1st Floor, Room 4638,
Senate Chambers & on Zoom ID:

<https://santarosa->

[edu.zoom.us/j/84792688310?pwd=UEXej5QaCbWpM9miHhojZdFsKJn28o.1](https://santarosa-edu.zoom.us/j/84792688310?pwd=UEXej5QaCbWpM9miHhojZdFsKJn28o.1)

Meeting ID: 847 9268 8310

Passcode: 634894

3 – 4 pm

Note Taker: Hilleary Z.

Please Review/Bring: Agenda, [AEC Web Site](#), Presentation Documents if presenting

Committee Members

Lynn Erikson Rhode (F), Robert Ethington (A), Stephanie Jarrett (A), Emily Marian (S), Sarah Martin (C), Tiffany Nguyen (S), Sandy Sigala (C), Kathryn Viduya (S), Karen Walker (F), Hilleary Zarate (A)

S = Student, F = Faculty, C = Classified, A = Administration, P = Public, G = Guest

Present: Kathryn Viduya (S), Tiffany Nguyen (S), Lynn Erikson Rhode (F), Robert Ethington (A), Jordan Lankford for SJ (A), Sandy Sigala (C), Karen Walker (F), Hilleary Zarate (A)

Members from the Public Present:

Deb Ziccone (G), Paul Johnson (G), Trey Dunia (G), Andre Jimenez (G), Devri Jones (G)

Committee Function

Purpose of the committee is to advise the Office of Business Services on matters affecting the Bookstore, food services and vending.

Items	Lead Person	Notes
I. Check In	All	
II. Approval of Previous Minutes	All	Friday, January 24, 2025 – approved without objections
III. Canteen Vending	Trey	<ol style="list-style-type: none"> 1. Congrats on receiving vending contract! – Gratitude given by Trey and said the process made the company competitive. They are always looking for new ways to serve. Contract is not yet finalized. 2. Vending Machine Update – February commissions are \$2,147, with \$0 in spoils/outdated food. Healthy Snacks are still up 32% from last year. 3. Proposal – Reviewed proposal for 6 new locations, including 3 with smart store machines. Hilleary needs to confirm before installation.

IV. Follett Bookstores	Andre and Devri	<p>Bookstore Update</p> <ul style="list-style-type: none"> • Welcome Devri Jones as the Manager, Petaluma Bookstore! • Guayaki is merging with Anheuser-Busch, may have a few months of stalled supplies. (Paul from Pacific Dining will reach out with his Guayaki contact.) • Reviewed full presentation, including sales. The trend is more sales in digital compared to printed textbooks. Cengage no longer prints their textbooks. This affects Math and they are discussing their options. • Adoptions for summer are due 3/24 and adoptions for fall are due 4/21. <p>Karen – many Instructors read/prepare for fall during the summer. Could they submit their textbooks later than the deadline?</p> <p>Andre – yes, the Bookstore will work with Instructors. However, students choose classes based on which textbooks are offered when they register for classes in late April. Also, this helps with student buyback and reusing textbooks.</p> <ul style="list-style-type: none"> • Reviewed challenges with textbooks, thefts in the Bookstore, and Copy Center policy not to accept returns. • Grad Fair is 4/30 and 5/1 – students love this event. • Hiring for new manager of Santa Rosa Bookstore. • Uniforms are held at the border due to impending tariffs. There is an increase in price expected for summer/fall, so ordering now.
V. Pacific Dining Food Services	Paul	<p>Pacific Dining Update – no new updates since last meeting. Likes to take this opportunity to receive feedback.</p>
VI. Future Agenda Items	All	<ol style="list-style-type: none"> 1. Why did you join the committee? 2. What agenda items would you like to add to future meetings? <p>Andre would like feedback on Bookstore.</p> <p>Tiffany said perhaps a survey could be created and they can work with their professors to send to students.</p> <p>Robert said a student feedback session would be good.</p>
VII. Next Meeting	Hilleary	<p>Friday, March 28, 2025 (same location details above)</p>