Basic Skills Committee Minutes 2/3/2012

Present: Victor Cummings, Mary Kay Rudolph, Robert Chudnofskey, Kris Abrahamson, Ann Foster, Julie Muzzatti, Rebecca Fouquette, Geoff Navarro, Cheryl Dunn, Gary Allen, Molly Matheson, Johana Perdomo, Mark Goitom, Connie Gozzarino, Brad Davis, Marty Lee, and Brian Phipher

1. Minutes Review:
   Robert Chudnofskey made a motion to approve December 2, 2011 minutes with one change - change 3.d – Hahn to Khan. Gary Allen seconded motion. Minutes were unanimously approved.

2. Announcements:
   a) Feb 24th BSI symposium in Monterey
   b) Mar 9th – Bay Area Links event – Transformational Tools
   c) BSI Institute – Lake Arrowhead – June 3-7th. They supplement the cost. $1200 cost is $300 net. Workshops, presentations, discussions, centered on student completion and success
   d) CA Acceleration Project – formal CA accelerated program gathering information about how students proceed – last about six months, teams from each school go to other schools, what are glitches, what is work around. Professional groups applications are coming up

3. Funding Priorities and Student Success Task Force:
   a) Tighter accountability, more vigorous requests for value and success of BSC activities - may be block grants. Programs must be sustainable, effective, measurable and large scale.
   b) Board of Governors voted yes to accept in whole – 22 recommendations. There are 3-4 that will require legislative change, already being drafted. Vast majority can be made by Chancellors office.
   c) Look at what matriculation was supposed to do and what basic skills was supposed to do, and marry the two. Students come in the door, get assessed, get an education development plan, and give them classes to get out the door.
   d) Adjunct faculty do not have training in how to deal with basic skill students. A portion of our money could be used for adjunct training.
   e) Tutoring, welcome center, we can’t just say 33% or 50% is covering those students.
   f) We will have cohort tracking by end of semester. Timekeeper work will be done. Kris A. will pull this meeting together.
   g) Contextualize learning – learn Math and English in real world – if we make those changes, funding up front for that, changes in curriculum will be sustainable.
   h) Geoff: library class not available to a lot of students.
   i) Mark works with a lot of students in the community of kids just coming to America – these students should take the beginning classes before they can take UC transferable classes.
j) Combining library course with develop level eng would be good idea. Can we link so we can fill library class – library skills at beginning are critical.
k) English is already rewriting courses. Engl 302/100 is being merged into one writing class. No lab attached with Engl 306 – should it be attached?
l) This group should focus on:
   1. Required counseling orientation – student service piece.
   2. Instructional Support – tutoring and (which basic skills gets it, etc)
   3. What our courses are like – long or short path way, large or small lecture, student centered, project based, how do we offer instruction?
m) Proposal to only offer 2 levels below transfer for credit? Not part of the student success task force. Shortening pathways – longer pathway, less likely for success. We have several pathways – how do we prompt those departments to revise the pathways? CIO’s unanimously agree on this (22). How do we get students prepared for transfer? Is that their goal? Ed Plan. Clear pathway. Update skills for job.
n) Connie: broaden pre-requisites. Discussion needs to happen campus wide. Easy way: if you are taking a 300 class, you are not allowed to take 1-49 class. Can we make this decision locally?
o) Brian: Ed plans are important and may be required.
p) Do we have a position on compressed calendar? Everything changes if the comp calendar moves forward. BSC does not have a position. If adopted, changes a lot of things through district – what affect will it have on BSC decisions? BSC members should get department positions.
   1. Learning community – linked courses select basic skills courses ENGL 305, 302, CSKLS 371, 372 and Counseling course 270 Intro to College?
   2. BSI funded counseling hours assigned to a select BSI student cohort – select entry level classes and/or classes with built in lab hours to allow convenient access to students
   3. Add counseling outcomes to select BSI classes

4. Counseling:
   a) Connie: Only has 3 hrs per week in CSKLS. Very difficult to reach students. Contacted most CSKLS classes and talk for 100 minutes and explain policy changes (Eng and Math pathways) importance of understanding financial aid, BOG grant, strategies to go to tutorial center. Problem is not every teacher can give 100 minutes of class time – not consistent with teachers. Much more efficient for counselors to go to class and see 70 students than to try and have students come to counselors because of shortage of counselors.
   b) Marty: task is getting to know students – their life issues for counselors. Making off campus referrals, helping students with life problems, more rewarding for counselors and students – we need to foster this relationship.
   c) Lab classes with counselors provides the opportunity to get to know students and find out about issues and help them.
   d) Gary: there used to be 2 counselors in ESL – no longer – huge change.
   e) Students had to go through orientation before enrolling. Implanted last summer to high school students. YouTube style material will be done by end of semester –
another way for students to do this class. Has to happen this way – not enough counselors – 2600 new freshmen every year, 6000 new students every year. All BSI students will have to have orientation. Will be tough to cut courses and bring new BSI classes.

f) Robert: communicate throughout the district – topic for DCCIM – give chairs direct knowledge of what we are thinking. VC and KA think AAC would be better way to go and get Deans to buy into embedded counseling.

5. Goal Discussion & Activity:
   a) Goals need to be submitted to Chancellors office – goals written in 2007 - we have 5 meetings till summer – hand out committee goals on paper – we will tally up ideas and bring to next mtg. Poppy Copy available for refreshing memories. BSC committee members paired up to write potential 2012-2012 BSI goals.

6. Professional Development Options:
   a) Can be based on content review results. Kris will pursue.

Adjourned at 11:00
Next meeting 3/2/12