3/2/12 BSC Minutes

Present: Victor Cummings, Cheryl Dunn, Gary Allen, Julie Muzzatti, Ann Foster, Shirley Hino, Johana Perdomo, Mark Goitom, Kris Abrahamson, Molly Matheson, KC Greaney, Mary Kay Rudolph, Connie Gozzarino and Rebecca Fouquette and Geoff Navarro in Petaluma.

1. Minutes Review:
   Cheryl Dunn made a motion to approve minutes with one change in #2b Links and 3k pose as question “should it be attached?”, Gary Allen seconded.

2. Announcements:
   a) Mar 9th Transformational Toolbox event, carpool 9:00-3:00. Anyone want to join? Link was sent out.

   b) Cheryl spearheaded a draft resolution about concern of class cuts for BS for CSKLS and ESL. Discussion and forward to AS on 3/5/12. Cheryl proposed 3-4 people work up the resolution, create new language, make sure all numbers are correct, and take an email vote to pass. Kris suggested the schedule of classes be added so the AS can see what is being affected.

3. Basic Skills Committee Goals:
   a) Goals: intended to prepare for Oct report – written at last meeting and boiled down by Ann should be reviewed and compared to original document. At next meeting a more condensed version will be presented and discussed at that time.

   b) Counseling visits to classrooms – Connie has personally gone to 10 different sections of BS classes, 320 students, at instructors request, and is not invited to all classes. All Language Arts classes are hit, math harder. For many students this is their first class – have not gone through 9 hour orientation class – maybe online or in person orientation. These new students don’t know the class progression, don’t know they can retake the assessment, they don’t understand the language of college. The 3 repeat limitation will have a devastating effect – these students don’t understand a lot of what is being said. Financial aid, last day to drop, and time management are all topics that can be covered. Filomena has been to most of Gary’s classes. Other counselors are trying to get to many other classes. Mary Kay wants to know if we have a survey to show success rate of this counseling visit program. Kris suggested we could use BS money to fund counselors to do these visits. Shirley asked if you could do a you-tube video with a Q&A? A Doodle survey could be sent to all students in the class instead of having a counselor revisit. Ann and Victor will solidify all comments heard and bring back next month.

4. DataMart:
   A new cohort tracking tool was released that is very exciting for our program. The link is free and available on the Chancellor’s website.
KC reported the BS retention rates are good – very similar to regular classes. Includes grades, transfer velocity, retention/success rates, and BS cohort progress tracker. Excellent tracking tool to compare to SRJC other schools and statewide. You can start 4 levels below transfer level and compare how many students enrolled, and success and transfer rates.

There will be a state online webinar training next week.

5. **Summer Smart Start update:**
Victor met with Marti and Filomena – includes CSKLS math, eng 302 and 100. Rather than link 270 to these courses, counselors will visit each class 3 times at 1 hour each. Encourage students to enroll in 270 if they have not already. Will be promoted more heavily this year – outreach will take flyers to other locations and all high schools.

6. **Timekeeper:**
Julie looked at new version tested in Maggini Labs. Looks better, easier to use, student ID# will be used, does not go through Citrix. Goal still is that students will indicate which class they are getting tutoring in.

7. **Consultation Counseling at State:**
Mary Kay will find out the agenda and will tap committee for ideas.

8. **Basic Skills Allocation:**
Allocation is going down for 2012-2013 from $160,000 to $113,000. $405,000 a year when program started. BS may not exist as we know it for very much longer and we will try to spread existing funding out as far as possible.

9. **Projects:**
Counseling visits instead of welcome center, counselor video instead of in person. Which students get tutoring probably needs to be better managed.

Adjourned at 11:00
Next meeting April 6, 2012