4/5/13 BSC Minutes

Present: Victor Cummings, Lauren Servais, Brad Davis, Jim Cason, Gary Allen, Carlos Valencia, Julie Muzzatti, Anna Brown, Ann Foster, Connie Gozzarino, Li Collier, Kris Abrahamson and Inez Barragan

Absent: Marty Lee, Billy Oertel, Joel Gordon, Geoff Navarro, Brad Davis, Mary Kay Rudolph, KC Greaney, and Lauralyn Larsen,

Carolyn Cole-Schweizer has chosen to remove herself from committee.

1. **Announcements:**

Motion made to accept 3/1/13 minutes; it was seconded and approved.

Victor attended College Council, and the new Student Success Committee name and goals were passed.

Jim: 4 SRJC Culinary students participating in Battle of the Brews competition.

Ann: On May 10, Noon-3, SRJC will host a supplemental instruction workshop, which is partially funded by 3CSN. The event will take place on SR campus and will be video conferenced to Petaluma.

Ann: Ann and Lauren received an Innovations grant to create student success modules and jam sessions to help students improve reading, writing and success. A Reading Apprentice team is in the works; 3CSN will also help fund this work.

Victor is serving on class-size task force.

Ann announced that 3CSN will be funded for another 5 years.

2. **CTE and BSI:**

We need to pay more attention to Basic Skills in CTE courses. We have thriving CTE Programs, but many CTE students need help improving Math and English skills.

One issue is that CTE programs would like students to complete their certificates without having to add additional courses to that certificate.

One suggestion is to invite Dean Ganesan Srinivasan to the BSI Committee.

Multiple suggestions were discussed including Math for Culinary courses, College Skills Math course, CSKLS 371 or 372, mandatory orientation, general assessment and then a mandatory Math course, Counseling 270, quick 2-hour refresher courses in Math and English, and online refresher courses.

A work group may be set up to unify existing programs into an orientation/bridge program.

Inez Barragan, Director of EOPS, has two summer bridge programs to help students make the transition from high school to college.

3. **Supplemental instruction updates:**
Supplemental Instruction is emphasized statewide. On April 19th, Victor and Lauren will attend Basic Skills Coordinator Event at Canada College. Barbara Illowsky will discuss next year’s reporting requirements. She will also spotlight colleges that have already connected BSI and SI. Monterey Bay College and Chabot College are already doing this and will share.

College Skills: in credit courses already using SI with lab and tutorial center. They have common finals, homework and unit tests in Math and English. Students have to do 34 hours in the lab along with the class. Sometimes peers start their own study groups. Students have quizzes and tests (Gordon software).

Several options for funding labs with BS funds were discussed including in ESL and Math.

4. **Which BS courses will get counseling visits?**

BS funds will support a 40% counselor to handle Counseling visits in our BS courses, which amounts to 14 hours per week or 238 hours per semester. All 300-level CSKLS, ESL and ENG courses will have 2 one-hour visits each semester. These visits will need to be planned, so there is no overlap.

Section comment: This class will include two hours of counseling visits.

This counselor should have time to visit culinary classes, in addition to the 300-level courses.

5. **Reedley College:**

Counseling has 4-5 slides prepared weekly, which are sent to faculty who share with their students; it’s a way to publicize important dates. Roberto, Nancy, Audrey and Ann attended workshop.

6. **College Council makes the following requests:**

   a. took issue with reducing the number of students; they want us to keep 2 students on the committee.
   b. classified member: we should have 2 classified members, since they are critical in supporting student success
   c. 2nd Friday meeting conflicts with other meetings: Mgmt team meetings, strategic planning meetings. Instead, our meeting could start at 8:00 or 8:30-10:00. We could meet the 1st and 3rd Fridays for 2.0 hours each time. Full committee would meet on 1st Friday, sub groups would meet on 3rd Friday (the sub group could be flexible to set a time on their own).

7. **Plan for sub groups will be at next meeting**

PDA Day for fall: Victor will see if we can still submit a proposal. Kris suggested a presentation to faculty to educate them about how basic skills students learn differently. Victor will contact staff development to request PDA day offering.

Next meeting: KC can continue with her presentation.

Adjourned at 11:00
Next meeting is May 3rd, 2013