BSI Committee Meeting Minutes

May 2, 2014

Members present: Gary Allen, Inez Barragan, Anna Brown, James Cason, Li Collier, Victor Cummings, Ann Foster, Connie Gozzarino, KC Greaney, Julie Muzzatti, Geoff Navarro, Lauren Servais, and Carlos Valencia

1) Committee recognized Connie Gozzarino, who will retire at the end of this school year, for her tireless work on behalf of Basic Skills students.

2) Reports:
   A) Culinary: Department preparing for Day Under the Oaks. In addition to the Culinary Building, there will be a mobile brick oven near Burbank for pizza. Also, SRJC Culinary Cubs, a student club, is hosting Latin Flavors Wine Dinner on May 20. Guests will enjoy a fabulous dinner and wines from around the world.
   B) ESL: Working on ESL 100/Eng 100 Portfolio Assessment. Portfolio would be read during finals week. Planning to attend Laney College’s Summit on Acceleration in June. Also, looking at Miami-Dade model of ESL, in which students with strong primary literacy skills are tracked into different courses.
   C) CSKLS: All College Skills courses will be full-semester length, except one section each of 360 A&B, which will be offered in accelerated format. All labs will now be scheduled, rather than drop-in. Amy Flores has created Math JAMs, which will occur every Thursday in the months of June and July. Committee offered many suggestions on publicizing the JAMs, like assessment website, DUO, and tabling at Coddington Mall.
   D) Student Support an Equity Plans: Student Success Committee is developing Student Success and Equity Plans. Plans are due to Academic Senate at 1st September meeting, and then must go to Board. Plans are due to State in November and December.
   E) English: Participating in California Acceleration Project, which will provide three 2-day institutes and mentoring to help develop accelerated curriculum. Will offer 4 sections of accelerated English 307 in a year-long pilot. Developmental committee devised new English 1A Student Learning Outcomes that will be shared next year. Beginning fall semester, developmental meetings will be open to all English faculty to increase the sharing of best practices and assignments.

3) ESL 10: ESL version of Freshman Composition that will transfer to CSU as Composition and UC as elective credit. Over the summer, will work on a shared composition assessment. Committee questions include whether or not this course will fulfill current English 1A pre-requisites, and if students would be able to take ESL 10 and then English 1A (or if repeatability would prevent them from taking English 1A).

4) Embedded Counseling: Many visits have taken place this year. Currently, Naomi is scheduling the visits. Victor shared the possibility of a Counselor having 10% release time to schedule and conduct the embedded Counseling visits. Also, BSI meeting on May 9 will share multiple models of embedded Counseling from across the state. Suggested a follow-up Counseling activity for students to complete on their own, like a writing assignment.
5) **Scorecard:** ESL faculty met with Victor and KC to look over the ESL Scorecard, as the numbers are still low. Marin and Napa also have low Scorecard numbers, so there seems to be a “Northbay phenomenon.” Part of the issue is that ESL students must complete English 1A. ESL 10 will improve Scorecard numbers; schools with ESL 10 equivalents have higher Scorecard numbers.

6) **Early Connect:** Early Connect is live on the Faculty Portal, for instructors to pilot. Li demonstrated how to use the program; she also showed the committee the message a student would receive from an instructor. Li will review with programmers the language emailed to students. Li has also submitted a PDA proposal; faculty using Early Connect will share how they're utilizing it.

7) **BSI Budget:** $160,000 currently. Will be $116,000 in 2015-2016. Victor discussed using BSI budget to fund new initiatives; seed money could be used to get programs going. For instance, ESL will get curriculum development support to create common assessment tool. There was some discussion about BSI budget not continuing to fund some projects; for instance, currently $20,000 of BSI Budget goes to assessment. Perhaps the portion of the 20K that funds non-credit placement could be replaced by funds from non-credit ESL’s grant. Committee discussion brought up the issue of whether or not some of the currently funded projects should continue to be funded.

8) **Committee Self-Review:** BSI committee would like to take on an advocacy role, increase professional learning in BSI, and increase FT faculty in Basic Skills. The committee ran out of time and will continue this discussion via email.

Adjourned at 11am