9/6/13 BSC Minutes

Present: Victor Cummings, Lauren Servais, Jim Cason, Ann Foster, Mary Kay Rudolph, KC Greaney, Kris Abrahamson, Gary Allen, Lauralyn Larsen, Geoff Navarro, Li Collier, Anna Brown, Inez Barragan, and Connie Gozzarino

Absent: Marty Lee, Joel Gordon, Carlos Valencia, and Julie Muzzatti

1. **Announcements:**

Motion made to approve 5/3/13 minutes seconded and approved.

SRJC received a $375,000 Gateway to College Grant. 31 students are in the fall cohort. The goal for spring is a cohort of 50 students. Cohort is one semester; following initial semester in which students take English/Counseling Learning Community, students are mainstreamed.

Ann Foster announced 3CSN professional learning events in Northern California and throughout the state. An online Habits of Mind course focused on Question and Problem Posing will begin on Monday. The theme was selected because of SRJC’s Ask Me Initiative. Ann will apply for flex for all 3CSN events.

On August 30th Lauren facilitated an Acceleration Community of Practice meeting on the Petaluma Campus. Faculty from across Northern California were invited to build community and a supportive network focused on curricular re-design. Another cohort will meet at the end of September at Gavilan College, and then both groups will meet on February 7th at Chabot College with leaders from the California Assessment Project.

Mary Kay shared information about changes to funding. The big change is all money must be spent by end of the year, starting next year.

Li did a great presentation on Student Success and we should ask her to present to Basic Skills Committee.

Mary Kay, Li and Ricardo are going to Student Success Summit to work on integrating Student Affairs and Academic Affairs.

Embedded Counseling: Connie reported the counselor visits are well under way; it has been a challenge to get them organized. All CSKLS language arts are complete, as are accelerated 305X and 302X. Connie explains the courses students will take next in the pathway, financial aid, 3-repeat policy, scholarships, and BOG. In the second visit, Connie focuses on educational goals and transfer.

One concern is what will happen as these visits are repeated each semester. Some students will end up hearing the presentation multiple times. Perhaps the presentations can be videotaped.
Li reported a funding issue with the embedded counseling visits. We can’t get funding twice for these sessions—we’re using BSI funding and the actual course is funded.

The Ask Me Initiative is working on PowerPoint slides that can be shared with students; these slides would include just-in-time information.

2. Supplemental instruction: Since no tutors were available for afternoon ESL courses, ESL has implemented a Supplemental Instruction Pilot. Five ESL classes feed into one Supplemental Instruction meeting, 1:30-2:30pm in a computer lab. An instructional assistant meets with students.

3. Time Keeper program will hopefully be completed by end of October.

4. JAM Sessions: In coordination with Li’s Assessment office, and the Counseling Department, Ann and Lauren facilitated two pilot English placement JAM sessions over the summer; 30 students attended. Results were positive, and Ann and Lauren are approved to offer 10 more (3 Pet, 7 SR). Lauren and Ann will volunteer their time to train faculty.

Math JAM sessions were also discussed. Petaluma offered two-week Math refreshers, but had trouble recruiting students.

It was recommended that JAM sessions be offered right after Counseling 270 orientations at the beginning of each semester.

5. Renumbering 100-level Math, English, and ESL courses will directly affect our scorecard. A class cannot be coded Basic Skills and degree applicable. The issue is that our 100-level courses are degree-applicable, so they are not counted in our scorecard; students who enter at the 100-level cannot be considered a success in our scorecard. This discussion will come up at Academic Senate.

6. Lauren and Victor will deal with the annual reporting issues.

7. Because of the scope of the Student Success Act, a separate Student Success Committee is needed. Rather than reconfiguring the Basic Skills Committee to include a Student Success focus, a completely separately committee is needed. The Student Success Committee and Basic Skills Committee should meet together once a semester to discuss the overlap between committees.

One area of overlap is Strategic Enrollment. The Basic Skills Committee could address Strategic Enrollment as it relates to Basic Skills.

8. The Basic Skills Committee supports separate Student Success and Basic Skills committees and will continue its work. Some suggestions for the Basic Skills Committee include creating a Basic Skills Coordinator funded through the BS Initiative. Further, we could have a Student Success Coordinator that works with the BS Coordinator. The committee would like to meet twice a month for 1.5 hours each meeting. We will look at the BS Committee Charter.

9. Ricardo will provide a draft charter of the New Student Success Committee.

10. Li will do a short presentation at the next meeting on funding.

Adjourned at 11:00
Next meeting is October 4, 2013