2/1/13 BSC Minutes

Present: Lauren Servais, Victor Cummings, Connie Gozzarino, Carlos Valencia, Brad Davis, KC Greaney, Jim Cason, Mary Kay Rudolph, Julie Muzzatti, Gary Allen, Kris Abrahamson, Kirby Bunas for Anna Brown, and Li Collier

Absent: Ann Foster, Marty Lee, Carolyn Cole-Schweizer, Billy Oertel, Lauralyn Larsen, Joel Gordon, and Geoff Navarro

1. Announcements:

MK reported that changes are coming with funding; funding in arrears is no longer an option. From here on out we will have to spend what we get each year, but will first have to spend the money we’ve been holding on to. Next year we will spend 3 and 2 years back; the following year, we’ll spend 1 year back; and then catch up and be spending the current year of money.

MK met with Janet Parmer of PR to advertise “we’re back” for 13/14 school year. Our target is 19,046 students, plus another 300 if possible. When we grow schedule, we will concentrate on Math, English, targeted Basic Skills, and Sciences. In addition, departments will have to collaborate. For instance, competing courses will not be offered at the same time on both campuses.

It isn’t clear as to what the BSI targeted classes will be. We are looking to add 7% to our schedule, and all departments are trying to determine what should be added back.

Connie asked if we can concentrate on CSKLS 313 and English 305 and 302 when we target Basic Skills classes, so students can focus on the reading, writing and literacy skills needed to be successful. Connie said we used to offer 8-week courses and they were very successful. MK said there is a new push to offer “jump start” classes. Li suggested offering these short refresher courses in the summer to prepare students for the fall. We will offer our Smart Start Summer classes this summer.

Fall Counseling Visits: Connie’s visits to classrooms have been cut down. In the fall, Connie and Philomena visited 15 class visits reaching 450 students in ESL, GED, CSKLS 312 and 313, and English 305, 306, and 302.

Julie administered a pre-survey to students, which showed that students don’t take math early on and don’t see counselors very often. In the post survey, students were much more knowledgeable after Connie visited. Julie will write up an SLO project using the results of her survey. Gary wants this survey to be more systematized and to offer these surveys to all classes with scheduled Counseling visits.

BSI committee can decide if Counseling visits should be a funding priority with BSI funds.
Carlos suggested that PowerPoint slides be created to share with students. These slides could contain important information that Counseling visits would otherwise cover, since not all courses can be visited.

Li proposed the creation of the Student Success Committee. This committee would take on the responsibility of several committees already in existence, like the Basic Skills Committee. The new committee could be a think tank of faculty, counselors, classified staff and administration and would facilitate the ongoing collaboration between faculty and student services that is systematic and district wide. Student success task force is getting wide coverage where basic skills did not get that publicity; reformatting the Basic skills committee will allow this new group to take advantage of that publicity. Kris A. feels shifting the focus to student success would pull in more faculty.

Lauren suggested that she and Victor work on a draft proposal and then email it out for suggestions. Plan is to propose changes this spring in BSC and then take proposal to college counsel for implementation in fall 2013. KC wants to look at all committees and combine more than just these two which deal with student success, enrollment, and cohort tracking.

Student Success Committee may need two meetings a month. Lauren made a motion that Lauren and Victor draft a proposal with committee suggestions and have it ready to vote at next meeting. Kris seconded. Roster, meeting times, mission will be included.

Next meeting: restructure and goals.

Adjourned at 10:52
Next meeting is March 1, 2013