



BOARD FACILITIES COMMITTEE (BFC)

MEETING MINUTES

August 7, 2018 2:00-3:15pm ~ Doyle Library, Rm 4245 Santa Rosa Campus

Members

Maggie Fishman (Trustee alternate for Jordan Burns), Terry Lindley, Jeff Kunde (Trustee, Committee Chair), Dr. Frank Chong (Superintendent-President/Ex Officio), Robert Martinez (Student Trustee)

Staff supporting BFC

Leigh Sata (Senior Director, CP), Dan Exelby (Manager IT Infrastructure), Laura Rivera (Director of Purchasing), Hank Lankford (Manager, Building & Equipment Maintenance), Greg Wycoff, (Technical Services/Media Services), Kate Jolley (Interim VP Business Services, Finance & Administrative Services)

Additional Support

Kimberly Kalember (EA, Support Staff, FPO/Capital Projects)

Consulting Project and Construction Managers

Scott Connors (E.Fitzgerald – FacOps Projects), Serafin Fernandez (Harris CM – Burbank & Media Services), Heather Chierici (Elliott, Petaluma, Shone, PSTC), Sumita Mukherjee (Plover & Petaluma)

Absent

Jordan Burns (Trustee), David Liebman (Manager, Energy & Sustainability) Alicia Virtue (Senior Dean, Learning Resources & Educational Technology)

Guests:

Victor Tam (Dean, Science, Technology, Engineering & Mathematics), Austin Beach (Climate Corp Fellow), Allison Jenks (Climate Corps Fellow)

MINUTES

- The meeting minutes from July 3, 2018 were approved.

MEASURE H PROGRAM ITEMS

- DCC meeting that will highlight bond spending plan and project list
- Project Start Up – RFP for KAD Phase 2, practice field replacement, new pool and classroom utilization study
- Bond Spending Plan Update

PURCHASING UPDATE

- Solicitations in progress and August Board agenda items were presented.

IT & MEDIA UPDATE

- Petaluma Call Administration Building & Bussman Space Review

- Student Services Software RFP's
- Computer Ugrades and Maggini computer lab
- Network and infrastructure updates on Bussman Data Center, Petaluma STEM, Firewall enhancements and SR fiber ring planning
- System & Programming
- Network Security

INFRASTRUCTURE PROJECT UPDATE

- Highlights of the 20 in-progress infrastructure projects were shared. 19 projects have been completed this year and 3 this month.

SUSTAINABILITY PROJECT UPDATE

Climate Corp Fellow – Allison Jenks reported out on:

- LED Replacement, Photovoltaics, AESHEE/Stars Rating System, Strategic Energy Innovations, and EcoCub Department Certification.

- **CAPITAL PROJECTS UPDATE**

Project Managers updated the committee on the following projects:

- Public Safety Training Center Multi-Purpose Room
- 1818 Nordyke Avenue Demolition
- Santa Rosa Elliott Swing Space Project
- Santa Rosa Plover Hall Renovation
- Petaluma STEM Building
- Petaluma Recording Studio
- Santa Rosa Doyle Library
- Santa Rosa Lindley Science Building
- Santa Rosa Burbank Modernization

AUGUST BOARD ITEMS

- The August Board items from Facilities Planning & Operations (FPO), Purchasing, and Capital Projects were shared.