



**BOARD FACILITIES COMMITTEE (BFC)  
MEETING MINUTES**

July 3, 2018 2:00-3:20pm ~ Plover Hall, Room 526 Santa Rosa Campus

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**Members**

Dorothy Battenfeld (Trustee alternate for Jordan Burns), Maggie Fishman (Trustee alternate for Terry Lindley) Jeff Kunde (Trustee, Committee Chair), Dr. Frank Chong (Superintendent-President/Ex Officio)

**Staff supporting BFC**

Leigh Sata (Senior Director, CP), Dan Exelby (Manager IT Infrastructure), Alicia Virtue (Senior Dean, Learning Resources & Educational Technology)

**Additional Support**

Kimberly Kalember (EA, Support Staff, FPO/Capital Projects)

**Consulting Project and Construction Managers**

Scott Connors (E.Fitzgerald – FacOps Projects), Serafin Fernandez (Harris CM – Burbank & Media Services), David Liebman (Manager, Energy & Sustainability)

**Absent**

Jordan Burns (Trustee), Heather Chierici (Elliott, Petaluma, Shone, PSTC), Terry Lindley (Trustee), Laura Rivera (Director of Purchasing),

**Guests:**

Victor Tam (Dean, Science, Technology, Engineering & Mathematics)

**MINUTES**

- The meeting minutes from June 5, 2018 were approved.

**MEASURE H PROGRAM UPDATE**

- The President's Consultation Committee (PCC) received a copy of active Measure H projects. No changes were requested.
- The Citizens Bond Oversight Committee (CBOC) will meet on Monday, July 9<sup>th</sup>.
  - The meeting will include a tour of Burbank for interested committee members.
  - The annual review of Media Services and IT spending will be presented.

**BOND TECHNOLOGY and MEDIA SERVICES SPENDING UPDATE**

- The spending plan of both the Media Services and IT teams were reviewed, including:
  - Overview of new end-user appliances.
  - Upgraded server infrastructure.
  - Highlights of annual classroom and other learning space technology upgrades

**PURCHASING UPDATE**

- Active solicitations were presented.

## **INFRASTRUCTURE PROJECT UPDATE**

- Highlights of the 19 in-progress infrastructure projects were shared. 16 projects have been completed this year.

## **SUSTAINABILITY PROJECT UPDATE**

- LED replacement program is nearing completion.
- Santa Rosa PV Projects will generate an annual savings of \$334,000, representing 30% to 40% of the annual electricity use.
- Bailey Field Geothermal Project will be rebid for approval in August.

## **CAPITAL PROJECTS UPDATE**

- Project Managers updated the committee on the following projects:
  - Public Safety Training Center Multi-Purpose Room
  - Petaluma STEM Lab Project
  - Petaluma Student Services Project
  - Petaluma IT & Media Services Utilization Study
  - Petaluma Trades Program Grant
  - Santa Rosa Elliott Swing Space Project
  - Santa Rosa Plover Dream Center
  - Santa Rosa Garcia remodel
  - Santa Rosa Doyle Library
  - Santa Rosa Lindley Science Building
  - Santa Rosa Bailey Field Food Kiosk
  - Santa Rosa Burbank Modernization

## **JULY BOARD ITEMS**

- The July Board items from Facilities Planning & Operations (FPO), Purchasing and Capital Projects were reviewed.