



## **BOARD FACILITIES COMMITTEE (BFC)**

### **MEETING MINUTES**

June 5, 2018 2:00-3:00pm ~ Plover Hall, Room 526 Santa Rosa Campus

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#### **Members**

Jordan Burns (Trustee), Terry Lindley (Trustee), Jeff Kunde (Trustee, Committee Chair), Dr. Frank Chong (Superintendent-President/Ex Officio)

#### **Staff supporting BFC**

Leigh Sata (Senior Director, CP), Scott Conrad (Senior Director, Information Technology), Laura Rivera (Director of Purchasing), Alicia Virtue (Senior Dean, Learning Resources & Educational Technology)

#### **Additional Support**

Kimberly Kalember (EA, Support Staff, FPO)

#### **Consulting Project and Construction Managers**

Scott Connors (FPPS – FacOps Projects), Serafin Fernandez (Harris CM – Burbank & Media Services), Heather Chierici (Elliott, Petaluma, Shone, PSTC), David Liebman (Manager, Energy & Sustainability)

#### **Absent**

Doug Roberts (SVP Finance & Administrative Services)

#### **Guests:**

Maggie Fishman (Trustee) Karen Frindell-Teuscher (Faculty), Saeid Eidgahy, (Senior Dean, Liberal Arts & Sciences)

#### **MINUTES**

- Approval of the April 3<sup>rd</sup> & May 1<sup>st</sup> 2018 meeting minutes.

#### **BAILEY FIELD GRAPHIC DESIGN PLAN**

- The Geothermal Bailey Field Renovation design was shared and discussed.

#### **TECHNOLOGY BOND SPENDING/ACTIVITY UPDATE**

- The Technology budget for 2018/19 was approved.
- The annual IT Survey was completed.
- The SIS/ERP evaluation is complete.
- Removed and reinstalled media systems in 5 classrooms at PSTC, taking advantage of the flooring replacement project.
- The Informacast emergency notification system was successfully tested at the Petaluma campus.
- The commencement ceremony and the CTE commencement was livestreamed.
- May was a busy month, with 60 districtwide events supported by Media Services.

## **PURCHASING**

- The list of “in progress” and “awarded” solicitations were discussed.

## **FACILITIES OPERATIONS**

- Highlights of the 21 infrastructure projects were shared, and it was reported that 15 have been completed this year.

## **SUSTAINABILITY PROJECTS**

- Construction has started on the Santa Rosa solar photovoltaic project.
- Conversion to LED lights in Race, Baker, and Bussman continue.
- A site walk was held for contractors, interested in bidding the Bailey Field geothermal project.

## **CAPITAL PROJECTS**

- The Doyle Library digital media suites are making good progress.
- State funding proposals for Tauzer & the Public Safety Training Center are complete.
- The Burbank Theatre project is making good progress.

## **JUNE BOARD ITEMS**

- The June Board items from Facilities Planning & Operations (FPO), Purchasing and Capital Projects were reviewed.