



BOARD FACILITIES COMMITTEE (BFC)

MEETING MINUTES

March 6, 2018 2:00-3:00pm ~ Plover Hall, Room 526 Santa Rosa Campus

Members

Jordan Burns, Terry Lindley, Maggie Fishman (Sub for Kunde), Dr. Frank Chong (Superintendent-President/Ex Officio), Robert Martinez (Student Trustee, Guest)

Staff supporting BFC

Leigh Sata (Senior Director, CP), Scott Conrad (Senior Director IT), Laura Rivera (Director of Purchasing)

Additional Support

Susan Brouwer (AAllI, Support Staff CP), Kimberly Kalember (EA, Support Staff, FPO)

Consulting Project and Construction Managers

Serafin Fernandez – Harris CM (Burbank), Heather Chierici (Elliott, Petaluma, Shone, PSTC)
David Liebman (Energy & Sustainability)

Absent

Scott Connors (FPPS – FacOps Projects), Jeff Kunde (Committee Chair), Doug Roberts (SVP Finance & Administrative Services), Alicia Virtue (Senior Dean, Library Services & Media Services),

Guests:

None

The February 6, 2018 meeting minutes were approved with 2 corrections.

ITG & MEDIA

- ERP Software Vendor Demonstrations.
- ACCCA Presentation on IT role in Guided Pathways and Transformational Change.
- Construction and Swing Space Planning.
- Burbank Construction and the relocation of utilities currently in the Burbank Hall construction footprint.
- Two Semester SIS registration.
- Media classroom upgrades for Shuhaw, Forsyth, Garcia 885, Emeritus, Baker, Race and Maggini.

PURCHASING

- Purchasing shared current bids for approval and bids in progress.

FACILITIES PLANNING & OPERATIONS

- The status of district-wide projects, 22 in progress, 8 completed year to date, was shared and discussed.

MEASURE H UPDATES

- Projects at Public Safety Training Center.
- Project Manager and Energy & Sustainability Manager hiring process.
- Elliott Swing Space and Petaluma Heating Hot Water Piping Projects.
- Shone Farm, Santa Rosa, Petaluma PV and Sub-Metering Update.
- \$4.95 million dollar Micro-Grid grant awarded to SRJC.
- Burbank Theatre Demolition and Hazmat.

FEBRUARY BOARD ITEMS

- The February Board items from Facilities Planning & Operations (FPO), Purchasing, and Capital Projects were reviewed.