



## **BOARD FACILITIES COMMITTEE (BFC)**

### **MEETING MINUTES**

May 1, 2018 2:00-3:00pm ~ Plover Hall, Room 526 Santa Rosa Campus

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#### **Members**

Jordan Burns, Maggie Fishman (Board Member for Jeff Kunde), Maggie Fishman (Board Member for Terry Lindley)

#### **Staff supporting BFC**

Leigh Sata (Senior Director, CP), Scott Conrad (Senior Director, Information Technology)

#### **Additional Support**

Kimberly Kalember (EA, Support Staff, FPO)

#### **Consulting Project and Construction Managers**

Scott Connors (FPPS – FacOps Projects), Serafin Fernandez (Harris CM – Burbank & Media Services), Heather Chierici (Elliott, Petaluma, Shone, PSTC), David Liebman (Manager, Energy & Sustainability),

#### **Absent**

Terry Lindley (Trustee), Jeff Kunde (Trustee, Committee Chair), Dr. Frank Chong (Superintendent-President/Ex Officio), Laura Rivera (Director of Purchasing), Susan Brouwer (AAIII, Support Staff CP), Doug Roberts (SVP Finance & Administrative Services), Alicia Virtue (Senior Dean, Learning Resources & Educational Technology)

#### **Guests:**

Robert Martinez (Student Trustee)

#### **MINUTES**

- Approval of the April 3, 2018 meeting minutes was **tabled** for the next meeting.

#### **PARTNERSHIP WITH SONOMA COUNTY EDB**

- Nancy Miller presented the committee with a grant opportunity with the Sonoma County Economic Development Board (EDB). The college would serve as the lead agency in creating a construction training center at one of the teaching sites. The grant is valued between \$6M and \$12M, with a match required of \$2M.
- The BFC asked questions and expressed interest and support in working with the EDB. Nancy will proceed with writing the grant.

#### **TECHNOLOGY BOND SPENDING/ACTIVITY UPDATE**

- The Technology budget for 2018/19 was finalized.
- Network Security manager interviews were completed.
- Technology upgrades were completed in the College Skills Math Classroom, Emeritus, Mahoney Library, and Plover.
- All classrooms now have speaker phones.

- A 75" flat panel monitor was installed in the EH&S training room.
- Two van loads of antiquated AV equipment was transported to the warehouse, and over 7,000 VHS tapes were recycled.
- The department supported over 70 videoconferences, 85 events and 130 service requests.

#### **PURCHASING**

- The list of "in progress" and "awarded" solicitations were shared and discussed.

#### **FACILITIES OPERATIONS**

- District-wide infrastructure projects include 20 in progress and 12 completed year to date.

#### **CAPITAL & SUSTAINABILITY PROJECTS**

- Heather Chierici and Sumita Mukherjee are hired as new project managers, and David Liebman has been hired as the new Energy and Sustainability Manager.
- Petaluma STEM and student services – Design sign off achieved.
- Petaluma Vet Tech Classroom Conversion – Construction kick off.
- Elliott Avenue Swing Space Project – Design sign off achieved.
- PV and LED Updates
- Sustainable Demonstration Gardens – City of Santa Rosa grant is moving forward
- SRJC Micro Grid Grant – new dates were issued by the CEC
- Burbank Theatre Update – project is on track for completion in May 2019.

#### **MAY BOARD ITEMS**

- The May Board items from Facilities Planning & Operations (FPO) and Capital Projects were reviewed.

*The next BFC meeting will be held on Tuesday, **June 5, 2018** 2:00-4:00 pm in Plover 526. BFC Agendas & Minutes from 1998-Present can be found on SharePoint: <https://bussharepoint.santarosa.edu/committees/board-facilities/SitePages/Committee%20Home%20Page.aspx>*