



## **BOARD FACILITIES COMMITTEE (BFC)**

### **MEETING MINUTES**

September 4, 2018 2:00-2:50pm ~ Rotary for Student Leadership Bertolini Rm 4643

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#### **Members**

Maggie Fishman (Trustee alternate for Jordan Burns), Terry Lindley, Jeff Kunde (Trustee, Committee Chair), Dr. Frank Chong (Superintendent-President/Ex Officio), Robert Martinez (Student Trustee)

#### **Staff supporting BFC**

Leigh Sata (Senior Director, CP), Kate Jolley (Interim VP Business Services, Finance & Administrative Services), Kimberly Kalember (EA, Capital Projects)

#### **Consulting Project and Construction Managers**

Scott Connors (E.Fitzgerald-FacOps Projects), Serafin Fernandez (Harris CM-Burbank & Media Services), Heather Chierici (Elliott, Petaluma, Shone, PSTC), Sumita Mukherjee (Plover & Petaluma), David Liebman (Manager, Energy & Sustainability)

#### **Absent**

Jordan Burns (Trustee), Laura Rivera (Director of Purchasing)

#### **Guests:**

Victor Tam (Dean, Science, Technology, Engineering & Mathematics), Karen Frindell Teuscher (Faculty, Chemistry & Physics)

#### **MINUTES**

- The meeting minutes from August 7, 2018 were approved.

#### **MEASURE H PROGRAM ITEMS**

- DCC meeting - Bond spending plan list
- Classroom Utilization Study - October BFC
- Fall semester start up:
  - Parking challenges at Emeritus are resolved
  - Baker lab is complete
  - Lot 7 is available for student parking

#### **PURCHASING UPDATE**

- Solicitations in progress and September Board agenda items were presented.

#### **IT & MEDIA UPDATE**

- Petaluma Call Administration Building and Bussman Space Review
- Student Services Software RFP's
- Computer Upgrades, Elliott Swing Space and Doyle Media Suites
- Network and infrastructure updates on Bussman Data Center, Dell VMWare Virtual Desktop hardware and software, and Santa Rosa fiber ring

- System & Programming and Network Security
- Media Services Installations & Deployments, Productions and Event Support, and Procurement and Purchasing

#### **INFRASTRUCTURE PROJECT UPDATE**

- Highlights of the 18 in-progress infrastructure projects were shared. 24 projects have been completed this year, and 4 have been completed this month.

#### **SUSTAINABILITY PROJECT UPDATE**

- Santa Rosa Solar
- Geothermal/Bailey Field Renovation
- LED Lighting and Shone Farm Recycled Water Data

#### **CAPITAL PROJECTS UPDATE**

Project Managers updated the committee on the following projects:

- Public Safety Training Center Multi-Purpose Room
- 1818 Nordyke Avenue Demolition
- Santa Rosa Elliott Avenue Swing Space Project
- Petaluma Science Project
- Santa Rosa Maggini Classrooms
- Santa Rosa Lindley Science Building
- Santa Rosa Burbank Modernization

#### **SEPTEMBER BOARD ITEMS**

- The September Board items from Facilities Planning & Operations (FPO), Purchasing, and Capital Projects were shared.