



Tuesday, May 31, 2022

Sonoma County Junior College District Board of Trustees Finance Committee

3:30 p.m.
via Zoom link

OPEN SESSION

Members of the public may participate via Zoom videoconferencing using this link:

Join Zoom Meeting

<https://santarosa-edu.zoom.us/j/98072305117?pwd=THg4ejljemRNQVNOazZ1a0tMcFh6dz09>

Meeting ID: 980 7230 5117

Passcode: 338445

One tap mobile

+16699006833,,98072305117# US (San Jose)

+19292056099,,98072305117# US (New York)

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Meeting ID: 980 7230 5117

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Members of the public wishing to comment on an agenda item or another topic within the jurisdiction of the Board Finance Committee may submit questions by 4:00 p.m. on May 30, 2022, via email to ssclair@santarosa.edu

Committee Members:

Dorothy Battenfeld, Chair

Mariana Martinez

Michael Valdovinos

Maggie Fishman, Alternate

Frank Chong, Superintendent/President

A. Open Session

Subject	1. Call Meeting to Order
Meeting	May 31, 2022 - Sonoma County Junior College District Board of Trustees Finance Committee
Category	A. Open Session
Access	Public
Type	Procedural
Subject	2. Approval of Minutes
Meeting	May 31, 2022 - Sonoma County Junior College District Board of Trustees Finance Committee
Category	A. Open Session
Access	Public

Type Action

Recommended Action Recommend approval of minutes for the December 9, 2021 meeting.

Sonoma County Junior College District
Board Finance Committee Meeting Minutes
December 9, 2021
1:00 p.m.
Via Zoom

Present: Dorothy Battenfeld, Caroline Banuelos, Mariana Martinez, Frank Chong

Guests: Maggie Fishman, Kate Jolley, Whitney Schultz, J Mullineaux, Steve Page, and Aspen Cloud Hall and Peggy Vande Vooren from Gilbert Associates.

The Board Finance Committee met on Thursday, December 9, 2021. The agenda included approval of the minutes of the September 10, 2021 meeting, and review of the 2021/22 District, Foundation and Bond audit reports for recommendation to the Board of Trustees.

The committee approved the meeting minutes from the September 10, 2021 meeting, with a correction to indicate those in attendance who are guests.

The remainder of the agenda consisted of reviewing the 2020/21 audit reports for the District, the SRJC Foundation, the Measure H General Obligation Bond performance and financial audits, and the District required communications. Senior Manager, Aspen Cloud Hall, and Shareholder Peggy Vande Vooren of Gilbert Associates, the firm contracted to conduct the external audit of the finances and fiscal reporting of the District, went through the audit documents, highlighting the various changes and other noteworthy items and answering questions that arose.

There were no audit findings and all of the audits received an unmodified opinion, which is the best possible opinion. The committee thanked Whitney Schultz, Finance Director, for all her hard work on the audit, especially while in a remote environment.

The audit reports will be presented to the Board of Trustees at their December 14, 2021 for approval.

Subject 3. Public Comment

Meeting May 31, 2022 - Sonoma County Junior College District Board of Trustees Finance Committee

Category A. Open Session

Access Public

Type Procedural, Information

An opportunity for members of the public to address the committee.

(Per Board Policy three minutes may be allotted to each speaker and a maximum of 20 minutes per subject. Persons attending the meeting shall be allowed to address the committee on agenda items as those matters are discussed by the committee or during this Public Comments agenda item, but not both. Comments on an agenda item will be received after staff presentations and prior to committee deliberations. Items not on the agenda may be addressed only under this Public Comments agenda item.)

B. Action

Subject 1. Continuation of Meetings of the Board Finance Committee Via Teleconference in Accordance with AB361

Meeting May 31, 2022 - Sonoma County Junior College District Board of Trustees Finance Committee

Category B. Action

Access Public

Type	Action
Recommended Action	A recommendation that the Board Finance Committee reconsider the circumstances of the currently declared state of emergency and determine because of the possible spread of the COVID-19 virus, that virtual meetings be continued.

Background

New state law adopted by the Legislature and signed by Governor Newsom (AB 361) allows local agencies to continue to meet by teleconference so long as a declared state of emergency exists and that, as a result of that emergency, it is determined that meeting in person would present imminent risks to the health or safety of attendees. In addition, on September 24, 2021, Sonoma County Public Health Officer issued social distancing recommendations for public meetings, available at <https://socoemergency.org/recommendation-of-the-health-officer-public-meetings/>.

To address this, the Board Finance Committee, by a majority vote, can take action to meet via teleconference to avoid meeting in person and therefore reduce imminent risks to the health and safety of members of the public. The law requires that this action must be reconsidered every 30 days.

The Board Finance Committee is requested to consider if the current declared state of emergency still creates an imminent risk to the health and safety of attendees, and if so, declare that it intends to meet via teleconference for the Board Finance Committee meeting, and continue to do so every 30 days until such time as local health authorities recommend eliminating social distancing recommendations and mask requirements in indoor settings, it is deemed safe to return to in person meetings, or there is no longer a declared state of emergency. This will allow the Board Finance Committee to continue to conduct its meetings via Zoom and teleconferencing without violating the public participation requirements of the Brown Act. These actions are solely for the purpose of determining continuation of Board Finance Committee meetings via teleconference, and not for the purpose of lifting the declared state of emergency related to remote instruction and services.

C. Information

Subject	1. 2022-23 Tentative Budget for Sonoma County Junior College District
Meeting	May 31, 2022 - Sonoma County Junior College District Board of Trustees Finance Committee
Category	C. Information
Access	Public
Type	Information

Kate Jolley, Vice President, Finance and Administrative Services, will review the 2022-23 Tentative Budget for the District.

File Attachments

2022-23 Tentative Budget.pdf (162 KB)

D. Closed Session**E. Adjourn**