3:00 P.M.  

A. APPROVAL OF CLOSED SESSION AGENDA

B. PUBLIC COMMENTS ON CLOSED SESSION AGENDA

C. RECESS TO CLOSED SESSION TO CONSIDER AND/OR TAKE ACTION UPON ANY OF THE FOLLOWING ITEMS (Indicated by [ x ])

1. With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.8

[ ] CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Property:
Names of Negotiating Parties:
Under Negotiation: ( ) Price ( ) Terms of Payment ( ) Both

2. With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9

[ x ] CONFERENCE WITH LEGAL COUNSEL — EXISTING LITIGATION

Name of Case: Roebbelen Contracting v. Sonoma County Junior College District
Claimant’s Name:
Names of parties
Case Name Unspecified (check one): Disclosure would jeopardize:
( ) Service of Process Or ( ) Existing Settlement Negotiations
CONFERENCE WITH LEGAL COUNSEL — ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to subdivision (b) (3) (C) of Section 54956.9
Specify Number of Cases:

Initiation of litigation pursuant to subdivision © of Section 54956.9(b)
Specify number of potential cases:

3. With respect to every item of business to be discussed in Closed Session pursuant to Section 54956.9

LIABILITY CLAIMS

Name of Claimant (unless unspecified pursuant to Section 54961)

4. With respect to every item of business to be discussed in Closed Session pursuant to Section 54957

THREAT TO PUBLIC SERVICES OR FACILITIES

Name/Title/of Law Enforcement Officer consulted with:

EMPLOYMENT OF LEGAL COUNSEL

PUBLIC EMPLOYEE APPOINTMENT
See Agenda Item #8, A-F
Action, if any, will be taken in Open Session

PUBLIC EMPLOYMENT
See Agenda Item #8, A-F
Action, if any will be taken in Open Session

PUBLIC EMPLOYEE PERFORMANCE EVALUATION

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
(No additional information required)

5. With respect to every item of business to be discussed in Closed Session pursuant to Section 54957.6

Name of Agency Negotiator: Furukawa, District
Name of Organization Representing Employee: SEIU, Local 1021

Name of Agency Negotiator: Abrahamson, District
Name of Organization Representing Employee: AFA

4:00 P.M. RECONVENE INTO OPEN SESSION
1. **ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION**

   The Board of Trustees President will announce any reportable action taken in Closed Session.

2. **APPROVAL OF MINUTES**

   A recommendation that the Board of Trustees approve the minutes of the September 9, 2008 regular meeting.

3. **PRESENTATION OF “EMPLOYEE OF THE MONTH” - LORETTA ALTON, ADMINISTRATIVE ASSISTANT III, ENGLISH DEPARTMENT**

   Presenter will be Naneene Van Gelder and Craig Foster, Chair, English Department

4. **PUBLIC HEARING**

   An opportunity for the public to comment on the AFA.’s initial contract proposals for reopeners for 2009-10 with the District.

5. **PUBLIC COMMENTS**

   An opportunity for members of the public to address the Board.

   (Per Board Policy three minutes may be allotted to each speaker and a maximum of 20 minutes per subject. Persons attending the meeting shall be allowed to address the Board on agendized matters as those matters are discussed by the Board or during this Public Comments agenda item, but not both. Comments on an agenda item will be received after staff presentations and prior to Board deliberations. Items not on the agenda may be addressed only under this Public Comments agenda item.)

6. **MONTHLY UPDATE**

   Oral reports from members of the Board of Trustees

   A. Board Facilities Committee (Trustee Burdo)
   B. Foundation (Trustee Pellegrini)
   C. Legislative Information (R. Agrella)
   D. Board Member Comments

7. **CONSENT AGENDA**

   A. **RECOMMENDATIONS FROM COLLEGE COUNCIL FOR THE REVIEW AND REVISION OF CATEGORY 1 & 2 DISTRICT POLICY AND PROCEDURES**

   A recommendation that the Board of Trustees approve the Category 1 and Category 2 policies and procedures as reviewed and recommended by College Council.

   B. **RATIFICATION OF CONTRACTS**
A recommendation that the Board of Trustees ratify contracts for the period August 20, 2008– September 23, 2008.

C. **RESOLUTION #23-08 -TRANSFER OF FUNDS**

A recommendation that the Board of Trustees approve Resolution # 23-08 increasing the Hope Grant Extension restricted revenue and expenditures in the amount of $4,286.53.

D. **OCCUPATIONAL ADVISORY COMMITTEE MEMBERSHIPS FOR 2008-2009**

A recommendation that the Board of Trustees approve the Occupational Advisory Committee memberships for 2008-2009.

E. **INSTRUCTOR LOAD REPORTS FOR SPRING, SUMMER AND FALL 2008**

A recommendation that the Board of Trustees approve the final Spring 2008 Instructor Load Report and changes to the Summer and Fall 2008 Instructor Load Reports since the September Board meeting.

F. **INSTRUCTIONALLY RELATED FEES FOR SPRING AND SUMMER 2009**

A recommendation that the Board of Trustees approve new and revised course fees effective with the Spring 2009 semester and the Summer 2009 session.

G. **CURRICULUM REVIEW COMMITTEE RECOMMENDATIONS**

A recommendation that the Board of Trustees approve the recommendations of the Curriculum Review Committee from its meeting of September, 2008.

H. **COMMUNITY EDUCATION INTERNATIONAL TRAVEL PROGRAM, FALL 2009**

A recommendation that the Board of Trustees approve the Community Education International Travel Program trips to Greece and Italy and a domestic tour of the east coast of the United States during Fall 2009, contingent upon adequate enrollment to cover expenses.

I. **OUT-OF-COUNTRY TRAVEL TO NORWAY AND SWEDEN**

A recommendation that the Board of Trustees approve the out-of-country travel to Lillehammer and Oslo, Norway, and Boras and Gothenburg, Sweden, for Peg Saragina from November 3 to 14, 2008 at no cost to the District.

J. **OUT-OF DISTRICT CLASSES IN PUBLIC SAFETY**

A recommendation that the Board of Trustees approve the public safety courses offered outside the District by the Public Safety Training Center as provided for in Title 5, §55231.

K. **GRANTS**

iv
A recommendation that the Board of Trustees approve the following
grant application and authorize expenditure of funds upon their award
and receipt:

Child Development Training Consortium Renewal, submitted by Joel
Gordon, in the amount of $15,000.00, from Yosemite Community
College District with no District match required.

Nursing Program Grant, submitted by Sharon Johnson, in the amount of
$20,000.00, from the Hillblom Foundation, with no District match
required.

L. PETALUMA PHASE II CONSTRUCTION PROJECT, MULTI-PRIME
DIVISION #03: ELECTRICAL, CHANGE ORDER #26

A recommendation that the Board of Trustees approve Change Order
#26, in the amount of $4,913.00 for the Petaluma Phase II Construction
Project, Multi-Prime Division #03: Electrical, for a revised contract price
of $8,609,580.00.

M. PETALUMA PHASE II CONSTRUCTION PROJECT, MULTI-PRIME
DIVISION #05: BUILDING CONSTRUCTION, CHANGE ORDER #22

A recommendation that the Board of Trustees approve Change Order
#22, in the amount of $5,263.00, for the Petaluma Phase II Construction
Project, Multi-Prime Division #05: Building Construction, for a revised
contract price of $27,751,927.00.

N. PETALUMA PHASE II CONSTRUCTION PROJECT, MULTI-PRIME
DIVISION #07, SIGNAGE, CHANGE ORDER# 12

A recommendation that the Board of Trustees approve Change Order
#12, in the credit amount of $18,050.00, for the Petaluma Phase II Construction
Project, Multi-Prime Division #07, Signage, for a revised
contract price of $255,719.00.

O. PETALUMA PHASE II/R CONSTRUCTION PROJECT, MULTI-PRIME
DIVISION #08, GENERAL BUILDING RECONSTRUCTION, CHANGE
ORDER# 7

A recommendation that the Board of Trustees approve Change Order
#7, in the amount of $25,538.00, for the Petaluma Phase II/R Construction Project, Multi-Prime Division #08, General Building Reconstruction, for a revised contract price of $4,308,438.00.

P. PETALUMA PHASE II/R CONSTRUCTION PROJECT, MULTI-PRIME
DIVISION #08, GENERAL BUILDING RECONSTRUCTION, CONSENT
FOR SUBSTITUTION OF A SUB-CONTRACTOR:

A recommendation that the Board of Trustees approve the substitution
of a sub-contractor per California Public contract code Section 4107, and
that Reno’s Floor Covering be approved as the replacement sub-
contractor for the Flooring Sub-Contract for the Petaluma Phase II/R,
Construction Project, Multi-Prime Division #8: General Building Reconstruction.
Q. PETALUMA PHASE II/R CONSTRUCTION/RECONSTRUCTION PROJECT, COST ANALYSIS

A recommendation that the Board of Trustees review and approve the October, 2008 Cost Analysis for the Petaluma Phase II/R Construction/Reconstruction Project.

R. PETALUMA PHASE II CONSTRUCTION PROJECT, MAHONEY LIBRARY MEDIA SYSTEMS EQUIPMENT, CHANGE ORDER #1

It is recommended that the Board of Trustees approve Change Order #1, in the amount of $3,039.46, for the Petaluma Phase II Construction Project, Mahoney Library Media Systems Equipment for a revised contract price of $591,342.46.

S. LAWRENCE A. BERTOLINI STUDENT SERVICES CENTER CONSTRUCTION PROJECT, INCREMENT II, MULTI-PRIME DIVISION #2B, BUILDING CONSTRUCTION & SITE WORK, CHANGE ORDER #9

A recommendation that the Board of Trustees approve change order #9, in the amount of $118,277.00, for the Lawrence A. Bertolini Student Services Center, Construction Project, Increment II, Multi-Prime Division #2B, Building Construction & Site Work, for a revised contract price of $29,192,990.00.

T. LAWRENCE A. BERTOLINI STUDENT SERVICES CENTER CONSTRUCTION PROJECT, INCREMENTS I AND II: COST ANALYSIS

A recommendation that the Board of Trustees review and approve the October 2008 Cost Analysis for the Lawrence A. Bertolini Student Services Center Construction Project, Increments I and II.

U. WILLIAM B. RACE HEALTH SCIENCE BUILDING RECONSTRUCTION PROJECT, CHANGE ORDER #3

A recommendation that the Board of Trustees approve Change Order #3, in the amount of $53,040.64, for the William B. Race Health Science Building Reconstruction Project, for a revised contract price of $3,430,014.69.

V. ANALY HALL KILN (INSTALLATION) PROJECT, CHANGE ORDER #1

A recommendation that the Board of Trustees approve Change Order #1, in the amount of $2,039.00, for the Analy Hall Kiln (Installation) Project, for a revised contract price of $46,843.00.

W. ANALY HALL KILN (INSTALLATION) PROJECT, NOTICE OF COMPLETION

A recommendation that the Board of Trustees accept the Notice of Completion for the Analy Hall Kiln (Installation) Project, and authorize staff to file said Notice with the County of Sonoma.

X. BUSINESS SERVICES/ACCOUNTING OFFICE SECURITY UPGRADE

vi
PROJECT, PERMISSION TO GO TO BID

A recommendation that the Board of Trustees authorize the administration to go to bid for the Business Services/Accounting Office Security Upgrade Project and award the bid contingent upon the amount being within budget.

Y. PE/ATHLETICS GREENFIELDS RENOVATION PROJECT COORDINATION, RATIFICATION AND AWARD OF CONTRACT

A recommendation that the Board of Trustees ratify and award the project coordination contract in the amount of $137,700.00 to Richard A. Behrens DSA Inspection and Construction Management, of Santa Rosa, for the PE/Athletics Greenfields Renovation Project.

Z. 2008 PETALUMA CLASSROOM MEDIA UPGRADES PROJECT, PERMISSION TO GO TO BID

A recommendation that the Board of Trustees authorize the administration to go to bid for the 2008 Petaluma Classroom Media Upgrades Project and award the bid contingent upon the amount being within budget.

AA. BURBANK AUDITORIUM, NORTH WING HVAC UPGRADE SCHEDULED MAINTENANCE PROJECT, PERMISSION TO GO TO BID

A recommendation that the Board of Trustees authorize the administration to go to bid for the Burbank Auditorium, North Wing HVAC Upgrade Scheduled Maintenance Project and award the bid contingent upon the amount being within budget.

BB. SANTA ROSA CAMPUS TRANSFORMER AND SWITCHGEAR SCHEDULED MAINTENANCE REPLACEMENT PROJECT, 2008/2009 PHASE ONE, PERMISSION TO GO TO BID

A recommendation that the Board of Trustees authorize the administration to bid for the Santa Rosa Campus Transformer and Switchgear Scheduled Maintenance Replacement Project 2008/2009 Phase One, and award the bid contingent upon the amount being within budget.

CC. SHONE FARM SITE WORK AND LIGHTING PROJECT, RATIFICATION OF AWARD OF BID

A recommendation that the Board of Trustees ratify and award the bid in the amount of $186,220.00 plus alternate #1 for $70,500.00 for a total contract amount of $256,720.00 to Ryan Engineering, of Sonoma, for the Shone Farm Site Work and Lighting Project.
ACTION AGENDA

8. HUMAN RESOURCES ACTIONS

A. MANAGEMENT TEAM PERSONNEL ACTIONS 111
   A recommendation that the Board of Trustees approve the Management Team personnel actions.

B. FACULTY PERSONNEL ACTIONS 113-115
   A recommendation that the Board of Trustees approve the Faculty personnel actions.

C. CLASSIFIED PERSONNEL ACTIONS 117-119
   A recommendation that the Board of Trustees approve the Classified personnel actions.

D. NON-STUDENT HOURLY EMPLOYMENT ACTIONS 121-127
   A recommendation that the Board of Trustees approve the Non-Student Hourly Employment personnel actions.

E. REGULAR INSTRUCTIONAL ASSISTANTS 129-130
   A recommendation that the Board of Trustees approve the Regular Instructional Assistants personnel actions.

F. APPROVAL TO HIRE PRIOR TO THE NEXT BOARD MEETING 131
   A recommendation that the Board of Trustees approve hiring of positions prior to the next Board meeting.

9. AUGUST 8, 2008 – SEPTEMBER 11, 2008 WARRANTS 133-134
   A recommendation that the Board of Trustees approve warrants expended during the period August 8, 2008 – September 11, 2008.

10. LEASE AGREEMENT FOR SRJC SOUTHWEST SANTA ROSA FACILITY 135-146
    A recommendation that the Board of Trustees approve and authorize the lease agreement with the Wright School District.

INFORMATION

11. REVISIONS TO PROCEDURES 8.4P STUDENT HEALTH SERVICES 147-155
    Revisions to Procedures 8.4P, Student Health Services

12. DISTANCE EDUCATION 157-158
    Kris Abrahamson, Dean of Liberal Arts and Sciences and supervising administrator for the Distance Education program, will make a presentation about Distance Education, including comparison of student online and face-to-face data.
13. **CHANGE IN COMPONENT AREA FOR THE DEPARTMENT OF HUMAN RESOURCES**

A recommendation that the Human Resources Department change its reporting relationship from Business Services to the Office of the President on an ongoing basis.

14. **BOARD NOMINATING COMMITTEE APPOINTMENTS**

The President of the Board of Trustees will appoint a three-person ad hoc Board Subcommittee to serve on the Nominating Committee for the selection of officers for next year.

15. **REPORTS**

A. Academic Senate (Barbara Croteau)

B. Classified Senate (Anna Felciano)

C. Associated Students (Ian Maurer)

16. **ADJOURNMENT**

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**ADA COMPLIANCE**

In compliance with Government Code section 54954.2, (a) Santa Rosa Junior College will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Maria Gaitan, Executive Assistant to the President, Santa Rosa Junior College, 1501 Mendocino Avenue, Santa Rosa, California, (707) 527-4431.