AUGUST 9, 2011

The regular meeting of the Board of Trustees of the Sonoma County Junior College District convened at 3:00 p.m., Tuesday, August 9, 2011 in Conference Room 4733, Bertolini Student Center on the Santa Rosa Campus of Santa Rosa Junior College. Trustees in attendance: B. Robert Burdo, Richard W. Call, Donald Edgar, Jeff Kunde, W. Terry Lindley, Onita Pellegrini and Don Zumwalt.

APPROVAL OF CLOSED SESSION AGENDA

M/S/C (Lindley/Kunde) the Closed Session Agenda was approved as listed on the August 9, 2011 agenda.

PUBLIC COMMENTS ON CLOSED SESSION AGENDA

The Board received public comments from Sally Ember regarding a personnel matter.

The Board recessed into Closed Session at 3:01 p.m. Closed Session adjourned at 3:48 p.m.

OPEN SESSION

The Board of Trustees of the Sonoma County Junior College District reconvened at 4:00 p.m., Tuesday, August 9, 2011 in the Student Activities Center, Bertolini Student Center on the Santa Rosa Campus of Santa Rosa Junior College. Trustees in attendance: B. Robert Burdo, Richard W. Call, Donald Edgar, Jeff Kunde, W. Terry Lindley, Onita Pellegrini and Don Zumwalt and student trustee Mark Goitom.

Board President Call called the meeting to order.

1. ANNOUNCEMENT OF REPORTABLE ACTION TAKEN IN CLOSED SESSION

There was no reportable action taken.

2. APPROVAL OF MINUTES

M/S/C (Zumwalt/Burdo) the Board of Trustees approved the Minutes of the June 14, 2011 Regular Meeting as presented.

3. PRESENTATION OF EMPLOYEE OF THE MONTH – POUMAA VAVAO, CUSTODIAN, FACILITIES OPERATIONS

Gary Bagley, Manager, Custodial Services, Facilities Operations presented Poumaa Vavao as the August Employee of the Month. He described Poumaa’s motto of “consider it done” and the attention and support he provides to the occupants of the Burbank Building. Poumaa was presented with a gift and Recognition Plaque from the College, two season tickets to SRT, a gift certificate to the SRJC Culinary Café, and a gift certificate from department members.
4. **PUBLIC COMMENTS**

–Jim Forkum, Dean of Kinesiology, Athletics & Dance/Athletic Director accompanied by SRJC athletic coaches Lacy Campbell, Dave Herrington, Jill McCormick, Damon Neidlinger, Monica Ohkubo, presented the Board with the NATYCAA Cup award that the SRJC athletic program received from the National Alliance of Two-Year College Athletic Administrators. This award is given to the athletic programs based on the top five men's and top five women's finishes in playoffs and State competitions. SRJC had 6 league conference championships, a 1st place championship in women's basketball, two 2nd place finishes in women's soccer and women's volleyball, two 3rd place finishes in men's and women’s swimming, and a 5th place finish in men's golf. Added up, SRJC placed as runner up in the NATYCAA Cup.

5. **A. Board Facilities Committee**

Trustee Burdo reported the following from the August 2, 2011 Board Facilities Committee meeting:

**B. Robert Burdo Culinary Arts Center** – Tony provided an update on the interior tile installation, mechanical, electrical and plumbing. The final precast pieces are being installed, while the sound wall and project trailers have been removed in preparation for the site work.

**Cogen Agreement** – Tony reported that staff has diligently reviewed with the District Engineer and legal counsel, proposals by two companies in response to the Request for Proposals. Based on this assessment, the Board Facilities Committee has granted approval for the district staff to proceed with finalizing acceptable contractual terms with SPD Energy of Newport Beach, California.

**Community Education Building Renaming** – Tony requested reconsideration of naming the building to reflect both functions that will reside in the facility. It was agreed that the new name will be “SRJC Foundation and Public Relations.”

**Green Space-Heritage Oak Protection** – Tony discussed several alternatives to the current split rail fence. It was agreed, that after removal of the existing fencing, the first step would involve signage, mulch delineation, and support from extra patrol by District Police.

**Possible Cell Tower Proposal** – Tony reviewed an income generating proposal for a cell tower on the Santa Rosa Campus. The Board Facilities Committee gave approval for staff to proceed, with further discussions and report back to the Board.

6. **B. Board Member Comments**

None.

6. **CONSENT AGENDA**

M/S/C (Burdo/Pellegrini) the Board of Trustees approved the Consent Agenda on the following roll call vote:

<table>
<thead>
<tr>
<th>Trustee</th>
<th>Vote</th>
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<tbody>
<tr>
<td>Burdo</td>
<td>aye</td>
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<tr>
<td>Call</td>
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<td>Edgar</td>
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<td>Lindley</td>
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<tr>
<td>Pellegrini</td>
<td>aye</td>
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<tr>
<td>Zumwalt</td>
<td>aye</td>
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<tr>
<td>Student Trustee Mark Goitom*</td>
<td>aye</td>
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*Advisory vote
A. **NEW POLICY 8.3.11, DOYLE SCHOLARSHIP PROGRAM – SECOND READING**

Approved the new Policy 8.3.11, Doyle Scholarship Program.

B. **RATIFICATION OF CONTRACTS**


C. **RESOLUTION # 13-11, CHANGES TO ADOPTED BUDGET**

Approved Resolution #13-11 increasing/decreasing the revenue and expenditures for the following funds:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Restricted Foster and Kinship Care Education</td>
<td>$3,390.00</td>
</tr>
<tr>
<td>Small Business Development Center (SBDC)</td>
<td>$27,646.00</td>
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<tr>
<td>CA AB632 Small Business Act</td>
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</tbody>
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D. **RECALCULATION OF GANN LIMIT**

Approved approve the Gann Appropriation Limit for 2011-12 in the amount of $155,709,623.00.

E. **GRANTS**

Approved the submission of new grant applications and renewals/amendments of existing grants as presented, and authorized expenditure of funds upon their award and receipt.

**New**

- **CARES Plus Grant**, submitted by Joel Gordon, in the amount of $23,408.00, from the Sonoma County Child Care Planning Council and First Five Sonoma, with no district match required. This grant will provide for the creation of professional development plans and enhanced counseling and tutoring services for the estimated 200 CARES Plus participants. (Award notification received)

- **Foster Youth Program Support**, submitted by Joel Gordon, in the amount of $20,000.00, from the In-N-Out Burger Foundation, with no district match required. This grant will be used to add several sections of Independent Living Program courses, support additional staffing and counseling needs in the Independent Living Program, and provide financial support to foster youth enrolled at Santa Rosa Junior College. (Pending award notification)

**Renewal**

- **Resolution #14-11, California State Preschool Program**, submitted by Joel Gordon, in the amount of $212,061.00, from the California State Department of Education, with no district match required. This grant provides a practicum experience for child development students and students from other disciplines, allows parents to attend classes and work while enrolled, and promotes the healthy growth and development of young children. (Award notification received)

- **Resolution #15-11, General Child Care and Development Program**, submitted by Joel Gordon, in the amount of $249,094.00, from the California State Department of Education, with no district match required. This grant provides a practicum experience for child development students and students from other disciplines, allows parents to attend classes and work while enrolled, and promotes the healthy growth and development of young children. (Award notification received)

- **Community College Pathways for Former Foster Youth**, submitted by Joel Gordon, in the amount of $6,000.00, from the Foundation for California Community Colleges/Career Ladders Project, with no district match required. This grant provides support to former
foster youth attending Santa Rosa Junior College through provision of enhanced support services and expands district awareness of former foster youth issues and their presence on campus. (Award notification received)

F. **QUARTERLY FINANCIAL REPORT**

Approved the submission of the Quarterly Financial Status Report to the Chancellor's Office for the period ending June 30, 2011.

G. **OUT-OF-COUNTRY TRAVEL TO SWEDEN**

Approved the out-of-country travel to Boras, Sweden for Lisa Beach, adjunct instructor in the Computer Studies Department, from September 10-23, 2011 to meet with the instructors and students from the Swedish Student Project, at no cost to the District.

H. **NEW COURSE APPROVAL - ENVT 122, WASTEWATER CHEMISTRY**

Approved the new course, ENVT 122, Wastewater Chemistry, as recommended by the Dean of Curriculum and Educational Support Services.

Trustee Burdo noted that there are still 103 majors and 169 certificates, providing the community with a large number of possibilities to take a course of study they can pursue in a wide range of subjects.

I. **INSTRUCTOR LOAD REPORTS FOR SPRING, SUMMER AND FALL 2011**

Approved changes to the Spring and Summer 2011 Instructor Load Reports since the June Board meeting, the final Spring 2011 Instructor Load Report and the initial Fall 2011 Instructor Load Report.

J. **B. ROBERT BURDO CULINARY ARTS CENTER PROJECT, MULTI-PRIME DIVISION #2, BUILDING CONSTRUCTION AND SITE WORK, CHANGE ORDER #13**

Approved Change Order #13 in the amount of $12,025.00 for the B. Robert Burdo Culinary Arts Center Project, Multi-Prime Division #2, Building Construction and Site Work, for a revised contract price of $8,249,634.00.

K. **B. ROBERT BURDO CULINARY ARTS CENTER PROJECT, MULTI-PRIME DIVISION #2, BUILDING CONSTRUCTION AND SITE WORK, CHANGE ORDER #14**

Approved Change Order #14 in the amount of $14,670.00 for the B. Robert Burdo Culinary Arts Center Project, Multi-Prime Division #2, Building Construction and Site Work, for a revised contract price of $8,264,304.00.

L. **B. ROBERT BURDO CULINARY ARTS CENTER PROJECT, MULTI-PRIME DIVISION #3, MECHANICAL, CHANGE ORDER #11**

Approved Change Order #11 in the amount of $12,774.00 for the B. Robert Burdo Culinary Arts Center Project, Multi-Prime Division #3, Mechanical, for a revised contract price of $3,657,805.00.

M. **B. ROBERT BURDO CULINARY ARTS CENTER PROJECT, MULTI-PRIME DIVISION #3, MECHANICAL, CHANGE ORDER #12**

Approved Change Order #12 in the amount of $544.00 for the B. Robert Burdo Culinary Arts Center Project, Multi-Prime Division #3, Mechanical, for a revised contract price of $3,658,359.00.
N. **B. ROBERT BURDO CULINARY ARTS CENTER PROJECT, MULTI-PRIME DIVISION #4, ELECTRICAL, CHANGE ORDER #7**

Approved Change Order #7 in the amount of $5,507.00 for the B. Robert Burdo Culinary Arts Center Project, Multi-Prime Division, #4 Electrical, for a revised contract price of $1,431,768.00.

O. **B. ROBERT BURDO CULINARY ARTS CENTER PROJECT, MULTI-PRIME DIVISION #4, ELECTRICAL, CHANGE ORDER #8**

Approved Change Order #8 in the amount of $10,405.00 for the B. Robert Burdo Culinary Arts Center Project, Multi-Prime Division, #4 Electrical, for a revised contract price of $1,442,173.00.

P. **B. ROBERT BURDO CULINARY ARTS CENTER PROJECT, CONSTRUCTION COSTS AND CHANGE ORDER SUMMARY**

Reviewed and approved the August 2011 Construction Costs and Change Order Summary for the B. Robert Burdo Culinary Arts Center Project.

Q. **B. ROBERT BURDO CULINARY ARTS CENTER PROJECT, TESTING AND INSPECTION SERVICES, CHANGE ORDER #1**

Approved Change Order #1 in the amount of $2,220.00 for the B. Robert Burdo Culinary Arts Center Project, Testing and Inspection Services, for a revised contract price of $182,975.00.

R. **COGENERATION ENERGY CONSERVATION PROJECT, AWARD OF CONTRACT**

Authorized staff to proceed with District engineer and legal counsel to finalize acceptable contractual terms with SDP Energy of Newport Beach, California.

### ACTION AGENDA

8. **HUMAN RESOURCES**

M/S/C (Kunde/Edgar) the Board of Trustees approved the following Human Resources Management, Faculty, Classified actions included in the agenda.

#### A. MANAGEMENT

**Employment**

1. **Adams, Joshua**  
   Manager/Instructional Computing/Information Technology  
   1.0 FTE, 12 Months/Year, Range 12.5, Step C,  
   $7,394.00/Month  
   New Position: Board Approved 05-11-11  
   Effective Date: 07-25-11

2. **Talbott, Inez**  
   Director, Educational Opportunity Programs & Services/CARE Program  
   1.0 FTE, 12 Months/Year, Range 13.5, Step C,  
   $8,243.00/Month  
   Replacement: M. Michaels  
   Effective Date: 09-12-11
3. Wegman, Patie  
**Correction to Pay Rate to Include Administrative Allowance**  
**Promotion from Faculty to Management**  
Instructor/Disability Resources  
1.0 FTE, 10 Months/Year, Class C, Step 16, $9,223.20/Month  
Dean II, Disabled Students Programs & Services/Disability Resources  
1.0 FTE, 12 Months/Year, Range 14.5, Step C, $9,763.95/Month ($9,299.00, Plus $464.95, 5% Longevity)  
Effective Date: 07-01-11  
$9,763.95/Month ($9,299.00, Plus $464.95, 5% Longevity)  
$9,772.40/Month ($9,188.00, Plus $459,40, 5% Longevity, Plus $125.00 Administrative Allowance)  

4. Willat, David  
**Promotion from Management/Confidential to Interim Management**  
Police Sergeant/District Police  
1.0 FTE, 12 Months/Year, Range 10.0, Step E, $6,272.50/Month ($6,210.00, Plus $62.50, Uniform Allowance)  
Interim Lieutenant/District Police  
1.0 FTE, 12 Months/Year, Range 11.5, Step C, $6,775.50/Month ($6,713.00, Plus $62.50, Uniform Allowance)  
Interim Replacement: S. Donica  
Effective: 06-15-11 to 06-14-12  

**Employment – Categorically Funded Programs, Ed Code 87470**  
1. Sands-Miller, Debra  
**Temporary Increase in FTE**  
CTE Manager/Community Collaborative Project/Career Technical Education & Economic Development  
12 Months/Year, Range 12.0, Step E  
.63 FTE, $4,806.27/Month  
.80 FTE, $6,103.20/Month  
Effective: 07-01-11 to 06-30-12  
AND  
**Temporary Assignment**  
CTE Manager /Community Collaborative Project/Career Technical Education & Economic Development  
.63 FTE, 12 Months/Year, Range 12, Step E, $57,675.24/Year  
.17 FTE, 12 Months/Year, Range 12, Step E, $15,563.16/Year  
Categorically Funded and split between CTEA Funded Projects – CTE Core Grant (50%) and CTE Supplemental Grant (13%) benefited 63% from these funding sources only.  
17% No medical (H&W) benefits.  
Effective: 07-01-11 to 06-30-12  

**Administrative Leave**  
1. 0107  
Administrative Leave with Pay and Benefits  
Effective: 07-13-11 to 08-09-11  

**Release During Probationary Period**  
1. 0107  
Effective: 08-10-11
B. FACULTY EMPLOYMENT

1. Morales, Kasia
   Conversion from Classified to Faculty
   From: Student Advisor, CalWORKs
   1.0 FTE, 12 Months/Year, Grade O, Step 5, $5,401.20/Month ($5,144.00, Plus $257.20, Bilingual Stipend)
   To: Counselor/CalWORKs, Contract I
   1.0 FTE, Class B, Step 3, $61,153.00/Year
   New Position
   Effective Date: 08-18-11

2. Rangaves, Diana
   Instructor/Pharmacy Technician Program/Health Sciences, Contract I
   1.0 FTE, Class D, Step 8, $76,871.00/Year
   New Position
   Effective Date: 08-18-11

Leaves of Absence

1. Kelly, William
   Request for Paid Leave of Absence
   Contract Faculty/Industrial & Trade Technology
   Class A, Step 16, $82,086.00/Year
   Effective: 04-04-11 to 04-29-11

2. Osorio, Araceli
   Request for Paid Leave of Absence
   Contract Faculty/Modern & Classical Languages
   Class D, Step 8, $102.91/Hour
   Effective: 06-13-11 to 06-30-11
   And
   Class D, Step 9, $105.78/Hour
   Effective: 07-01-11 to 07-21-11

3. Spencer, James
   Request for Paid Leave of Absence
   Contract Faculty/Mathematics
   Class C, Step Pg28, $99,983.00/Year
   Effective: 05-02-11 to 05-28-11

4. Swallow, Leslie
   Request for Paid Leave of Absence
   Adjunct Faculty/English as a Second Language
   Class A, Step 6, $64.71/Hour
   Effective: 06-13-11 to 08-03-11

Resignation

1. Baker, Patricia
   Adjunct Faculty/Health Sciences
   Class A, Step 3, $77.23/Hour
   Effective Date: 06-14-11

2. Cooper, Kelvin
   Contract Faculty/Kinesiology, Athletics, & Dance
   Class A, Step 9, $68,951.00/Year
   Effective Date: 05-28-11

3. Hanley, Charles
   Adjunct Faculty/Department of Public Safety
   Class A, Step 7, $87.28/Hour
   Effective Date: 05-30-11

4. Prud’Homme, Lawrence (Larry)
   Adjunct Unit B Faculty/Older Adults Program
   Step 4, $37.97 NC/Hour
   Effective Date: 05-26-11
5. Rice, Karen  
Adjunct Faculty/Communication Studies  
Class C, Step 4, $89.60/Hour  
Effective Date: 04-28-11

6. Shannon, Justin  
Adjunct Faculty/Modern & Classical Languages  
Class A, Step 2, $74.72/Hour  
Effective Date: 06-09-11

7. Thompson, Terry  
Adjunct Faculty/Business Administration  
Class A, Step 2, $74.72/Hour  
Effective Date: 06-13-11

8. Waters, Patricia  
Adjunct Unit B Faculty/Older Adults Program  
Step 7, $42.71 NC/Hour  
Effective Date: 05-28-11

C. CLASSIFIED Employment

1. Aviña, Maria  
Temporary Increase in Hours  
Program Coordinator/Healthcare Workforce Development Program  
12 Months/Year, Grade O, Step 5  
From: .75 FTE, $4,050.90 ($3,858.00, Plus $192.90, 5% Bilingual Stipend)  
To: 1.0 FTE, $5,401.20 ($5,144.00, Plus $257.20, 5% Bilingual Stipend)  
Effective: 07-01-11 to 07-22-11

2. Brennan, Jean  
Temporary Working Out of Class  
Programmer Analyst, Senior/Information Technology  
1.0 FTE, 12 Months/Year, Grade U, Step 5  
From: $8,101.80/Month ($7,716.00, Plus $385.80, 5% Longevity)  
To: $8,506.89/Month ($7,716.00, Plus $385.80, 5% Longevity, Plus $405.09, 5% Working Out Of Class)  
Effective: 05-02-11 to 06-30-11

Brennan, Jean  
Temporary Working Out of Class  
Programmer Analyst, Senior/Information Technology  
1.0 FTE, 12 Months/Year, Grade U, Step 5  
From: $8,019.90/Month ($7,638.00, Plus $381.90, 5% Longevity)  
To: $8,420.90/Month ($7,638.00, Plus $381.90, 5% Longevity, Plus $401.00, 5% Working Out Of Class)  
Effective: 07-01-11 to 09-30-11

3. Davis, Linda  
Temporary Working Out of Class  
Administrative Assistant II/Disability Resources  
1.0 FTE, 12 Months/Year, Grade K, Step 5  
From: $4,120.00/Month  
To: $4,326.00/Month ($4,120.00, Plus $206.00, 5% Working Out Of Class)  
Effective: 06-13-11 to 06-30-11

And  
To: $4,282.95/Month ($4,079.00, Plus $203.95, 5% Working Out Of Class)  
Effective: 07-01-11 to 07-21-11
4. Donica, Danielle  
**Increase In Hours**  
Human Resources Technician II/Human Resources  
12 Months/Year, Grade M, Step 5  
From: .50 FTE, $2,664.85/Month ($2,302.00, Plus $362.85, 15% Longevity)  
To: .75 FTE, $3,997.28/Month ($3,453.00, Plus $544.28, 15% Longevity)  
Effective Date: 07-01-11

5. Holzworth, Jeffrey  
**Addition of FTO Stipend**  
Police Officer/District Police  
1.0 FTE, 12 Months/Year, Grade P, Step 5  
From: $6,781.82/Month ($5,528.00, Plus $1,191.32, 20% Longevity, Plus $62.50, Uniform Allowance)  
To: $6,956.82/Month ($5,528.00, Plus $1,191.32, 20% Longevity, Plus $62.50, Uniform Allowance, Plus $175.00, FTO Stipend)  
Effective: 04-01-11 to 06-30-11  
And  
To: $6,888.75/Month ($5,472.00, Plus $1,179.25, 20% Longevity, Plus $62.50, Uniform Allowance, Plus $175.00, FTO Stipend)  
Effective: 07-01-11 to 08-31-11

6. James, Daniel  
**Addition of FTO Stipend**  
Police Officer/District Police  
1.0 FTE, 12 Months/Year, Grade P, Step 5  
From: $5,590.50/Month ($5,528.00, Plus $62.50, Uniform Allowance)  
To: $5,765.50/Month ($5,528.00, Plus $62.50, Uniform Allowance, Plus $175.00, FTO Stipend)  
Effective: 04-01-11 to 06-30-11  
And  
To: $5,709.50/Month ($5,472.00, Plus $62.50, Uniform Allowance, Plus $175.00, FTO Stipend)  
Effective: 07-01-11 to 08-31-11

7. McGowan, Marshall  
**Temporary Working Out of Class**  
Microcomputer Lab Specialist II/Information Technology  
1.0 FTE, 238 Days/Year, Grade M, Step 5  
From: $29.28/Hour ($26.56, Plus $2.72, 10% Longevity)  
To: $30.74/Hour ($26.56, Plus $2.72, 10% Longevity, Plus $1.46, 5% Working Out of Class)  
Effective: 05-16-11 to 06-30-11  
And  
To: $30.45/Hour ($26.30, Plus $2.70, 10% Longevity, Plus $1.45, 5% Working Out of Class)  
Effective: 07-01-11 to 07-31-11

8. Mead, Jordan  
**Temporary Working Out of Class**  
Network Technician/Information Technology  
1.0 FTE, 12 Months/Year, Grade R, Step 5  
From: $6,613.95/Month ($6,299.00, Plus $314.95, 5% Longevity)  
To: $6,944.65/Month ($6,299.00, Plus $314.95, 5% Longevity, Plus $330.70, 5% Working Out Of Class)  
Effective: 04-05-11 to 06-30-11  
And
Temporary Working Out of Class
Network Technician/Information Technology
1.0 FTE, 12 Months/Year, Grade R, Step 5
From: $6,546.75/Month ($6,235.00, Plus $311.75, 5% Longevity)
To: $6,874.09/Month ($6,235.00, Plus $311.75, 5% Longevity, Plus $327.34, 5% Working Out Of Class)
Effective: 07-01-11 to 09-30-11

9. Potter, Steven
Addition of FTO Stipend
Police Officer/District Police
1.0 FTE, 12 Months/Year, Grade P, Step 5
From: $5,866.90/Month ($5,528.00, Plus $276.40, 5% Shift Differential, Plus $62.50, Uniform Allowance)
To: $6,041.90/Month ($5,528.00, Plus $276.40, 5% Shift Differential, Plus $62.50, Uniform Allowance, Plus $175.00, FTO Stipend)
Effective: 04-01-11 to 06-30-11
And
To: $5,709.50/Month ($5,472.00, Plus $62.50, Uniform Allowance, Plus $175.00, FTO Stipend)
Effective: 07-01-11 to 08-31-11

10. Spaeth, Vanessa
Police Dispatcher/District Police
1.0 FTE, 12 Months/Year, Grade K, Step 3, $3,699.00/Month
Effective Date: 07-31-11

11. Steffensen, Patricia
Temporary Increase In Hours
Administrative Assistant II/Scholarship Programs
12 Months/Year, Grade K, Step 5
From: .75 FTE, $3,059.25/Month
To: 1.0 FTE, $4,079.00/Month
Effective: 07-18-11 to 09-30-11

Leaves of Absence
1. Miller, Lorinda
Request for 35% Unpaid Leave of Absence
Administrative Assistant I/Student Health Services
12 Months/Year, Grade I, Step 5
From: 1.0 FTE, $3,670.00/Month
To: .65 FTE, $2,385.50/Month
Effective: 07-01-11 to 06-30-12

Summer Break & Employment Outside of Calendar
1. Davis, Shirley
Coordinator, Microcomputer Lab/Language Arts & Academic Foundations
217 Days/Year, Grade N, Step 5, $32.61/Hour ($28.17, Plus $4.44, 15% Longevity)
Work During Summer Session: Maximum 4 Hours
Effective: 06-13-11

2. Warne, Patricia
Lab Assistant III/Modern & Classical Languages
217 Days/Year, Grade K, Step 5
$27.52/Hour ($23.77, Plus $3.75, 15% Longevity)
Effective: 06-20-11 to 06-30-11
And
$27.24/Hour ($23.53, Plus $3.71, 15% Longevity)
Effective: 07-01-11 to 07-21-11
Work During Summer Session: Maximum 40 Hours
1. **Andebrhan, Tigist**
   Addition of Shift Differential
   Custodian/Facilities Operations
   1.0 FTE, 12 Months/Year, Grade H, Step 5
   From: $3,854.34/Month ($3,496.00, Plus $358.34, 10% Longevity)
   To: $4,047.06/Month ($3,496.00, Plus $358.34, 10% Longevity, Plus $192.72, 5% Shift Differential)
   Effective: 07-01-11 to 06-30-12

2. **Andrade, Hermilo**
   Addition of Shift Differential
   Custodian/Facilities Operations
   1.0 FTE, 12 Months/Year, Grade H, Step 5
   From: $4,047.06/Month ($3,496.00, Plus $551.06, 15% Longevity)
   To: $4,249.41/Month ($3,496.00, Plus $551.06, 15% Longevity, Plus $202.35, 5% Shift Differential)
   Effective: 07-01-11 to 06-30-12

3. **Au, Chanthol**
   Addition of Shift Differential
   Custodian/Facilities Operations
   1.0 FTE, 12 Months/Year, Grade H, Step 5
   From: $4,249.41/Month ($3,496.00, Plus $753.41, 20% Longevity)
   To: $4,461.88/Month ($3,496.00, Plus $753.41, 20% Longevity, Plus $212.47, 5% Shift Differential)
   Effective: 07-01-11 to 06-30-12

4. **Bahta, Mekonen**
   Addition of Shift Differential
   Custodian/Facilities Operations
   1.0 FTE, 12 Months/Year, Grade H, Step 5
   From: $3,670.80/Month ($3,496.00, Plus $174.80, 5% Longevity)
   To: $3,854.34/Month ($3,496.00, Plus $174.80, 5% Longevity, Plus $183.54, 5% Shift Differential)
   Effective: 07-01-11 to 06-30-12

5. **Barton, Mary**
   Addition of Shift Differential
   Custodian/Facilities Operations
   1.0 FTE, 12 Months/Year, Grade H, Step 5
   From: $3,496.00/Month
   To: $3,670.80/Month ($3,496.00, Plus $174.80, 5% Shift Differential)
   Effective: 07-01-11 to 06-30-12

6. **Barela, Dennis**
   Addition of Shift Differential
   Custodian/Facilities Operations
   1.0 FTE, 12 Months/Year, Grade H, Step 5
   From: $3,854.34/Month ($3,496.00, Plus $358.34, 10% Longevity)
   To: $4,047.06/Month ($3,496.00, Plus $358.34, 10% Longevity, Plus $192.72, 5% Shift Differential)
   Effective: 07-01-11 to 06-30-12

7. **Bennett, Jim**
   Addition of Shift Differential
   Custodian/Public Safety
   1.0 FTE, 12 Months/Year, Grade H, Step 5
   From: $4,047.06/Month ($3,496.00, Plus $551.06, 15% Longevity)
   To: $4,249.41/Month ($3,496.00, Plus $551.06, 15% Longevity, Plus $202.35, 5% Shift Differential)
   Effective: 07-01-11 to 06-30-12
8. Berhane, Yohannes  
**Addition of Shift Differential**  
Custodian/Facilities Operations  
.50 FTE, 12 Months/Year, Grade H, Step 5  
From: $1,748.00/Month  
To: $1,835.40/Month ($1,748.00, Plus $87.40, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12

9. Carrillo Robles, Adrian  
**Addition of Shift Differential**  
Custodian/Facilities Operations  
1.0 FTE, 12 Months/Year, Grade H, Step 5  
From: $3,496.00/Month  
To: $3,670.80/Month ($3,496.00, Plus $174.80, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12

10. Cortez, Teresa  
**Addition of Shift Differential**  
Custodian/Facilities Operations - Petaluma  
1.0 FTE, 12 Months/Year, Grade H, Step 5  
From: $3,670.80/Month ($3,496.00, Plus $174.80, 5% Longevity)  
To: $3,854.34/Month ($3,496.00, Plus $174.80, 5% Longevity, Plus $183.54, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12

11. Delgado, Hector  
**Addition of Shift Differential**  
Coordinator, Non-Credit Matriculation/Matriculation  
1.0 FTE, 12 Months/Year, Grade P, Step 5  
From: $5,472.00/Month  
To: $5,745.60/Month ($5,472.00, Plus $273.60, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12

And  
**Revised Addition of Shift Differential to Include Bilingual Stipend**  
Coordinator, Non-Credit Matriculation/Matriculation  
1.0 FTE, 12 Months/Year, Grade P, Step 5  
From: $5,745.60/Month ($5,472.00, Plus $273.60, 5% Bilingual Stipend)  
To: $6,032.88/Month ($5,472.00, Plus $273.60, 5% Bilingual Stipend, Plus $287.28, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12

12. Dirar, Kiflay  
**Addition of Shift Differential**  
Custodian/Facilities Operations  
1.0 FTE, 12 Months/Year, Grade H, Step 5  
From: $3,496.00/Month  
To: $3,670.80/Month ($3,496.00, Plus $174.80, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12

13. Embaye, Teshome  
**Addition of Shift Differential**  
Custodian Technician/Facilities Operations  
1.0 FTE, 12 Months/Year, Grade J, Step 5  
From: $4,053.00/Month ($3,860.00, Plus $193.00, 5% Longevity)  
To: $4,255.65/Month ($3,860.00, Plus $193.00, 5% Longevity, Plus $202.65, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12
14. Gaglione, Joann  
Addition of Shift Differential  
Media Lab Specialist/Petaluma Media Services  
.92 FTE, 238 Days/Year, Grade K, Step 5  
From: $25.94/Hour ($23.53, Plus $2.41, 10% Longevity)  
To: $26.98/Hour ($23.53, Plus $2.41, 10% Longevity,  
Plus $1.04, 5% Shift Differential for 4 days/week)  
Effective: 08-22-11 to 05-25-12

15. Gebre, Mengistab  
Addition of Shift Differential  
Custodian Technician/Facilities Operations  
1.0 FTE, 12 Months/Year, Grade J, Step 5  
From: $4,468.43/Month ($3,860.00, Plus $608.43, 15%  
Longevity)  
To: $4,691.85/Month ($3,860.00, Plus $608.43, 15%  
Longevity, Plus $223.42, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12

16. Gebremicael, Tesfom  
Addition of Shift Differential  
Custodian/Facilities Operations  
1.0 FTE, 12 Months/Year, Grade H, Step 5  
From: $3,670.80/Month ($3,496.00, Plus $174.80, 5%  
Longevity)  
To: $3,854.34/Month ($3,496.00, Plus $174.80, 5%  
Longevity, Plus $183.54, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12

17. Ghebremariam, Zerai  
Addition of Shift Differential  
Media Systems Technician I/Media Services  
1.0 FTE, 12 Months/Year, Grade N, Step 5  
From: $5,073.60/Month ($4,832.00, Plus $241.60, 5%  
Longevity)  
To: $5,276.54/Month ($4,832.00, Plus $241.60, 5%  
Longevity, Plus $202.94, 5% Shift Differential for 4  
days/week)  
Effective: 08-22-11 to 05-25-12

18. Gonzalez, Benigno  
Addition of Shift Differential  
Custodian/Facilities Operations  
.50 FTE, 12 Months/Year, Grade H, Step 5  
From: $1,748.00/Month  
To: $1,835.40/Month ($1,748.00, Plus $87.40, 5% Shift  
Differential)  
Effective: 07-01-11 to 06-30-12

19. Grimaldi, Roberto  
Addition of Shift Differential  
Custodian/Facilities Operations  
1.0 FTE, 12 Months/Year, Grade H, Step 5  
From: $3,496.00/Month  
To: $3,670.80/Month ($3,496.00, Plus $174.80, 5% Shift  
Differential)  
Effective: 07-01-11 to 06-30-12

20. Habtom, Tedla  
Addition of Shift Differential  
Custodian/Facilities Operations  
1.0 FTE, 12 Months/Year, Grade H, Step 5  
From: $3,496.00/Month  
To: $3,670.80/Month ($3,496.00, Plus $174.80, 5% Shift  
Differential)  
Effective: 07-01-11 to 06-30-12
<table>
<thead>
<tr>
<th></th>
<th>Employee Name</th>
<th>Position</th>
<th>FTE, Year, Grade, Step</th>
<th>From:</th>
<th>To:</th>
<th>Effective Dates</th>
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<tbody>
<tr>
<td>21</td>
<td>Hailemariam, Zekarias</td>
<td>Addition of Shift Differential Custodian/Facilities Operations 1.0 FTE, 12 Months/Year, Grade H, Step 5</td>
<td>$3,670.80/Month ($3,496.00, Plus $174.80, 5% Longevity)</td>
<td>$3,854.34/Month ($3,496.00, Plus $174.80, 5% Longevity, Plus $183.54, 5% Shift Differential)</td>
<td>07-01-11 to 06-30-12</td>
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<td>22</td>
<td>Johnson, Forrest</td>
<td>Addition of Shift Differential HVAC &amp; Control Technician/Facilities Operations 1.0 FTE, 12 Months/Year, Grade O, Step 4</td>
<td>$4,899.00/Month</td>
<td>$4,947.99/Month ($4,899.00, Plus $48.99, 5% Shift Differential for 1 day/week)</td>
<td>07-01-11 to 06-30-12</td>
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<tr>
<td>23</td>
<td>Jones, Donald</td>
<td>Addition of Shift Differential Building Maintenance Generalist/Facilities Operations 1.0 FTE, 12 Months/Year, Grade N, Step 5</td>
<td>$5,593.64/Month ($4,832.00, Plus $761.64, 15% Longevity)</td>
<td>$5,873.33/Month ($4,832.00, Plus $761.64, 15% Longevity, Plus $279.65, 5% Shift Differential)</td>
<td>07-01-11 to 06-30-12</td>
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<tr>
<td>24</td>
<td>Joves, Loreta</td>
<td>Addition of Shift Differential Admissions &amp; Records Specialist/Admission, Records &amp; Enrollment Development 1.0 FTE, 12 Months/Year, Grade K, Step 5</td>
<td>$4,282.95/Month ($4,079.00, Plus $203.95, 5% Longevity)</td>
<td>$4,325.78/Month ($4,079.00, Plus $203.95, 5% Longevity, Plus $42.83, 5% Shift Differential for 1 day)</td>
<td>07-01-11 to 06-30-12</td>
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<tr>
<td>25</td>
<td>Kostic, Jason</td>
<td>Addition of Shift Differential Custodian/Facilities Operations - Petaluma 1.0 FTE, 12 Months/Year, Grade H, Step 3</td>
<td>$3,170.00/Month</td>
<td>$3,328.50/Month ($3,170.00, Plus $158.50, 5% Shift Differential)</td>
<td>07-01-11 to 06-30-12</td>
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<tr>
<td>26</td>
<td>Legesse, Ahferom</td>
<td>Addition of Shift Differential Custodian/Facilities Operations 1.0 FTE, 12 Months/Year, Grade H, Step 5</td>
<td>$3,496.00/Month</td>
<td>$3,670.80/Month ($3,496.00, Plus $174.80, 5% Shift Differential)</td>
<td>07-01-11 to 06-30-12</td>
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<td>27</td>
<td>Lipanovich, Scott</td>
<td>Addition of Shift Differential Library Technician I/Learning Resources/Doyle Library .70 FTE, 12 Months/Year, Grade ZK, Step 5</td>
<td>$3,305.37/Month ($2,855.30, Plus $450.07, 15% Longevity)</td>
<td>$3,470.64/Month ($2,855.30, Plus $450.07, 15% Longevity, Plus $165.27, 5% Shift Differential)</td>
<td>08-23-11 to 05-25-12</td>
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</tbody>
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28. Lua, Ilda  
Addition of Shift Differential  
Two Assignments
#1  
Admissions & Records Specialist/ Admission, Records & Enrollment Development  
.50 FTE, 12 Months/Year, Grade K, Step 5  
From: $2,479.03/Month ($2,039.50, Plus $321.48, 15% Longevity, Plus $118.05, 5% Bilingual Stipend)  
To: $2,503.82/Month ($2,039.50, Plus $321.48, 15% Longevity, Plus $118.05, 5% Bilingual Stipend, Plus $24.79, 5% Shift Differential for 1 day)  

#2  
Admissions & Records Specialist/ Admission, Records & Enrollment Development  
.50 FTE, 12 Months/Year, Grade ZL, Step 5  
From: $2,621.24/Month ($2,156.50, Plus $339.92, 15% Longevity, Plus $124.82, 5% Bilingual Stipend)  
To: $2,647.45/Month ($2,156.50, Plus $339.92, 15% Longevity, Plus $124.82, 5% Bilingual Stipend, Plus $26.21, 5% Shift Differential for 1 day)  
Effective: 07-01-11 to 06-30-12

29. Mason, Glenn  
Addition of Shift Differential  
Custodian Technician/Facilities Operations  
1.0 FTE, 12 Months/Year, Grade J, Step 5  
From: $4,691.85/Month ($3,860.00, Plus $831.85, 20% Longevity)  
To: $4,926.45/Month ($3,860.00, Plus $831.85, 20% Longevity, Plus $234.59, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12

30. Mattos, David  
Addition of Shift Differential  
Custodian/Facilities Operations - Petaluma  
1.0 FTE, 12 Months/Year, Grade H, Step 5  
From: $3,670.80/Month ($3,496.00, Plus $174.80, 5% Longevity)  
To: $3,854.34/Month ($3,496.00, Plus $174.80, 5% Longevity, Plus $183.54, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12

AND  
Mattos, David  
Revised Addition of Shift Differential to Remove Longevity  
Custodian/Facilities Operations - Petaluma  
1.0 FTE, 12 Months/Year, Grade H, Step 5  
From: $3,496.00/Month  
To: $3,670.80/Month ($3,496.00, Plus $174.80, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12

31. Megos, Beyene  
Addition of Shift Differential  
Custodian/Facilities Operations  
1.0 FTE, 12 Months/Year, Grade H, Step 5  
From: $3,496.00/Month  
To: $3,670.80/Month ($3,496.00, Plus $174.80, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12

32. Miranda, Heidi  
Addition of Shift Differential  
Clerical Assistant II/Petaluma  
1.0 FTE, 12 Months/Year, Grade G, Step 5  
From: $3,343.00/Month
33. Ochoa, Ruben  
 Addition of Shift Differential  
 Custodial Technician/Facilities Operations - Petaluma  
 1.0 FTE, 12 Months/Year, Grade J, Step 5  
 From: $4,053.00/Month ($3,860.00, Plus $193.00, 5% Longevity)  
 To: $4,255.65/Month ($3,860.00, Plus $193.00, 5% Longevity, Plus $202.65, 5% Shift Differential)  
 Effective: 07-01-11 to 06-30-12

34. O’Toole, Anne  
 Addition of Shift Differential  
 Media Resources Specialist I/Media Services  
 1.0 FTE, 12 Months/Year, Grade L, Step 5  
 From: $4,358.00/Month  
 To: $4,532.32/Month ($4,358.00, Plus $174.32, 5% Shift Differential for 4 days/week)  
 Effective: 08-22-11 to 05-31-12

35. Palacios, Nieves  
 Addition of Shift Differential  
 Custodian/Facilities Operations  
 1.0 FTE, 12 Months/Year, Grade H, Step 5  
 From: $3,670.80/Month ($3,496.00, Plus $174.80, 5% Longevity)  
 To: $3,854.34/Month ($3,496.00, Plus $174.80, 5% Longevity, Plus $183.54, 5% Shift Differential)  
 Effective: 07-01-11 to 06-30-12

36. Palacios, Silvia  
 Addition of Shift Differential  
 Custodian/Facilities Operations  
 1.0 FTE, 12 Months/Year, Grade H, Step 5  
 From: $3,670.80/Month ($3,496.00, Plus $174.80, 5% Longevity)  
 To: $3,854.34/Month ($3,496.00, Plus $174.80, 5% Longevity, Plus $183.54, 5% Shift Differential)  
 Effective: 07-01-11 to 06-30-12

37. Renz, Daniel  
 Addition of Shift Differential  
 Custodian/Facilities Operations  
 1.0 FTE, 12 Months/Year, Grade H, Step 5  
 From: $4,249.41 Month ($3,496.00, Plus $753.41, 20% Longevity)  
 To: $4,461.88/Month ($3,496.00, Plus $753.41, 20% Longevity, Plus $212.47, 5% Shift Differential)  
 Effective: 07-01-11 to 06-30-12

38. Russell, Elona  
 Split Shift Differential  
 Administrative Assistant II/Information Technology – Academic Computing  
 .725 FTE, 161/171 Days/Year, Grade K, Step 5  
 From: $26.55/Hour ($24.08, Plus $2.47, 10% Longevity)  
 To: $27.28/Hour ($24.08, Plus $2.47, 10% Longevity, Plus $.73, 5% Shift Differential for 16 hours/week)  
 Effective: 08-17-09 to 01-31-10  
 And  
 $28.65/Hour ($24.08, Plus $3.80, 15% Longevity, Plus $.77, 5% Shift Differential for 16 hours/week)  
 Effective: 02-01-10 to 05-19-10
Split Shift Differential  
Microcomputer Lab Specialist I/Information Technology – Academic Computing  
.725 FTE, 161/171 Days/Year, Grade K, Step 5  
From: $27.52/Hour ($23.77, Plus $3.75, 15% Longevity)  
To: $28.28/Hour ($23.77, Plus $3.75, 15% Longevity, Plus $.76, 5% Shift Differential for 16 hours/week)  
Effective: 08-17-10 to 03-17-11

And

Split Shift Differential  
Administrative Assistant II/Music  
.725 FTE, 161/171 Days/Year, Grade K, Step 5  
From: $27.52/Hour ($23.77, Plus $3.75, 15% Longevity)  
To: $28.28/Hour ($23.77, Plus $3.75, 15% Longevity, Plus $.76, 5% Shift Differential for 16 hours/week)  
Effective: 03-29-11 to 05-19-11

39. Sebhatu, Mekonnen  
Addition of Shift Differential  
Custodian/Facilities Operations  
1.0 FTE, 12 Months/Year, Grade H, Step 5  
From: $3,496.00/Month  
To: $3,670.80/Month ($3,496.00, Plus $174.80, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12

40. Solomon, Temesgn  
Addition of Shift Differential  
Custodian/Facilities Operations  
1.0 FTE, 12 Months/Year, Grade H, Step 5  
From: $3,496.00/Month  
To: $3,670.80/Month ($3,496.00, Plus $174.80, 5% Longevity)  
To: $3,854.34/Month ($3,496.00, Plus $174.80, 5% Longevity, Plus $183.54, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12

41. Tekeste, Kinfe  
Addition of Shift Differential  
Custodian/Department of Public Safety  
1.0 FTE, 12 Months/Year, Grade H, Step 5  
From: $3,496.00/Month  
To: $3,670.80/Month ($3,496.00, Plus $174.80, 5% Longevity)  
To: $3,854.34/Month ($3,496.00, Plus $174.80, 5% Longevity, Plus $183.54, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12

42. Tekie, Tewolde  
Addition of Shift Differential  
Custodian/Facilities Operations  
1.0 FTE, 12 Months/Year, Grade H, Step 5  
From: $3,496.00/Month  
To: $3,670.80/Month ($3,496.00, Plus $174.80, 5% Longevity)  
To: $3,854.34/Month ($3,496.00, Plus $174.80, 5% Longevity, Plus $183.54, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12

43. Teklemariam, Amine  
Addition of Shift Differential  
Custodian/Facilities Operations  
.50 FTE, 12 Months/Year, Grade H, Step 5  
From: $1,748.00/Month  
To: $1,835.40/Month ($1,748.00, Plus $87.40, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12
44. Vavao, Poumaa  
**Addition of Shift Differential**  
Custodian/Facilities Operations  
1.0 FTE, 12 Months/Year, Grade H, Step 5  
**From:** $4,249.41/Month ($3,496.00, Plus $753.41, 20% Longevity)  
**To:** $4,461.88/Month ($3,496.00, Plus $753.41, 20% Longevity, Plus $212.47, 5% Shift Differential)  
Effective: 07-01-11 to 09-30-11

45. Wooderson, Nina  
**Addition of Shift Differential**  
Library Technician II/Learning Resources/Doyle Library  
1.0 FTE, 12 Months/Year, Grade ZL, Step 5  
**From:** $4,313.00/Month  
**To:** $4,528.65/Month ($4,313.00, Plus $215.65, 5% Shift Differential)  
Effective: 08-23-11 to 05-25-12

46. Wycoff, Greg  
**Addition of Shift Differential**  
Media Systems Technician I/Media Services  
1.0 FTE, 12 Months/Year, Grade N, Step 5  
**From:** $5,327.28/Month ($4,832.00, Plus $495.28, 10% Longevity)  
**To:** $5,540.37/Month ($4,832.00, Plus $495.28, 10% Longevity, Plus $213.09, 5% Shift Differential for 4 days/week)  
Effective: 08-22-11 to 05-25-12

47. Yihedgo, Sahle  
**Addition of Shift Differential**  
Custodian/Facilities Operations  
.50 FTE, 12 Months/Year, Grade H, Step 5  
**From:** $1,748.00/Month  
**To:** $1,835.40/Month ($1,748.00, Plus $87.40, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12

48. Zeweldi, Tsehay  
**Addition of Shift Differential**  
Custodian/Facilities Operations  
1.0 FTE, 12 Months/Year, Grade H, Step 5  
**From:** $4,047.06/Month ($3,496.00, Plus $551.06, 15% Longevity)  
**To:** $4,249.41/Month ($3,496.00, Plus $551.06, 15% Longevity, Plus $202.35, 5% Shift Differential)  
Effective: 07-01-11 to 06-30-12

**Promotion/Transfer/Voluntary Demotion**

1. Avina, Maria  
**From:** Coordinator/Healthcare Workforce Development Program  
.75 FTE, 12 Months/Year, Grade O, Step 5, $4,050.90/Month ($3,858.00, Plus $192.90, 5% Bilingual Stipend)  
**To:** Testing Specialist/Assessment Services  
1.0 FTE, 12 Months/Year, Grade L, Step 5, $4,528.65/Month ($4,313.00, Plus $215.65, 5% Bilingual Stipend)  
Replacement: M. Montes  
Effective Date: 07-25-11

2. Bossom, Randellyn  
**From:** Evaluations Specialist I/Admissions & Records  
1.0 FTE, 12 Months/Year, Grade L, Step 5, $4,313.00/Month  
**To:** Evaluations Specialist II/Admissions & Records
1. **District Initiated Reassignment**

   **Izard, Hilleary**
   - **From:** Coordinator, Student Services Program/Student Services – Adult Reentry & New Student Programs
     - 1.0 FTE, 12 Months/Year, Grade O, Step 5, $5401.20/Month ($5,144.00, Plus $257.20, 5% Bilingual Stipend)
   - **To:** Student Advisor, Categorical Programs/Student Services – CalWORKs
     - 1.0 FTE, 12 Months/Year, Grade O, Step 5, $5401.20/Month ($5,144.00, Plus $257.20, 5% Bilingual Stipend)
   - **Effective Date:** 08-01-11

2. **Request for Early Retirement**

   **Vavao, Poumaa**
   - **Custodian/Facilities Operations**
     - 1.0 FTE, 12 Months/Year, Grade H, Step 5, $4,461.88/Month ($3,496.00, Plus $753.41, 20% Longevity, Plus $212.47, 5% Shift Differential)
   - **Has met the requirements of Early Retirement Option Program, SEIU Agreement, Article 9.4**
   - **BUDGET IMPACT:** From Base Revenue Funds, until normal retirement age at current rates: $66,497.93
   - **Date of Hire:** 08-03-81
   - **Resignation/Retirement Date:** 09-30-11
   - **CalPERS Retirement Date:** 10-01-11
Intent to Retire
1. Cobourn, Judith
   Library Technician III/Learning Resources
   1.0 FTE, 12 Months/Year, Class M, Step 5, $5,276.45/Month
   ($4,558.00, Plus $718.45, 15% Longevity)
   Date of Hire: 07-05-90
   Resignation/Retirement Date: 07-31-11
   CalPERS Retirement Date: 08-01-11

Resignation
1. Morris, Coey
   Horticulture Technician I/Agriculture/Natural Resources – Shone Farm
   .50 FTE, 12 Months/Year, Grade I, Step 5, $1,854.00/Month
   Date of Hire: 03-05-07
   Effective Date: 05-31-11

CLASSIFIED STAFFING

1. Bookstore
   New Position and Job Description
   Incumbent: None
   Lead Cashier, Bookstore
   12 Months/Year, Grade H

2. Child Development
   Increase in Hours/Months of Existing Position
   Incumbent: Fran Byrn
   From: Administrative Assistant II/Child Development
         69.63% FTE, 11 Months/Year, Grade K
   To: Administrative Assistant II/Child Development
       1.0 FTE, 12 Months/Year, Grade K
   Effective: 07-01-11

3. Child Development
   New Position
   Incumbent: None
   Administrative Assistant I/Foster and Kinship Care
   .435 FTE, 238 Days/Year, Grade I
   Categorically Funded

4. Facilities Operations
   Conversion of Custodian Position
   Incumbent: Vacant
From: 1 Position
1.0 FTE, 12 Months/Year, Grade H

To: 2 Positions
.50 FTE, 12 Months/Year, Grade H

5. Public Relations

New Position and Job Description

Incumbent: None

Web Design Specialist
12 Months/Year, Grade O

6. Purchasing

Change in Classification to Existing Position

Incumbent: None

From: Administrative Assistant II
1.0 FTE, 12 Months/Year, Grade K

To: Purchasing Specialist
1.0 FTE, 12 Months/Year, Grade M

D. REGULAR INSTRUCTIONAL ASSISTANTS

Employment

1. Fong-Jang, Eileen Two Assignments
   #1 Temporary Increase in Hours
   Instructional Assistant, Senior/English as a Second Language
   161/171 Days/Year, Grade K, Step 5, $24.71/Hour ($23.53, Plus $1.18, 5% Longevity)
   From: .225 FTE
   To: .275 FTE
   Effective: 08-23-11 to 05-22-12
   #2 No Change
   Instructional Assistant, Senior/College Skills
   .30 FTE, 161/171 Days/Year, Grade K, Step 5, $24.71/Hour ($23.53, Plus $1.18, 5% Longevity)

2. Stearley, Carl Permanent Increase in Hours
   Instructional Assistant, Senior/College Skills
   Grade K, Step 5, $27.24/Hour ($23.53, Plus $3.71, 15% Longevity)
   From: .475 FTE, 238 Days/Year
   To: .475 FTE, 238 Days/Year and .075 FTE, 161/171 Days/Year
   Effective Date: 08/22/11

Summer Break & Employment Outside of Calendar

1. Sather, Jack Instructional Assistant, Senior/College Skills/Tutorial Center
   .50 FTE, 161/171 Days/Year, Grade K, Step 5, $24.96/Hour ($23.77, Plus $1.19, 5% Longevity)
   Work During Summer Session: Maximum 60 Hours
   Effective: 06-13-11 to 06-30-11
Transfer/Promotion
1. Hays, Philip
   From: Testing Specialist/Assessment
   .85 FTE, 161/171 Days/Year, Grade L, Step 5
   $29.10/Hour ($25.14, Plus $3.96, 15% Longevity)
   To: Learning Facilitator/Disability Resources
   .85 FTE, 161/171 Days/Year, Grade K, Step 5
   $28.90 ($23.77, Plus $3.75, 15% Longevity, Plus $1.38, 5% Bilingual Stipend)
   Effective Date: 07-01-11

2. Wilson, Barbara
   From: Instructional Assistant, Senior/College Skills/Tutorial – Petaluma and Santa Rosa
   .6125 FTE, 161/171 Days/Year, Grade K, Step 5
   $27.52/Hour ($23.77, Plus $3.75, 15% Longevity)
   To: Instructional Assistant, Senior/College Skills/Tutorial – Santa Rosa
   .6125 FTE, 161/171 Days/Year, Grade K, Step 5
   $27.52/Hour ($23.77, Plus $3.75, 15% Longevity)
   Effective Date: 07-01-11

District Initiated Reassignment
1. Hopper, Maya
   From: Instructional Assistant, Senior/Tutorial – Santa Rosa
   .50 FTE, 167/171 Days/Year, Grade K, Step 5
   $23.77/Hour
   To: Instructional Assistant, Senior/Tutorial – Petaluma
   .50 FTE, 167/171 Days/Year, Grade K, Step 5
   $23.77/Hour
   Effective Date: 08-22-11
   And
   Revision of Hourly Pay Rate
   From: $23.77/Hour
   To: $23.53/Hour

E. PROFESSIONAL EXPERT PERSONNEL ACTIONS

Employment

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MASTER PAF’S – NEW

PUBLIC SAFETY/FIRE TECHNOLOGY

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BUDGET CODE: 10-40-75-0000-2134-2333

DURATION: 06/10/11 – 06/09/12

RECRUIT TRAINING OFFICER

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### PUBLIC SAFETY/FIRE TECHNOLOGY

**MASTER PAF NO:** 12M-4007  
**BOARD DATE:** 07-12-11  
**MAXIMUM DOLLAR AMOUNT:** $23,540.00  
**MAXIMUM HOURS:** 1,177  
**BUDGET CODE:** 10-40-75-0000-2134-2333  
**DURATION:** 06/10/11 – 06/09/12

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### PUBLIC SAFETY/EMERGENCY MEDICAL CARE

**MASTER PAF NO:** 12M-4008  
**BOARD DATE:** 07-12-11  
**MAXIMUM DOLLAR AMOUNT:** $10,100.00  
**MAXIMUM HOURS:** 505  
**BUDGET CODE:** 10-40-75-0000-1207-2333  
**DURATION:** 06/10/11 – 06/09/12

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**PUBLIC SAFETY/ADMINISTRATION OF JUSTICE**  
**MASTER PAF NO:** 12M-4009  
**BOARD DATE:** 07-12-11  
**MAXIMUM DOLLAR AMOUNT:** $7,100.00  
**MAXIMUM HOURS:** 355  
**BUDGET CODE:** 10-40-75-0000-2105-2331  
**DURATION:** 06/10/11 – 06/09/12

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**PUBLIC SAFETY/ADMINISTRATION OF JUSTICE**  
**MASTER PAF NO:** 12M-4010  
**BOARD DATE:** 07-12-11  
**MAXIMUM DOLLAR AMOUNT:** $13,750.00  
**MAXIMUM HOURS:** 625  
**BUDGET CODE:** 10-40-75-0000-2105-2333  
**DURATION:** 06/10/11 – 06/09/12

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**PUBLIC SAFETY/ADMINISTRATION OF JUSTICE**  
**MASTER PAF NO:** 12M-4011  
**BOARD DATE:** 07-12-11  
**MAXIMUM DOLLAR AMOUNT:** $1,250.00  
**MAXIMUM HOURS:** 50  
**BUDGET CODE:** 10-40-75-0000-2105-2331  
**DURATION:** 06/10/11 – 06/09/12

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### PUBLIC SAFETY/ADMINISTRATION OF JUSTICE
#### MASTER PAF NO: 12M-4012

**BOARD DATE:** 07-12-11  
**MAXIMUM DOLLAR AMOUNT:** $30,000.00  
**MAXIMUM HOURS:** 1,500  
**BUDGET CODE:** 10-40-75-0107-2104-2333  
**DURATION:** 06/10/11 – 06/09/12

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### PUBLIC SAFETY/ADMINISTRATION OF JUSTICE
#### MASTER PAF NO: 12M-4013

**BOARD DATE:** 07-12-11  
**MAXIMUM DOLLAR AMOUNT:** $36,000.00  
**MAXIMUM HOURS:** 1,800  
**BUDGET CODE:** 10-40-75-0000-2105-2333  
**DURATION:** 06/10/11 – 06/09/12

#### PUBLIC SAFETY EVALUATOR

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Henson, Bill 06/10/11 Oertel, Stanley 06/10/11
Higginbotham, Gregg 06/10/11 Pena, Luis 06/10/11
Holroyd-Lagourgue, Erin 06/10/11 Pennacchio, Maria 06/10/11
Hoover, David 06/10/11 Peterson, Eric 06/10/11
Horton, Marie 06/10/11 Raia, Trisha 06/10/11

PUBLIC SAFETY/ADMINISTRATION OF JUSTICE  MASTER PAF NO: 12M-4013

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SMALL BUSINESS DEVELOPMENT CENTER  BOARD DATE: 07-12-11

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<th>MAXIMUM HOURS</th>
<th>BUDGET CODE</th>
<th>DURATION</th>
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<td>12M-4014</td>
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BUSINESS ADVISOR

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<td>Liberman, Herb</td>
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<td>Chang, Anthony</td>
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<td>Lundin, John</td>
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<td>DeGaetano, John</td>
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<td>Minuzzo, Anni</td>
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<td>Fernandez, Evert</td>
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MASTER PAF’S – REVISIONS

PUBLIC SAFETY/ADMINISTRATION OF JUSTICE  MASTER PAF NO: 11M-7091

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<th>BOARD DATE:</th>
<th>MAXIMUM DOLLAR AMOUNT:  $36,000.00</th>
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<tr>
<td>02-08-11</td>
<td>1,800</td>
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BUDGET CODE: 10-40-75-0000-2105-2333  DURATION: 01/03/11 – 06/09/11
PUBLIC SAFETY EVALUATOR
Additions:
Name Effective Name Effective
Barry, Debra 05/12/11 Stromoski, Paul 05/20/11
Laveroni, James 05/12/11 Utech, Dale 05/10/11
Rochester, Bruce 05/10/11

PUBLIC SAFETY/EMERGENCY MEDICAL CARE
MASTER PAF NO: 11M-7096
BOARD DATE: 02-08-11
MAXIMUM DOLLAR AMOUNT: $10,100.00
MAXIMUM HOURS: 505
BUDGET CODE: 10-40-75-0000-1207-2333 DURATION: 01/03/11 – 06/09/11

PUBLIC SAFETY EVALUATOR
Addition:
Name Effective
Gibson, Sarah 05/20/11

PUBLIC SAFETY/FIRE TECHNOLOGY
MASTER PAF NO: 11M-7097
BOARD DATE: 02-08-11
MAXIMUM DOLLAR AMOUNT: $23,540.00
MAXIMUM HOURS: 1,177
BUDGET CODE: 10-40-75-0000-2134-2333 DURATION: 01/03/11 – 06/09/11

PUBLIC SAFETY EVALUATOR
Additions:
Name Effective Name Effective
Hill, Darrin 03/13/11 Williams, Evalynne 06/01/11
Schieber, Kurt 06/01/11

SMALL BUSINESS DEVELOPMENT CENTER
MASTER PAF NO: 11M-7138
BOARD DATE: 06-14-11
MAXIMUM DOLLAR AMOUNT: $5,200.00
MAXIMUM HOURS: 130
BUDGET CODE: 10-00-63-1263-6843-2333 DURATION: 03/25/11 – 06/30/11

BUSINESS ADVISOR
Addition:
Name Effective
Walton, Debra 03/25/11

F. NON-STUDENT HOURLY EMPLOYMENT ACTIONS

As listed on pages 111–125 the agenda.
G. APPROVAL TO HIRE PRIOR TO THE NEXT BOARD MEETING

<table>
<thead>
<tr>
<th>Position</th>
<th>Department</th>
<th>Category</th>
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</thead>
<tbody>
<tr>
<td>Administrative Assistant I – 43.5% (238 Days/Year, Categorically Funded)</td>
<td>Child Development</td>
<td>New Position: Pending Board Approval 08-09-11</td>
</tr>
<tr>
<td>Childcare Teacher – 78.13% (199 Days/Year, Categorically Funded)</td>
<td>Child Development</td>
<td>Replacement: S. Brock</td>
</tr>
<tr>
<td>Childcare Teacher – 90.63% (199 Days/Year, Categorically Funded)</td>
<td>Child Development</td>
<td>Replacement: M. Hachmyer</td>
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<tr>
<td>Custodian (2 Positions @ 50% each)</td>
<td>Facilities Operations</td>
<td>Replacement: P. Vavao (Formerly 1-100% position)</td>
</tr>
<tr>
<td>Custodian</td>
<td>Facilities Operations – Petaluma</td>
<td>Replacement: J. Kostic</td>
</tr>
<tr>
<td>Evaluations Specialist II</td>
<td>Admissions &amp; Records</td>
<td>Replacement: J. O'Keefe</td>
</tr>
<tr>
<td>Horticulture Technician I – 50%</td>
<td>Agriculture/Natural Resources/Shone Farm</td>
<td>Replacement: C. Morris</td>
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<tr>
<td>Internet Services Specialist</td>
<td>Information Technology</td>
<td>Replacement: M. Linford</td>
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<tr>
<td>Library Technician III</td>
<td>Doyle Library</td>
<td>Replacement: J. Cobourn</td>
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<tr>
<td>Testing Specialist (Categorically Funded)</td>
<td>Assessment</td>
<td>Replacement: M. Montes</td>
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</tbody>
</table>

MANAGEMENT

1. Chief of Police (District & Categorical Funding) | District Police | Replacement: C. Wilkinson |

8. MAY 20, 2011 – JULY 14, 2011 WARRANTS

M/S/C (Lindley/Zumwalt) the Board of Trustees approved warrants expended during the periods May 20–June 16, 2011, and June 17–July 14, 2011.

May 20, 2011 - June 16, 2011

<table>
<thead>
<tr>
<th>Operating Expenditures</th>
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<td>General Fund</td>
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<td>Capital Projects Fund</td>
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<td>General Obligation Bond Projects Fund</td>
<td>1,851,208</td>
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<tr>
<td>Dormitory Interest/Redemption Fund</td>
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<tr>
<td>Child Development Fund</td>
<td>10,800</td>
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<td>College Farm Fund</td>
<td>43,888</td>
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<tr>
<td>Auxiliary Enterprise Fund</td>
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<td>Vending Fund</td>
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<td>Parking Fund</td>
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<tr>
<td>Repair &amp; Replacement Fund</td>
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<tr>
<td>Self Insurance Fund</td>
<td>123,328</td>
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<tr>
<td>Retiree Benefits Trust Fund</td>
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9. **SONOMA COUNTY JUNIOR COLLEGE DISTRICT ADA SELF-EVALUATION AND TRANSITION PLAN**

M/S/C (Zumwalt/Burdo) the Board of Trustees adopted the Sonoma County Junior College District ADA Self-Evaluation and Transition Plan and authorized the Vice President of Human Resources/ADA Coordinator to work with appropriate college personnel on implementation.

*In response to Trustee Call’s question about funding, Karen Furukawa noted that priorities have been identified and will be handled as funds permit. She thanked college staff who participated in reviewing and revising the plan- Patie Wegman, Doug Roberts, Tony Ichsan and Susan Muskar.*

### INFORMATION

10. **OUT-OF-STATE TRAVEL REPORT**

The Board of Trustees reviewed the out-of-state travel report by District for employees to conferences and meetings and costs to the District.
11. **BUDGET UPDATE**

Doug Roberts, Vice President of Business Services, provided an update on the status of the budget for 2011-12 now that Governor Brown has signed the budget. Vice President Roberts summarized the impact to community colleges which could be one of 3 tiers depending on various levels of revenue, and the assumptions that have been built into the state budget. VP Roberts then summarized the district’s conservative approach in budgeting for a total revenue loss of $12.4 million, that includes staffing reductions, salary and benefit concessions with SEIU, AFA, and the Management Team, and reduction of reserves.

13. **REPORTS**

**A. Academic Senate**

Terry Shell announced that Mathematics instructor John Martin had just been awarded the prestigious Pólya Award from the Mathematical Association of America (MAA) in Lexington, Kentucky. Established in 1976, the award is named after George Pólya, a Stanford mathematics professor, one of the most influential mathematicians of the 20th century. Each year MAA selects the most exemplary article aimed at undergraduate mathematics education published in MAA’s The College Mathematics Journal. John’s article “The Helen of Geometry,” was published in the January 2010 issue. This article surveys the history of the cycloid and its importance in the development of the calculus.

In accepting this acknowledgement, John Martin thanked the Board for providing him with an environment that includes stimulating colleagues and supporting administrators. He also expressed appreciation to the Faculty Fund for Advanced Studies who provided a grant enabling John to be able to travel to Kentucky to receive the award.

**B. Classified Senate**

Debbie Weatherly reported the following:

– The Classified Senate held a planning meeting on June 22 where goals were developed and a calendar of events for this year was set.

– New this year is the Secret Pal Program that will connect classified staff with each other across the district.

– Senator sectors need to be realigned again to address the numerous changes in staff location.

– The Executive Board has begun reviewing the constitution and bylaws and will revise as needed.

– Plaques with appropriate classified staff information have been updated in Heritage Plaza and the Senate Chambers.

The Classified Senate will be working with SEIU on filling classified representation on college standing and advisory committees.

**C. Associated Students**

Jessica Jones gave the following report:

– The Associated Student Senate held a retreat this summer at Pepperwood Preserve that included parliamentary procedures, the Brown Act, goals and planning for this year.

– The Student Senate has been meeting throughout the summer. At the last meeting, they
voted to focus on three goals: 1) improve relations between the Oakleaf and Student Senate and using the student paper to provide information to the student body about topics and matters in student government; 2) focus on alternative transportation that will include working with the Vice President of Business Services, conducting a poll on alternative transportation currently being used by students and staff, and looking into reinstituting the bus pass program; and 3) Advocacy Packets to be given to all faculty to distribute to students in their classes with information about the budget cuts, resources available, as well as programs and events scheduled by Student Senate.

—The student VP of Marketing is seeking local businesses and merchants who would be willing to give discounts to ASB members.

—The calendar of events is in progress, with the plans underway for the welcome barbeque and Student Savings Week.

—Jessica thanked President Agrella and Board President Call for meeting with her about the bicycle pedestrian bridge and providing background information.

—The second Youth Summit “Ultimate Access for Teens” will be held on November 5 for local high school students. This youth resources fair will include leadership presentations by Student Senate and possibly city government officials.

The Student Senate is working on updating the constitution to include a vice president of organization for the Petaluma Campus, and a VP of sustainability.

—She, along with faculty Katie Gerber, recently attended the 10th annual sustainability conference in Long Beach where Jessica gave a keynote presentation on the signing of the Talloires Declaration at SRJC.

—Students will be working with Tony Ichsan and IEPC regarding sustainability focus and how to uphold the Talloires Declaration.

14. **ADJOURNMENT**

There being no further business, the Regular Meeting was adjourned at 5:00 p.m.

_____________________
Onita Pellegrini
Clerk, Board of Trustees