The meeting of the Sonoma County Junior College District Citizens' Bond Oversight Committee was held on February 11, 2013 in Bertolini Conference Room 4733, on the Santa Rosa Campus. The meeting was called to order at 3:29 p.m.

Committee Members Present:  
Donna Beels  
Jonathan Coe  
Alex Klein  
Fred Levin  
John Pearson

Committee Members Absent:  
Phil Talamantes

College Staff Present:  
Frank Chong  
Tony Ichsan  
Doug Roberts

1. **INTRODUCTIONS**  
Committee members introduced themselves.

2. **APPROVAL OF MINUTES, JUNE 6, 2011, AND DECEMBER 19, 2011**  
On a motion by Jonathan Coe, seconded by Fred Levin, the minutes from the committee’s June 6, 2011 and December 19, 2011 meetings were unanimously approved as presented.

3. **PUBLIC COMMENT**  
There were no public comments.

4. **INDEPENDENT AUDITOR’S FY 2011/12 PERFORMANCE AUDIT**  
The committee reviewed the results of the Independent Auditors Report for 2011/12. The committee unanimously accepted the audit as presented.

5. **BOND PROGRAM EXPENDITURES TO-DATE**  
Doug Roberts gave an overview of the unaudited schedule of total bond expenditures from inception through December 2011, listing all of the bond projects and expenditures broken out by series, and fiscal year. The report was accepted, as presented.
6. PROGRESS REPORT ON VARIOUS MEASURE A PROJECTS

Tony Ichsan, Dean of Facilities Planning and Operations provided a progress update on various Measure A Projects.

Robert Burdo Culinary Arts Center: The culinary arts program is fully functional and operational in the new facility. One final requirement in progress, is the installation of a fire pump. This is due to incorrect water pressure data provided by the City of Santa Rosa. The students, faculty and staff have been very excited and pleased with the new Center. This is further emphasized by the public’s positive comments and use of the retail bakery and Culinary Café.

Steve Olson Lane Upgrade: Originally scheduled to occur after the Reservoir project, but since the project was mutually agreed to cancel with the Town of Windsor, the widening and repaving began in August 2012 with the scope including a much-needed entry monument delineating SRJC's Shone Farm. The lettering is being completed by a signage company and should be installed by the end of February 2013.

Beck Temporaries Demolition/Paving and Salem Avenue Parking Lot Projects: The removal of the maintenance-intensive relocatables (modulars), not only created a maintenance cost savings, but also added 27 additional parking stalls. With the completion of the bond projects, the District also converted the Salem and Elliott Avenue construction yard into a 20-space lot. Both projects were bid together as a cost-saving measure, with the project scheduled for completion by March 2013.

The committee adjourned at 3:56 p.m.

NEXT MEETING: Date to be announced.