The meeting was called to order by Doug Roberts (Co-Chair).

Members present: Jackie De Lap, Joseph Fassler, Michael Henry, Hilleary Izard, Kat Lewis, Doug Roberts, Warren Ruud, Terry Shell

Also present: Linda Close, Susan St. Clair

1. Approval of Minutes

The committee approved the minutes of November 26, 2013, with a revision to the year listed so that it reads, “2013.”

2. Budget Update

Doug Roberts reviewed a handout showing the highlights of the Governor’s 2014-15 budget. Impacts to the Unrestricted General Fund include .86% COLA and 3% growth funds, although Doug said the District probably will not be able to get the growth funding in 2014-15.

He continued by saying that for 2013-14, the Districted was budgeted to garner growth revenue, but those enrollments are not being reached. In order to reach the goal of between 19,600 and 19,700 FTES, the District will need to borrow FTES from Summer 2014. After borrowing from a subsequent term (i.e., Summer 2014), the District will then need to approximately double what was borrowed in order to recoup the FTES, so it is possible the District will go on stability in 2014-15.

Doug Roberts said much of the State funding is going to categorical funds with restrictions. Other State funding will impact the Community College System and State Chancellor’s Office. Of the $1.3 Billion, almost half will go to pay down debt owed to community colleges in deferred revenue.

Doug cautioned that 2014-15 will be a tight year. The District still has a structural imbalance (expenditures exceed revenue) of approximately $5 Million.
During a brief discussion regarding factors contributing to low enrollment, Doug Roberts said normally when the economy improves, enrollment goes down, and also course repeatability was limited by the State this year.

3. **Top Ten Suggestions From BAC Survey**

During a review of the top ten suggestions, the committee agreed that the list had a correction to be made and directed staff to add, “Lease solar panels to reduce energy costs” and delete, “Close most of the offices by noon on Fridays.”

Doug Roberts talked about non-resident tuition and how some single-college districts with FTES similar to our district have been able to increase revenue by attracting more international students. He said SRJC generates about $1 Million in non-resident tuition, whereas Santa Barbara City College brings in about $12 Million, and Santa Monica College brings in about $24 Million in non-resident tuition. The District is working to expand the International Student Program, and increase the enrollment of international students.

4. **Update: Facilities Revenue Enhancement Taskforce**

Doug Roberts and Tony Ichsan assembled a Facilities Revenue Enhancement Taskforce (FRET) that had a couple of meetings prior to the holidays. This group is looking at a scheduling system to identify what facilities the District has available, when they are available, what services are needed, and what departments need to be informed. Also on the list is determining an office with the time and resources to oversee an expanded facilities use program, as well as the marketing aspect.

Contact will be made to discover what facilities use fees other districts charge.

Doug said they are identifying and contacting sister districts that have “other local revenue” items to determine the source of this other revenue.

FRET meetings are being scheduled this semester to continue the research and discussion.

The meeting adjourned at 3:39 p.m.