



SANTA ROSA JUNIOR COLLEGE

BUDGET ADVISORY COMMITTEE

Minutes

Tuesday, January 29, 2019

Plover Room 526

The meeting was called to order by Kate Jolley (Co-Chair).

Members present: Pedro Avila, Jackie De Lap, Kate Jolley, Samantha Lange, Jessica Melvin, Bud Metzger, Cathy Prince, Whitney Schultz, Kevin Sea, Eric Thompson

Also present: Susan St. Clair

1. Approval of Minutes

The committee approved the November 27, 2018 meeting minutes as presented.

2. Update on the Governor's Budget

The Governor released his first proposed budget on January 10, 2019, and Kate Jolley reviewed a handout regarding the proposed 2019/20 budget, with its impacts on the District. The proposed budget includes a 3.46% COLA for the unrestricted general fund, as well as the DSPS, EOPS/CARE, Adult Ed, CalWORKs, Mandate Block, and Apprenticeship Programs. There is \$40 million for the expansion of AB 19—California College Promise to include a second year for first time, full time students.

The proposed budget also includes a 0.55% allocation for enrollment growth, although the District is not in a position to utilize growth funds. The District will be in the last year of the guaranteed funding under the fire waiver, and is continuing to reduce expenses in line with the long-term plan to realign the size of District to the number of students it is serving due to decreases in enrollment.

There is \$30.9 million in the proposed budget for the construction of the District's much-needed STEM building.

There is a freeze on the phase-in of the student centered funding formula so that the percentage allocation would remain at 70% base/20% supplemental/10% success. Rates will increase by the

funded COLA only. The Governor also proposed a cap on the year over year growth on the student success allocation portion that districts can achieve to be 10%. He also adjusted the definition for transfer to a four-year institution to now only be counted one time.

The Cal Grant Program is proposed to expand with a new supplemental award for students with dependent children, and a greater number of competitive awards available. Also, the budget proposes to make permanent previous one-time funding to provide immigrant legal services for eligible students.

Regarding pension bailout, there is a proposed \$2.3 billion contribution to STRS to reduce pension liabilities, which could possibly reduce the District's required contributions by 1% in 2019/20 and 2020/21. The Governor has also proposed additional large contributions to PERS and STRS, but those would reduce the State's liability, with no impact on the District.

It was noted that there is no instruction equipment or scheduled maintenance funds. Also, the COLA for categorical programs needs to be expanded to include the SEA and SFAA Programs, along with part-time faculty reimbursement programs.

Kate reminded the committee that the Governor's proposed budget is the beginning in the State's budget process, and she will keep the committee updated as more information is known.

3. Budget Calendar

The committee reviewed the 2019/20 Budget Calendar which lists the dates of the stages regarding the District's budget processes, as well as those of PRPP to link planning with budgeting.

The committee approved the 2019/20 Budget Calendar as submitted.

4. BAC Survey Recommendations

Late last spring, the committee released a survey asking the college community for ideas on reducing expenses and increasing revenue for the District. There were about 250 responses, and the committee culled those to come up with the top ideas that it felt were the most beneficial for further discussion and/or implementation. These have been recommended to the President's Consultation Council.

The committee discussed how it might want to move forward. A preference was expressed for having a link to all of the responses so that folks can see them all. Also providing some highlights was mentioned. It was suggested that a name and/or department be attached to each bullet point showing the responsible parties. The committee talked about giving it some time, and following up later to see resulting savings or revenue increases.

During a conversation about facilities use and potential revenue from that, it was pointed out that Community Ed limits how much in advance one can reserve a District facility, and that the District will be unable to fully realize increased revenue for use of its facilities if it does not allow event reservations to be made well in advance.

Regarding the 2019 survey, Kate Jolley sent out questions to the committee before the holiday break:

- Please identify any areas/duties in the district that are redundant or you feel could be more efficient.
- Please identify any ideas you have to enhance revenues, especially as it relates to the new student centered funding formula. For example, do you have an idea on how to support student access, persistence, and completion of their desired goals here at SRJC.
- Please explain anything you feel the District could no longer do that would not impact our core mission.

When the request to participate in the 2019 survey is sent out, Kate would like to include highlights from the 2018 survey, along with a link to the entire list and responses.

5. Budget 101 Presentation

Eric Thompson reviewed the list of subgroups that are working on a particular section of the Budget 101 presentation. After a discussion, the committee agreed that the subgroups should meet, collect data, and draft a presentation. The subgroups should bring their drafts to the February 26 committee meeting to finalize them.

It was recommended that each subgroup meet with Kate Jolley, in person, or via email, in order to check for accuracy in their presentation.

There was some discussion about meeting dates. The committee agreed that it would not need to meet on the Friday placeholders, and that since May 14 is Board of Trustees meeting day, May 21 will be the meeting when Kate presents the May Revise to the committee.

The meeting adjourned at 2:25 p.m.