



SANTA ROSA JUNIOR COLLEGE

BUDGET ADVISORY COMMITTEE

Minutes

Tuesday, November 27, 2018

Bertolini Room 4875

The meeting was called to order by Eric Thompson (Co-Chair).

Members present: Jackie De Lap, Samantha Lange, Jessica Melvin, Bud Metzger, Terry Mulcaire, Jeff Rhoades, Whitney Schultz, Kevin Sea, Eric Thompson

Also present: Susan St. Clair

1. Approval of Minutes

The minutes from the committee's October 23, 2018 meeting were approved as presented.

2. List of Budget 101 Presentation Sections

Eric Thompson presented the committee with a list of topics for Budget 101 presentations. He reviewed the topics which include Overview, How is FTES Calculated, Basic Aid District, Funding Formula, and Restricted Funding.

Eric said the idea is for each committee member to take a topic, research it, and become an expert with deep enough knowledge to be able to answer questions regarding the topic. He thinks that there may be longer and shorter versions of the presentations, depending on the audience and time. The committee discussed a possibility of having an online "course" perhaps in Canvas.

The committee first looked at the list of topics and agreed that it is complete, and then committee members formed topic-subgroups with the intention of gathering information and designing presentations.

Eric hopes that the presentations would be ready early in the spring semester. He suggested using the February 8 BAC meeting as a workshop for the subgroup's Budget 101 presentations to be pulled together.

3. BAC Recommendations

In late Spring 2018, the committee released a survey asking the college community for ideas on ways the District can save money to generate additional income. There were approximately 250 ideas which were culled through and discussed by the committee. This resulted in a list of the top ideas that the committee felt were the most beneficial.

With Whitney Schultz leading the discussion, the committee revisited the recommendations since some time has elapsed. The intended timeline is to finalize the recommendations at the January meeting, and then the recommendations will be taken to the President's Consultation Council.

There was considerable discussion regarding each recommendation while Whitney took notes. Each recommendation generated some questions about the details. Jeff Rhoades gave an update on the recommendations involving use of District facilities and revenue enhancement.

As part of the discussion regarding travel costs, it was suggested that there be a plan for departments that get categorical funds to detail how those funds will be used.

The meeting adjourned at 4:40p.m.