



SANTA ROSA JUNIOR COLLEGE

BUDGET ADVISORY COMMITTEE

Minutes

Tuesday, March 26, 2019

Bertolini Room 4875

The meeting was called to order by Kate Jolley (Co-Chair).

Members present: Linda Close, Jackie De Lap, Kate Jolley, Samantha Lange, Jessica Melvin, Terry Mulcaire, Cathy Prince, Jeff Rhoades, Whitney Schultz, Kevin Sea, Eric Thompson

Also present: Susan St. Clair

1. Approval of Minutes

The minutes from the committee's February 26, 2019 meeting were approved as presented.

2. Budget 101 Review

The committee reviewed what components have been completed in the presentation.

Eric Thompson said once it has all been put together, Pedro will refine the "look" of it, and Jessica will make it ADA accessible. The committee is a little behind the adjusted timeline.

The majority of committee members are available for two listening sessions tentatively scheduled for April 29 from 1:30 to 2:30p, and May 7, from 4:00 to 5:00p. (Please note: in the meantime, it was discovered that the May 7 timeslot is during the retirement reception, and will need to be rescheduled. A Doodle poll link was sent to committee members for May 8, from 8:00 to 9:00a.)

The committee agreed that the Budget 101 presentation should be sent out ahead of time, and that the two listening sessions will primarily be for questions and answers.

Cathy Prince has a primer from a training on the funding formula, and she will send it to committee members.

3. BAC Survey Results

As the committee discussed what it is going to do with the survey results, suggestions were made to consolidate duplicates, expand categories to reflect themes, indicate which are negotiated items, remove items that are in the previous recommendations and are already in progress, indicate why certain items cannot be done, and harvest those items that would be productive and put those items forward. Pull the items that the committee feels are feasible and do a first pass on that.

There was a discussion about the purposes of this survey which are to have a way for people to be heard and give input, as well as organize the results in such a way as to inform colleagues who have expertise in a certain areas and could bring suggestions to fruition.

The committee members agreed that they will go through the survey items and highlight what they think will be feasible. Kate could sort it by area, and Whitney could organize it with line items that can be expanded.

The meeting adjourned at 3:44 p.m.