



SANTA ROSA JUNIOR COLLEGE

BUDGET ADVISORY COMMITTEE

Minutes

Tuesday, September 24, 2019

Bertolini Room 4875

The meeting was called to order by Kate Jolley (Co-Chair).

Members present: Pedro Avila, Paulette Bell, Linda Close, Ted Crowell, Brad Davis, Jackie De Lap, Kate Jolley, Samantha Lange, Matthew Long, Terry Mulcaire, Whitney Schultz, Sandy Sigala, Eric Thompson, Lenny Wagner

Also present: Li Collier, Susan St. Clair, Julie Thompson

1. Introduction of Committee Members

The committee members introduced themselves.

2. Approval of Minutes

May 21, 2019

The committee continued consideration of this agenda item to a future meeting.

3. Function of the Committee

The group reviewed the charge of the Budget Advisory Committee (found at the top of each BAC agenda) and had no changes.

4. 2019/20 Adopted Budget

During Kate Jolley's PowerPoint presentation on the adopted budget, a question came up as to why there are three salary categories on the 2018/19 Year End Unrestricted General Fund pie chart in the PowerPoint (faculty, classified staff, and administrative), but only two categories in the 2019/20 budget book. Kate replied that the budget book contains financial salary data by major object codes based on

reporting requirements. She also noted the 2019/20 budget isn't actuals, whereas the 2018/19 year end pie chart consists of actuals.

Terry Mulcaire said it would be good to see a year's comparison, especially in light of the Early Retirement Incentive. Kate responded that she could do a comparison over the past years, but she will not be able to have 2019/20 broken out until late spring.

Kate reviewed the major revenue and expenditure assumptions in the 2019/20 budget. She noted that this would be the last guaranteed year of the fire waiver, but that an additional two years for the waiver have been requested.

The committee discussed the \$6.5 million non-instruction reductions, with the dollar-amount targets broken out for each component.

5. Budget 102 – Planning and Focus

Eric Thompson reviewed how the committee created and presented Budget 101 last year, as an informational piece for the college community to better understand the workings of the budget. The committee sent out the Budget 101 PowerPoint to the college community and then held sessions for any questions and discussion.

It was suggested that this be an ongoing effort, and that the committee should do it this year with updated, as well as new, information.

The committee discussed how it would solicit budget aspects that are of interest to people, with a suggestion for a survey. It was also suggested that the committee offer Budget 101 during the fall, and then ask people what else they would like to know, in order to compile topics for Budget 102 in the spring.

Some topics/aspects that committee members suggest include: FTES summer borrowing/transfer; categorical funding structure; go into depth about the terminology (e.g., grant vs. categorical); and how decisions are made as to what grants are pursued.

The committee agreed to move up agenda item #7.

7. SEA Grant

Pedro Avila and Li Collier gave a presentation to the committee regarding the Student Equity and Achievement Grant (SEA).

The SEA Grant has specific requirements. In order to receive these funds, the district must maintain a student equity plan, provide matriculation services, adopt and implement AB 705, and provide students with an education plan.

Previously, there were four “pots” of funding each college received (credit SSSP, non-credit SSSP, Basic Skills Initiative, and student equity), but the Chancellor consolidated them into the SEA Grant. This summer, the VPs met to discuss how to reorganize, and established three areas: academic support; student development and resources; and matriculation, completion and coordination.

Pedro said that a SEA Program mission is to reduce equity gaps. Certain SRJC student populations require additional support because they are disproportionately impacted in that they have lower attainment rates in comparison to the overall SRJC student population.

Terry Mulcaire said that in the name of student success, money has been shifted from the General Fund to Categorical Funds at the State level, and it makes the money unavailable to teaching.

6. Future Topics

Kate Jolley asked the committee members what topics are of interest to them for future agenda items. Replies were Strong Work Force, and Adult Education.

The meeting adjourned at 4:35 p.m.