



SANTA ROSA JUNIOR COLLEGE

BUDGET ADVISORY COMMITTEE

Minutes

Tuesday, September 25, 2018

Bertolini Room 4875

The meeting was called to order by Kate Jolley (Co-Chair).

Members present: Pedro Avila, Linda Close, Jackie De Lap, Kate Jolley, Samantha Lange, Jessica Melvin, Bud Metzger, Cathy Prince, Whitney Schultz, Kevin Sea, Eric Thompson

Also present: Susan St. Clair

1. Introduction of Committee Members

The committee members introduced themselves.

2. The Charge and Role of the Budget Advisory Committee

Kate Jolley asked the committee members why they chose to be on this committee, and what are they hoping to understand/do from being on this committee. She continued by saying that in 2018/19, the district is looking at the shared government process as a whole. The timing gives an opportunity to develop a vision for the Budget Advisory Committee.

Jackie De Lap said that she asked to be on this committee a long time ago. She said that this committee receives a lot of information, and she would want this information to be presented for the layperson, so that she is able to effectively report back to her colleagues in a way that is understood.

Bud Metzger responded that he finds it fascinating because of all of the rules and regulations that the district has to operate under. When Bud said that he knows the district has to live by the State budget rules, but he does not always understand why, Kate Jolley replied that the rules under which the district operates cannot be learned in a year, and that she is glad when committee members can stay on BAC for more than a one-year term.

When Kevin Sea said he is not sure of his value on this committee since he didn't think he represents a specific constituency, Eric Thompson replied that Academic Senate wants a diversity of faculty on

the committees and with Kevin's angle of vision, and his disciplinary area, he brings up good questions.

Cathy Prince talked about holding a workshop about how community college budgets work.

Kevin Sea is in favor of a more formalized process for this committee.

Jessica Melvin said that people have strong opinions, but do not always have all of the information. She is on BAC to learn more herself and bring back budget information to her colleagues in SEIU.

Last Spring, Sammy Lange asked to be on this committee because she was hearing "wild things" and wants to learn more about the budget.

Pedro Avila said that he feels that budget is such a top priority that he wanted to serve on this committee himself, rather than delegate the committee position to one of his deans, as it had been done in the past. He continued by saying that he and Jane Saldana-Talley are co-chairs on the enrollment workgroup, and BAC is a good bridge to that.

Whitney Schultz said that since she is based on the Petaluma campus, it is really important for her to be on this committee and not only bring back information, but also she can serve as a liaison bringing up questions from the Petaluma campus employees. She hopes that this committee will be a united voice regarding the budget, sending a powerful message to the campus community.

There was some discussion regarding a more formal process for BAC, possibly with the committee voting on recommendation resolutions to the president.

Kate Jolley said that she and Eric Thompson meet each month to develop the BAC agenda and invited members to let them know if there is a topic/agenda item that needs to be discussed.

Eric Thompson said that there is a district-wide examination of the committee structure with the hope to study and streamline the committee system. There is a group looking at the current system, comparing it to other districts, talking to committee members and, in a thoughtful and respectful way, looking at how the current system could be more efficient and streamlined.

3. 2018/19 Adopted Budget Presentation, 2018/19 Budget Book, President's Letter on the Status of the Budget

Kate Jolley talked about the Fire Waiver that funds the district at 19,445 FTES, even though the district is now serving 17,900 FTES. The Fire Waiver will go off schedule in 2020/21 and the district will need to make up \$6.5 million when the waiver goes off. She said the waiver was granted for three years, with an option for another two years if need can be proven.

Kate said she is developing a multi-year strategy to prepare the district to go without that \$6.5 million when the time comes. She is comparing other districts and looking at where they are spending, the ratios of staffing, and how they are sustaining themselves. There are differences,

though. For example, SRJC is heavy on agriculture spending, but that makes sense, given the district operates Shone Farm.

5. Long-Range Planning/Funding Formula

Kate Jolley explained that the old funding formula was based on enrollment, but with the new funding formula it is also based on a supplemental component and a student success component, as well. It is being phased in 2018/19 with a ratio of 60/20/20. She added that the Enrollment Management Group will be crucial in managing enrollments under the new funding formula.

There was some discussion about bonus points for the aspects of the student success component *plus* a Promise recipient, and also how there are bonus points for multiple associate of arts degrees.

Pedro Avila said that this summer, Student Services spent a lot of time looking at how the district can maximize its funding under the new funding formula. He offered to do a presentation on how they are aligning and supporting these funding formula components.

Regarding how one can specifically affect funding, Kevin Sea said that he gave extra credit to students if they did a certificate audit, and they found that there were some who were very close and could get their certificates and thereby increase the certificate holders in this district.

4. Update on BAC Recommendations

Kate Jolley said that there were about 25 recommendations that were to be sent out during the summer, but since that did not happen, she has sent those out now with a deadline of November 1 for feedback.

The meeting adjourned at 4:25 p.m.