1. **Review of Minutes from prior meeting on October 12, 2011**  
   Minutes were approved.

2. **Introduction of new student member of committee**  
   Bobby Schimm is the new Calendar Committee student representative. He is the Vice President of Membership and Marketing for Associated Students.

3. **Update on Compressed Calendar Committee**  
   Mary Pierce was unable to attend the meeting to give an update. Therefore, Diane gave the update. Kris Abrahamson and Mary Pierce are the co-chairs of the Compressed Calendar Committee. There is a timeline for the group to move through development of a compressed calendar recommendation by the end of the current academic year. Audrey Spall will be giving examples of the compressed calendar to Counseling to get their feedback. Diane also presented the template to SSC in order to gather feedback. Mary Pierce wants a new template for the 2013-14 academic year. Mitch will be working with Mary on drafts for 16 and 17 week compressed calendars. Things considered with compressed calendar development will include scheduling, facilities, rooms, instructor load, and lab hours. Robin asked if the Compressed Calendar Committee had figured out a template for the day to day classes. Diane said that the group will be using various templates from Ohlone College to consider day to day classes. Filomena asked if 8 week classes have been considered for the development of the compressed calendar template. Diane stated that 8 week classes are not the focus at this point but will be considered in the future.

4. **Update on Registration Priority Task Force Committee**  
   The committee met for the first time two weeks ago. The group will meet every other week during the current academic year. The group will be tasked with developing recommendations for registration priority. The Student Success Taskforce recommendations will be considered as well.

5. **Data report on how many 8-week classes are in the summer – Cheri Winter or Abe**  
   Cheri was not present for the meeting. Abe did not have data available on 8-week classes. No report was presented.

6. **Go over any feedback from committee members/constituency groups - on the draft of the 2013-2014 that was discussed at our 10-12-11 meeting**  
   Diane presented the current draft of the 2013-14 academic calendar and the days of the week calendar. Group members did not have feedback to present from their constituents. Filomena was concerned with PTO/CTO considerations for when the Fall 2013 semester ends which will impact Student Services when it comes to end of semester processing. Diane discussed the options of eliminating Spring Break or shorting the Summer term to accommodate more days for end of semester processing for the fall. Diane further stated that these options have been discussed in the past but declined by constituents. Bobby inquired as to the benefits of eliminating spring break. Diane stated that the spring semester could start later which would give more time for end of semester processing for Fall semester.

   Robin stated that lab instructors supported the 17 week calendars but stated that the 16 week classes create too many pedagogical problems. Diane stated that the group should give the current draft of the 2013-14 calendar to their constituent groups so that feedback can be given for the next meeting. Abe will take the current draft to AAC. Marty and Filomena will present the calendar draft to Counselors. Warren will present the calendar to AFA. Robin will present the calendar draft to Academic Senate. Bobby will present the calendar draft to Associated Students Senate. Mitch will send electronic copies of the draft to committee members.

   Freyja noted that there will be a possible change in legislation which will affect the date for dropping without a “W”. The group agreed that if this change does occur, an amended version of an approved calendar can be presented to the board.

**Meeting ended at: 2:40**