Committee: Calendar/Registration
Meeting Minutes of January 20, 2010
2:00-3:00 PM
Plover Conference Room 526

Attending:

I. Review minutes of last meeting 2:00-2:05
The minutes were approved.

II. Review the 2011/2012 corrected calendar and group count of teaching days for each semester 2:05-2:20

Diane stated that Kris Shear emailed her requesting that the 2011/2012 calendar includes two weeks in January before the semester starts to accommodate enough time for end of semester processing. Diane presented a checklist for academic calendar creation priorities. Mike Sjoblom stated that he was concerned that the winter break might be too short for students.

Diane handed out the Days Calendar and had the group count the number of Mondays, Tuesdays, Wednesdays, Thursdays, and Fridays for the fall and spring semesters. Diane explained that the purpose of the day count calendar was to help track the number of class meetings. Diane further stated that the Saturday and Sunday classes are not included because they are not part of the AFA contract.

The group agreed that the starting date of the fall semester for the next academic calendar (2012/2013) be included on the 2011/2012 calendar. Robin suggested that the whole date range for the fall 2012 semester be included and that the “first and last date of instruction” wording be used in the date range. Freyja suggested that “the last day of the summer term” should be included for the summer term. Freyja further suggested that the academic calendar be included in the schedule of classes, in the form that is approved by the Board of Trustees.

III. Janet McCulloch will provide update on AFA Article 8 proposed changes. 2:20-3:00

Janet presented a draft of proposed changes regarding Article 8 of the AFA contract as it pertains to the Academic Calendar creation timeframes. Diane asked Janet how 8.01 will be implemented so that there will be an equal number of instructional days for both fall and spring semesters. The group discussed and then agreed that the half flex day that usually occurs during spring break, would be moved to Friday November 25th and that this move be included in the contract. Janet suggested Fall 2013 is the target date for the AFA policy revisions to go into effect.

Diane requested that Janet check with Deepa Desai from Payroll to make sure that this solution will work with faculty pay. If Deepa is agreement Janet will let Diane know to include this change in the 2011/2012 calendar. After some discussion, the committee agreed with section 8.03.

Diane expressed concern with 8.02 that requires that the Academic Calendar be created three years in advance. She stated that with the possibility of implementing the compressed calendar in the future, it might be difficult to achieve the three year requirement. She stated that wording be included that makes the three years as a “goal” instead of a mandate.

Meeting ended at 2:57