Committee: Calendar/Registration
Meeting Minutes of February 11, 2009
2:00-3:00 PM
Plover Conference Room

Attending:

1. Approval minutes from Previous meeting were Approved

2. Brief Presentation on proposed “Back to back 5 week summer session”
   -Abe Farkas
Abe presented various handouts that promoted the conversion of the current 6 to 8 week summer format, to a back to back 5 week summer session. Abe stated that in this summer proposal, there would be a one week break after commencement with no classes in session. After the break, the first 5 week classes would start and then end on the July 4th holiday. The second 5 week courses would start after the July 4th holiday. Three week classes could be scheduled in the first 5 weeks. This proposed schedule would also align SRJC with the four year colleges, which was suggested by Abe to provide augmented enrollment opportunities.

Abe also pointed out that many high schools in the surrounding area end their semester after the SRJC summer term begins.

Greg Sheldon suggested that 8 week courses start in the middle of the first 5 week session.

Kris Shear stated that this proposed summer term structure may complicate payment to students who receive financial aid. She also suggested that a student survey should be in order before implementation of the back to back 5 week summer session.

Diane stated concern for a graduating high school senior who graduates after the SRJC summer term begins. Greg and Abe stated that these students would be able to pickup classes in the 8 week and the second 5 week classes.

Diane also stated that because there is a 5% limit on high school students in the summer, there would be a heavier impact on the second 5 week classes since the first 5 week classes would start before high school graduation. Diane also stated that end of the semester processing needs to part of the consideration in the implementation of this option.

Diane asked the committee if there should be an option drawn up based on Abe’s proposal. The committee agreed.

3. Group work session to develop two calendar options based on a template from a prior year

Diane presented a calendar template that duplicated the dates that were found in the 2002/2003 year and made the minor adjustments needed according to updated policy and terminology. Diane reviewed the key dates contained in the template.

Diane stated that end of semester processing will be very tight in the current template due to grades being final on January 5th and spring classes beginning on January 10th.
Diane asked the committee if they had changes for the template.

Kris Shear stated that student services needs two weeks from the end of fall semester to the start of the spring semester. Filomena stated that from this year’s experience, the amount of time given for end of semester processing proved to serve as a detriment for students. Robin Fautley stated as a member of the faculty she could see that enrollment for students negatively impacted by this year’s calendar.

Greg stated that he would talk to AFA on drafting a 16 week compressed semester calendar.

Diane stated that for next calendar committee meeting there would be 4 options ready for the committee to consider: The original template, The original template with the 5 week back to back summer, The original template with a bigger gap for end of semester processing, and the original template with the gap for end of semester processing and the 5 week back to back summer.

**Meeting ended at 2:45**