1. **Review/approve minutes from 12/14/11 Meeting**  
   Corrections were made. Minutes were approved.

2. **Warren Ruud – AFA negotiations report and progress on submitting 2013/2014 calendar for Board approval.**  
   The 2013/14 calendar was approved by AFA. It is currently being discussed at negotiations and College Council. Warren stated that it will most likely go to the April Board meeting.

3. **Probable need to amend the 2011/2012, 2012/2013 and 2013/2014 calendars for the revised Drop with and without a “W” deadline.**

   Only the 2012/13 and 2013/14 will need to be amended to revise the drop dates with and without a “W”. These changes will need to be resubmitted to the Board and the Chancellor’s Office. Freyja stated that this new grading policy was just revised at EPCC last Thursday and the Academic Senate will review it on April 4th. Next, Student Senate will review the grading policy on April 9th. Finally the policy will go to College Counsel on April 19th. Freyja hopes that the policy will then be on the May Board agenda for the first reading and on the June agenda for the second reading for final approval. The drop without a “W” deadline will be at the end of the 3rd week of the semester. The drop with a “W” deadline will be at the end of the 13th week of the semester. This would be effective for fall 2012. Warren stated that these changes could be tentatively approved during negotiations.

   The committee agreed that these changes will be made to the 2013/14 calendar. In turn, these changes will be approved by AFA tentatively and then submitted to the Board for approval.

   The grouped agreed that the following changes would be made to the deadline dates for the 2013/14 Calendar:

<table>
<thead>
<tr>
<th>For the Fall 2013 semester:</th>
<th>For the Spring 2014 semester:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Without a “W” - September 8th</td>
<td>Without a “W” - February 2nd</td>
</tr>
<tr>
<td>With a “W” - November 17th</td>
<td>With a “W” - April 20th</td>
</tr>
</tbody>
</table>

4. **Update on Compressed Calendar Committee Task Force progress – Abe Farkas and Diane Traversi.**

   The Compressed Calendar Committee Task Force decided that there needs to be strong templates developed in order for major decisions to be made. Diane developed three different versions of the compressed calendar for this committee. From these versions Abe developed a concise 16 week term template considering a multitude of factors. Abe avoided developing a 17 week template because there were far too many variables. Abe reviewed the typical three, four, and five hour per week lecture and lab classes. Then Abe reviewed science classes (particularly chemistry classes) that have combinations of lectures and labs and looked for unique schedules. Abe presented to the Task Force the current schedule with the 10 minutes of passing time removed in the compressed calendar template. At the same time, Abe tried to keep the lab hours intact with these combination classes while adjusting the lecture hours. Abe did this on the assumption that lab scheduling is setup on a weekly basis. Abe concluded that there would be an elimination of two full weeks of labs. Abe further concluded that some activities may need to be eliminated entirely. One option to the calendar would include 10 PDA days. Another option was to have 20 PDA days. Yet another option was to count Saturdays as instructional days. PDA days cannot be placed within an instructional year because a week containing a PDA day could not be considered as an instructional week. The Task Force is now co-chaired by Janet McCulloch and Kris Abrahamson. Abe stated that the task force will not make an official recommendation, but will present different models of the compressed calendar by the end of the Spring semester.
Diane related that Dr. Chong had stated in a meeting that the reason to pursue a compressed calendar was to mainly help students pedagogically. The intent is not to give students and faculty more time off. At an Academic Senate meeting Diane attended, she observed a 50/50 divide for and against the compressed calendar. Those who were in favor did not seem to have compelling, data driven reasons for why they wanted the compressed calendar. Those who were against the compressed calendar were able to show the detrimental effects of a compressed calendar. Diane stated that her viewpoint was changed after seeing this. Robin stated that a summary of opinions collected at this meeting is posted on the Academic Senate website. Some faculty in the group wanted to do their own schedule (compressed and non-compressed calendars). The Calendar Committee agreed that this is not a viable option.

Warren stated that there are a lot of recent budgetary and political factors that have changed which has made the compressed calendar not an attractive option (despite the fact there seems to be an expectation by some that it will be implemented). Abe stated that changes in IT programming, scheduling, and paying faculty would all need to be made with a compressed calendar. In the past, compressed calendars were created in other colleges due to competition with having shorter semesters. Bobby expressed that the compressed would not work with SRJC’s diverse student population.

Abe stated that with a compressed calendar, curriculum would not be decreased. Instead, the material would remain the same while more of the learning responsibility would be shifted to the student due to decreased classroom time. Warren stated that there would need to be a shift in curriculum in order to compensate for this fact.

5. **Looking ahead (time allowing).**
Mitch will send out an updated version of the 2012-13 calendar. There will not be an April or May Calendar Committee meeting unless it is determined that meeting needs to be called.

**Meeting ended at 2:50**