Committee: Calendar/Registration
Meeting Minutes of March 18, 2009
2:00-3:00 PM
Plover Conference Room

Attending:

1. Approval of minutes from previous meeting (2:00-2:05)
(Minutes were approved)

2. Group work session considering the first drafts of Calendar Options: A, A1, B and B1. (2:05-3:00)

Diane reviewed the first draft of all four options. She also presented the calendar that listed all of the teaching days. The spring break in both calendars stay in the week between the two eight week sessions.

Diane presented an email from Kirby Bunas regarding her concerns with the current spring break placement in the calendar. Diane had invited her to the committee meeting however she was unable to attend. Kirby suggested that the spring break should be in line with Sonoma County schools. She stated that she was personally affected by the current placement of SRJC’s spring break due to child care for both herself and fellow employees. She also stated that if there was a vacant seat on the calendar committee in the future she would like to be on it.

Diane asked the committee to express their thoughts on the current placement of spring break. Greg Sheldon stated that a survey was previously sent out to faculty and they decided that they didn’t want the spring break to align with holidays. Diane stated that the childcare concerns could be handled by employees using their personal vacation time as needed. Cheri Winter expressed that childcare is an issue for employees.

The committee agreed that the current placement of the spring break is appropriate.

Freyja stated that the calendar should specify that finals start on Saturday and end on Friday.

Abe suggested that the academic week should start on Monday and end on Sunday. Abe said he would do research to see if this is a legal and permissible option and report back to the committee. Abe stated that he has received positive feedback with the idea of the new term template.

Diane pointed out that the 5 week back to back summer session could negatively affect high school concurrent and graduating students. Diane suggested that Abe pilot the 5 week back to back summer term during the current summer term template.

Diane confirmed with the committee that there is 12 weeks in all versions of the calendar to accommodate SRT.

Diane stated that the committee should decide upon and put forth four options (A, A1, B and B1) based on the templates provided. She asked Janet to present the options to her constituents.
Janet asked that the calendars have the dates marked with symbols for holidays and PDA days.

Freyja stated that the each eight week and five week summer classes in the summer term should have a date range provided on the calendar.

Kris Shear stated that the in-person registration date in option in A1 and B1 for the summer term needs to be moved or removed as it does not fall on the appropriate date.

Michelle stated that for Flex PDA days wording should be added “No classes or Activities” for both Fall and Spring Semesters.

All calendars all Spring breaks start on a Monday and ends on a Sunday.

Freyja stated that term “grades become available” needs to be revised before the calendar is finalized.

Janet stated that the Library requested that the flex PDA day during spring break be moved to Friday, due to the fact that they close on Friday.

The group decided that for the A options, March 14th flex day should be moved to the March 18th. And for the B options, March 21st flex day would be moved to March 25th.

Diane stated that these changes will be made before these options will be revealed to constituents.

Meeting ended at 3:00pm