ATTENDING: Mary Kay Rudolph, Doug Roberts, Julie Thompson, Dean Gooch, Robin Fautley, Carol Hattrick, Julie Thompson, Hilleyary Izard, Kathy Matthies, plus guests Doug Kuula and Tammy Sakanashi

APPROVAL OF MINUTES
The minutes of the December 18, 2014 meeting were approved compassionately with one minor correction to the item under Announcements.

ANNOUNCEMENTS
• Carol Hattrick announced that College Council intends to finish all committee reviews and several policy/procedure reviews that are still outstanding by the February 19th meeting, so that no College Council meetings are necessary in March.

REGULAR AGENDA
1. Policy/Procedure Review Category 3 – Reviewed, Substantive Changes
   Section 6 6.12/P (formerly 5.14), Emergency Preparedness and Management – Doug Kuula

   Doug presented the proposed revisions to the policy and the new procedure. One minor edit was made on the flash drive. Approved to be send forward to the Board of Trustees for approval at their February meeting.

2. Committee Reviews
   a. Equivalency – Tammy Sakanashi presented the committee’s survey. A recommendation was made to change the name of the committee to Faculty Equivalency. Tammy will email the committee to inform them of the name change. As a corollary to this discussion, it was discovered that procedure 4.3.11P, Equivalency of Minimum Qualifications for Educational and Classified Administrators is incorrect and/or unclear as to the process for equivalency for educational administrators, even though it was last reviewed in June, 2012. The procedure will be placed on the College Council pending list and the VP of Human Resources will need to revise (with appropriate constituent feedback) and bring back to College Council later in spring.

   Fran G. will update the committee documents and the website. College Council complimented the committee on their work.

   b. College Council – Mary Kay and Carol led the review of College Council. Some proposed changes to the wording of the committee charge were proposed and agreed on. Mary Kay was asked to bring a copy of the SRJC Strategic Plan to the next College Council meeting. This item will come back on February 5th and again on February 19th until the survey is completed.

CONSENT AGENDA
None at the time of agenda construction.

FACULTY SENATE CONSULTATION AGENDA (Title 5 Mandated Senate/Board material)
None at the time of agenda construction.

PENDING AGENDA ITEMS
1. Revisions to Equal Employment Opportunity Committee function – Karen Furukawa
2. Revisions to Policy 2.2.2, Administrative, Classified Management and Confidential Positions – Karen Furukawa
5. Revisions to Procedure 4.3.2P, Faculty Hiring: Regular and Adjunct – Karen Furukawa
6. Revisions to Procedure 4.3.10P, Management Team Hiring – Karen Furukawa
7. 4.3.11P, Equivalency of Minimum Qualifications for Educational and Classified Administrators – Karen Furukawa
8. Revisions to Policy and Procedure 4.7.1/P, Reporting Faculty Absence and Leave Time – Mary Kay Rudolph, Robin Fautley, Julie Thompson
9. Revisions to Policy and Procedure 7.18/P, Response to Rape and Sexual Assault – Matt McCaffrey
10. Revisions to Policy and Procedure 8.5.2/P, Student Clubs, Organizations or Ad Hoc Groups – Robert Ethington

**Committee Membership for 2014-2015**

Management: Mary Kay Rudolph, Ricardo Navarrette, Doug Roberts, Karen Furukawa
Faculty: Robin Fautley, Carol Hatrick, Julie Thompson, Dean Gooch
Classified: Kathy Matthies, Hilleary Izard
Students: Josh Pinaula, Thor Olsen