



**COLLEGE COUNCIL MEETING  
OCTOBER 4, 2018  
3:15 - 5:00 PM  
DOYLE LIBRARY, ROOM #4401 (3<sup>RD</sup> FLOOR)**

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**COMMITTEE FUNCTION:**

College Council is the highest policy recommending body in the District. The Council must involve and utilize the opinion of all constituent groups. Given the Council's position in the governance structure, the specific areas of responsibility can be delineated as follows:

- a. College Council is responsible for the review and supervision of all District committee systems.
- b. The Council serves as the final "review" body for all policy recommendations emanating from District committees.
- c. The Council remains the highest policy articulation group for the District, and therefore must insure that all District constituencies have had adequate participation in the formation of policy issues.

Ad hoc study groups or task forces, with appropriate constituent participation, may be formed by College Council when topics fall outside the range of the existing committee structure or involve multiple constituent groups.

**MINUTES**

**Present:** Phyllis Usina, Jane Saldaña-Talley, Laura Aspinall, Karen Frindell-Teuscher, Karen Furukawa, Eduardo Osorio Juarez, Sean Young

**Absent:** Cece Jones, Pedro Avila, Kate Jolley, Jordan Mead, Eric Thompson

Guests: Freyja Periera, Guy Tillotson

**APPROVAL OF MINUTES**

The minutes of May 17, 2018 and September 6, 2018 were approved.

**ANNOUNCEMENTS**

**1. Policy/Committee Updates**

The topic of proxies was discussed. It was agreed that we would dispense with the use of proxies and instead use a quorum (9 of 12) to determine if there were enough members present to vote. Members not present may not vote through another member (proxy), though it was agreed that a substitute would be allowed provided that individual was fully informed and acting with the authority of the CC member they were replacing.

Members were provided updates on policies that were revised through College Council last year. It is confirmed 8.1.1 was approved by the Board in August. 3.12/P and 3.18/P are on the November Board action agenda for first reading. 2.5/P is on the November Board consent agenda.

Members reviewed the CC Cover Sheet and suggested edits to improve the form.

Members also reviewed the Pending Agenda Items 2018-19 and contributed edits and corrections. The review prompted a brief discussion about how we might remove an

item from the list after a certain period of time. It was agreed to bring this back to a future CC agenda for further discussion.

Members reviewed a PCC draft of Reorganization of Shared Governance submitted by Senate President Eric Thompson. A thoughtful discussion ensued over College Council's role in the review of shared governance, especially given its function. Jane has been asked to bring an expanded proposal to PCC on October 24. The proposal will include suggested involvement of CC as a steering committee for this work. This will be included on the next CC agenda.

## **DISCUSSION/ACTION**

### **2. Policy/Procedure**

- 0.6 – Student Member – Robert Martinez presented the edited Policy/Procedures. It was confirmed that he had followed the appropriate process (review with Board of Trustees in closed session, Board President Fishman, and President Chong). Members proposed edits (add student conduct matters as one of the closed session items during which the Student Trustee would be excluded), and it was determined which groups needed to review this policy change.
  - 8.3.4P – Student Placement Assessment, 8.6P – Student Services and Support, and 8.1.11P – Special Admission of K-12 Students – Michelle Vidaurri reviewed changes to these policies/procedures as a result of AB705. Members suggested a few light edits (changing Concurrent to Dual) and it was determined which groups needed to review these policy changes. These will return back to CC on the next agenda.
- 3.** 2.5/P Committee System Best Practices – Revised Draft – Jane Saldana-Talley – Jane noted that since this document was largely a summary of 2.5/P, it made sense for CC to review our own policy at a future meeting, especially as it might relate to changes in SRJC's shared governance system.
- 4.** Review Pending Agenda Items – See announcements above.

**CONSENT AGENDA** – None.

**FACULTY SENATE CONSULTATION AGENDA** (Title 5 Mandated Senate/Board material) - None

**PENDING AGENDA ITEMS (attached)**

### **College Council Meetings for 2018-2019**

All meetings are on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month at 3:15pm in Doyle Library, Room 4401. Agendas will be distributed electronically before each meeting. If you have agenda items that you plan to bring forward, please contact Jane Saldaña-Talley.

<b>Fall 2018</b>	<b>Spring 2019</b>
Thursday, September 6 <sup>th</sup>	Thursday, January 17 <sup>th</sup>
Thursday, September 20 <sup>th</sup>	Thursday, February 7 <sup>th</sup>

Thursday, October 4 <sup>th</sup>	Thursday, February 21 <sup>st</sup>
Thursday, October 18 <sup>th</sup> - Canceled	Thursday, March 7 <sup>th</sup>
Thursday, November 1 <sup>st</sup>	<del>Thursday, March 21<sup>st</sup></del> — Spring Break
Thursday, November 15 <sup>th</sup>	Thursday, April 4 <sup>th</sup>
Thursday, December 6 <sup>th</sup>	Thursday, April 18 <sup>th</sup>
Thursday, December 20 <sup>th</sup>	<del>Thursday, May 2<sup>nd</sup></del> — Faculty Awards
	Thursday, May 16 <sup>th</sup>

**Committee Membership for 2018-2019**

<b>Name</b>	<b>Type</b>	<b>Name</b>	<b>Type</b>
Jane Saldana-Talley	A	Phyllis Usina	F
Pedro Avila	A	Laura Aspinall	F
Karen Furukawa	A	Cece Jones	C
Kate Jolley	A	Jordan Mead	C
Karen Frindell Teuscher	F-AFA	Eduardo Osorio Juarez	S
Eric Thompson	F	Sean Young	S