ATTENDING: Ricardo Navarrette, Mary Kay Rudolph (also proxy for Jane Saldana-Talley), Karen Furukawa, Julie Thompson, Carol Hatrick (also proxy for Robin Fautley), Kathy Matthies, Hilleary Izard, Thor Olsen, Josh Pinuala, plus guests Laura Rivera, Tony Ichsan, Kris Shear, Rachael Cutcher, Victor Cummings, April Chapman, Audrey Spall

APPROVAL OF MINUTES
The minutes of the November 6, 2014 meeting were unanimously approved in the states of confusion and California.

ANNOUNCEMENTS
• Mary Kay announced that the District Equal Employment Opportunity (EEO) Plan will be brought to College Council on December 4th. If anyone needs to see the document prior to December 4th, please contact Karen Furukawa or Sabrina Meyer directly.

REGULAR AGENDA
1. Policy/Procedure Review Category 2 – Reviewed, Minor/Technical Changes
   Section 8 8.3.11, Doyle Scholarship Program – Kris Shear, Rachael Cutcher

   Kris and Rachael reviewed the minor revision to this policy with the committee. It was approved to be brought to the Board of Trustees for approval in December.

2. Policy/Procedure Review Category 3 – Reviewed, Substantive Changes
   Section 5 5.8P, Bids and Quotations – Laura Rivera

   Laura presented the proposed revisions to this procedure; this is the first review by College Council. The revisions to Paragraph #3 regarding discrimination will be discussed at President’s Cabinet on November 24th. This procedure will come back to College Council on December 4th, along with Policy 5.8.

3. Committee Reviews

   Each committee was asked to confirm 2-4 accomplishments. Mary Kay would like to share a “committee of the month” either in the Academic Affairs Update or in the Insider. Some committees will send updates to that section of their surveys.

   a. Scholarship – Rachael Cutcher and Kris Shear presented the committee survey. It was suggested that they include in their accomplishments the fact that the committee is now totally paperless. They were also asked to add the specific dollar amounts awarded to their list of accomplishments and send this back to the College Council co-chairs as part of the “Meet Your Committees” effort. No changes were made to the committee structure or function.

   b. Study Abroad – Victor Cummings presented the committee survey. Hilleary asked Victor and the Study Abroad committee to consider adding a classified representative to the committee. Victor said he would do so. No changes were made to the committee structure or function.

   c. Basic Skills – Victor Cummings presented the committee survey. He was asked that agendas and minutes be posted on the committee website. No changes were made to the committee structure or function. Victor was thanked and told “good job”!

   d. Board of Review – April Chapman presented the committee survey. Due to the confidential nature of the committee’s work, no agendas/minutes are posted. No changes were made to the committee structure or function.
e. Student Success and Equity – Audrey Spall presented the committee survey. College Council congratulated the committee on doing a great job. Audrey was asked to send a revised list of accomplishments to showcase the great work they’ve done. No changes were made to the committee structure or function.

CONSENT AGENDA
None at the time of agenda construction.

FACULTY SENATE CONSULTATION AGENDA (Title 5 Mandated Senate/Board material)
None at the time of agenda construction.

PENDING AGENDA ITEMS
1. Revisions to Policy 2.2.2, Administrative, Classified Management and Confidential Positions – Sabrina Meyer, Karen Furukawa
3. Proposal to add one classified staff member so that maximum of two classified staff can serve on management hiring committees – Hilleary Izard
5. Revisions to Procedure 4.3.2P, Faculty Hiring: Regular and Adjunct – Sabrina Meyer, Karen Furukawa
6. Revisions to Procedure 4.3.10P, Management Team Hiring – Sabrina Meyer
7. Revisions to Policy and Procedure 4.7.1/P, Reporting Faculty Absence and Leave Time – Mary Kay Rudolph, Robin Fautley, Julie Thompson
8. Revisions to Policy and Procedure 6.12 and 6.12P (will be renumbered to 5.14), Disaster Preparedness – Doug Kuula
9. Revisions to Policy and Procedure 7.18/P, Response to Rape and Sexual Assault – Matt McCaffrey
10. Student Involvement on College Committees

Committee Membership for 2014-2015
Management: Mary Kay Rudolph, Ricardo Navarrette, Jane Saldaña-Talley (F ’14), Doug Roberts (S ’15), Karen Furukawa
Faculty: Robin Fautley, Carol Hatrick, Julie Thompson, Dean Gooch
Classified: Kathy Matthies, Hilleary Izard
Students: Josh Pinaula, Thor Olsen