ATTENDING: Mary Kay Rudolph, Karen Furukawa, Doug Roberts (also proxy for Jane Saldana-Talley), Julie Thompson, Dean Gooch, Robin Fautley (also proxy for Carol Hatrick), Hilleary Izard, Thor Olsen (also proxy for Josh Pinaula) plus guests Susan Quinn, Doug Kuula and Patie Wegman

APPROVAL OF MINUTES
The minutes of the December 4, 2014 meeting were approved festively and completely.

ANNOUNCEMENTS
1. Equal Employment Opportunity Committee Status Update – Karen Furukawa was requested by College Council that the EEOC needs to establish dates and times for their meetings. Based on the new EEO Plan, a new committee function needs to be created to include the Title V language, etc. College Council recommended that they elect three co-chairs (faculty, management and classified) to work together to develop the new EEO plan. Karen was asked to report back on the status of the committee at the February 5th College Council meeting.

REGULAR AGENDA
1. Policy/Procedure Review Category 3 – Reviewed, Substantive Changes
Section 8 8.2.8/P, Student Conduct and Discipline Due Process – Patie Wegman

   Patie said that all constituent groups had already reviewed the proposed changes to the policy and procedure, except the students were not sure whether or not they had seen the revisions. The students said they will review at the same time the proposed revisions go to the Board for approval. If there are any changes, they will go forward to the Board for a second reading with the changes noted. Approved to bring forward to the January Board of Trustees.

2. Committee Reviews
   a. Professional Growth Increment (PGI) – College Council asked Mary Kay to update the dates and times of the PGI Committee meetings on the committees calendar to the 2nd Fridays in September and October, plus additional meetings as needed.
   b. Auxiliary Enterprise – Doug Roberts – College Council asked Doug to update the committee meeting time on the committees calendar from “as needed” to “4th Friday of the month from 3:00-4:00pm” to reflect when the meetings have actually been taking place. Doug was thanked for completing the committee survey.
   c. Budget Advisory – Doug Roberts – College Council asked Doug to update the committee meeting time on the committees calendar from 2nd/4th Fridays from 2:30-4:30pm to 2nd/4th Fridays from 3:00-5:00pm to reflect when the meetings have actually been taking place. Doug was thanked for completing the committee survey.
   d. District Safety and Health – Doug Kuula – all information presented was accurate; no changes were made to committee structure or function.
   e. Student Health Services – Susan Quinn – Susan noted that the committee name needs to be updated on the committees Web site. College Council noted that no agendas or minutes have been posted for the committee since May of 2014, these need to be updated. Susan will re-send the 2-4 major accomplishments to Carol in order to add more “bling”.
   f. Institutional Planning Council (IPC) – Robin Fautley – All information presented was accurate; no changes were made to committee structure or function.

CONSENT AGENDA
None at the time of agenda construction.
FACULTY SENATE CONSULTATION AGENDA (Title 5 Mandated Senate/Board material)
None at the time of agenda construction.

PENDING AGENDA ITEMS

1. Revisions to Equal Employment Opportunity Committee function – Karen Furukawa
2. Revisions to Policy 2.2.2, Administrative, Classified Management and Confidential Positions – Sabrina Meyer, Karen Furukawa
5. Revisions to Procedure 4.3.2P, Faculty Hiring: Regular and Adjunct – Sabrina Meyer, Karen Furukawa
6. Revisions to Procedure 4.3.10P, Management Team Hiring – Sabrina Meyer
7. Revisions to Policy and Procedure 4.7.1/P, Reporting Faculty Absence and Leave Time – Mary Kay Rudolph, Robin Fautley, Julie Thompson
8. Revisions to Policy and Procedure 6.12/P (will be renumbered to 5.14), Disaster Preparedness – Doug Kuula
9. Revisions to Policy and Procedure 7.18/P, Response to Rape and Sexual Assault – Matt McCaffrey
10. Revisions to Policy and Procedure 8.5.2/P, Student Clubs, Organizations or Ad Hoc Groups – Robert Ethington

Committee Membership for 2014-2015
Management: Mary Kay Rudolph, Ricardo Navarrette, Doug Roberts, Karen Furukawa
Faculty: Robin Fautley, Carol Hatrick, Julie Thompson, Dean Gooch
Classified: Kathy Matthies, Hilleary Izard
Students: Josh Pinaula, Thor Olsen