COLLEGE COUNCIL MEETING
MINUTES OF DECEMBER 4, 2014
3:15 - 5:00 PM
DOYLE LIBRARY, ROOM #4401

ATTENDING: Ricardo Navarrette, Mary Kay Rudolph (also proxy for Jane Saldana-Talley), Karen Furukawa, Karen Frindell Teuscher (proxy for Julie Thompson), Carol Hatrick, Robin Fautley, Kathy Matthies, Hilleary Izard, plus guests Laura Rivera, Vayta Smith and Freyja Pereira

APPROVAL OF MINUTES
The minutes of the November 20, 2014 meeting were approved with little fanfare and no corrections.

ANNOUNCEMENTS

- Karen Furukawa reviewed the “bare bones” District EEO Plan. The committee thanked Karen and affirmed the plan to move forward to the Board of Trustees for approval. Karen was reminded that the EEO Advisory Committee function needs to be modified based on this plan, and that those modifications need to be brought to College Council for review and approval. It was recommended that this be brought to the December 18th College Council meeting in order to facilitate spring work on the SCJCD-specific EEO Plan.

REGULAR AGENDA

1. Policy/Procedure Review Category 2 – Reviewed, Minor/Technical Changes
   Section 5 5.8P, Bids and Quotations – Laura Rivera

   Laura reviewed the minor revisions made to this procedure after the last review by College Council. These revisions were affirmed by the committee and the procedure will go to the January Board of Trustees meeting for approval.

2. Committee Reviews
   Each committee was asked to confirm 2-4 accomplishments. Mary Kay would like to share a “committee of the month” either in the Academic Affairs Update or in the Insider. Some committees will send updates to that section of their surveys.

   a. Professional Growth Increment (PGI) – Mary Kay presented the PGI Committee information; this was not on the original agenda, so most committee members did not have the survey in front of them. However, Carol had a copy and the committee was able to review and approve. No changes were made to the committee structure or function. Mary Kay will send the survey with the next College Council agenda and will update it with the information requested at the meeting.

   b. Calendar/Registration – Vayta Smith – approved with changes to the committee function.

   c. Curriculum Review Committee – Abe Farkas – approved, no changes to the committee function or membership.

   d. District Tenure Review and Evaluation Committee – Abe Farkas – approved with changes to the committee membership structure; remove “1 administrator who serves on the District Negotiating Team” and under faculty add 2 AFA: 1 FT and 1 PT; 2 Academic Senate: 1 FT or 1 PT, one a department chair. On the committee roster, place an asterisk next to Karen’s name to indicate “by position” and place parentheses with co-chair next to Abe and Robin’s names.

   e. Faculty Staffing Committee – Abe Farkas – information item only and affirmed by College Council.

   f. Day Under the Oaks – Robert Ethington, Ellen Maremont Silver – Approved with change in committee membership structure: 2 students, 2 classified, 2 faculty and 2 public, 1 Foundation. Meetings will be returned (?).

   g. Institute for Environmental Education – Katie Gerber – Approved with re-numbering of the committee objectives.
CONSENT AGENDA
None at the time of agenda construction.

FACULTY SENATE CONSULTATION AGENDA (Title 5 Mandated Senate/Board material)
None at the time of agenda construction.

PENDING AGENDA ITEMS

1. Revisions to Policy 2.2.2, Administrative, Classified Management and Confidential Positions – Sabrina Meyer, Karen Furukawa
3. Proposal to add one classified staff member so that maximum of two classified staff can serve on management hiring committees – Hilleary Izard
5. Revisions to Procedure 4.3.2P, Faculty Hiring: Regular and Adjunct – Sabrina Meyer, Karen Furukawa
6. Revisions to Procedure 4.3.10P, Management Team Hiring – Sabrina Meyer
7. Revisions to Policy and Procedure 4.7.1/P, Reporting Faculty Absence and Leave Time – Mary Kay Rudolph, Robin Fautley, Julie Thompson
8. Revisions to Policy and Procedure 6.12 and 6.12P (will be renumbered to 5.14), Disaster Preparedness – Doug Kuula
9. Revisions to Policy and Procedure 7.18/P, Response to Rape and Sexual Assault – Matt McCaffrey
10. Student Involvement on College Committees

Committee Membership for 2014-2015
Management: Mary Kay Rudolph, Ricardo Navarrette, Jane Saldaña-Talley (F ’14), Doug Roberts (S ’15), Karen Furukawa
Faculty: Robin Fautley, Carol Hatrick, Julie Thompson, Dean Gooch
Classified: Kathy Matthies, Hilleary Izard
Students: Josh Pinaula, Thor Olsen