



**COLLEGE COUNCIL MEETING
DECEMBER 6, 2018
3:15 - 5:00 PM
DOYLE LIBRARY, ROOM #4401 (3RD FLOOR)**

COMMITTEE FUNCTION:

College Council is the highest policy recommending body in the District. The Council must involve and utilize the opinion of all constituent groups. Given the Council's position in the governance structure, the specific areas of responsibility can be delineated as follows:

- a. College Council is responsible for the review and supervision of all District committee systems.
- b. The Council serves as the final "review" body for all policy recommendations emanating from District committees.
- c. The Council remains the highest policy articulation group for the District, and therefore must insure that all District constituencies have had adequate participation in the formation of policy issues.

Ad hoc study groups or task forces, with appropriate constituent participation, may be formed by College Council when topics fall outside the range of the existing committee structure or involve multiple constituent groups.

MINUTES

APPROVAL OF MINUTES

Approval of minutes November 15, 2018 was postponed until the next meeting as a result of the Shared Governance Work Group item.

SHARED GOVERNANCE WORK GROUP (SGWG)

The members of the Shared Governance Work Group present were: Michelle Van Aalst, Philomena Avila, Hal Sanford, Tracy Ruelle, Jessica Melvin, Kimberly Kalember, Hilleary Zarate, and Kerry Loewen. Unable to attend were Alicia Virtue and Eduardo Osorio Juarez. Members of the Shared Governance Work Group and College Council introduced themselves. CC co-chair Jane Saldana-Talley reviewed the shared governance leadership structure and organizational framework including timeline and function in the areas of purpose/principles, communications, stakeholder involvement/outreach, data gathering and revised structure. The work group will identify co-chairs and plan to meet before the end of the semester and the co-chairs will return to the next meeting to provide update on their progress. Jane noted that a PDA session was created as a placeholder for the work group should they desire to utilize it.

DISCUSSION/ACTION

1. Policy/Procedure

None

2. Committee

The changes to the meeting day and time of the PRPP coordinating committee, a subcommittee of the Institutional Planning Council were reviewed and approved. There appeared to be no conflicts with other scheduled committees. That change will be made on the committees and councils website. The new meeting time is 2nd and 4th Thursday from 1-2:30 pm.

3. Review Pending Agenda Items

It was noted that we need to decide whether or not some items on the pending agenda list need to be removed.

CONSENT AGENDA – None.

FACULTY SENATE CONSULTATION AGENDA (Title 5 Mandated Senate/Board material) - None

PENDING AGENDA ITEMS (attached)

- College Council Style Manual – Jane/Phyllis
- CCL Policy Manual Template – Phyllis/Erin Bricker (proposal attached)
- New Policy/Procedure Proposal: Accessibility of Information and Communications Technology – Leila Rand – January 17, 2019

College Council Meetings for 2018-2019

All meetings are on the 1st and 3rd Thursday of the month at 3:15pm in Doyle Library, Room 4401. Agendas will be distributed electronically before each meeting. If you have agenda items that you plan to bring forward, please contact Jane Saldaña-Talley.

Fall 2018	Spring 2019
Thursday, September 6 th	Thursday, January 17 th
Thursday, September 20 th	Thursday, February 7 th
Thursday, October 4 th	Thursday, February 21 st
Thursday, October 18 th	Thursday, March 7 th
Thursday, November 1 st	Thursday, March 21 st – Spring Break
Thursday, November 15 th	Thursday, April 4 th
Thursday, December 6 th	Thursday, April 18 th
Thursday, December 20 th	Thursday, May 2 nd – Faculty Awards
	Thursday, May 16 th

Committee Membership for 2018-2019

Name	Type	Name	Type
Jane Saldana-Talley	A	Phyllis Usina	F
Pedro Avila	A	Laura Aspinall	F
Karen Furukawa	A	Cece Jones	C
Kate Jolley	A	Jordan Mead	C
Karen Frindell Teuscher	F-AFA	Eduardo Osorio Juarez	S
Eric Thompson	F	Sean Young	S

