



COLLEGE COUNCIL MEETING

FEBRUARY 7, 2019

3:15 - 5:00 PM

DOYLE LIBRARY, ROOM #4248 (1ST FLOOR) – NEW LOCATION

COMMITTEE FUNCTION:

College Council is the highest policy recommending body in the District. The Council must involve and utilize the opinion of all constituent groups. Given the Council's position in the governance structure, the specific areas of responsibility can be delineated as follows:

- a. College Council is responsible for the review and supervision of all District committee systems.
- b. The Council serves as the final "review" body for all policy recommendations emanating from District committees.
- c. The Council remains the highest policy articulation group for the District, and therefore must insure that all District constituencies have had adequate participation in the formation of policy issues.

Ad hoc study groups or task forces, with appropriate constituent participation, may be formed by College Council when topics fall outside the range of the existing committee structure or involve multiple constituent groups.

MINUTES

Present: Jane Saldana-Talley, Pedro Avila, Karen Furukawa, Terry Mulcaire for Karen Frindell Teuscher, Eric Thompson, Phyllis Usina, Laura Aspinall, Cece Jones, Sandy Sigala for Jordan Mead, Sean Young

Absent: Kate Jolley, Eduardo Osorio Juarez

Guests: Freyja Pereira, Kerry Loewen, Michelle Van Aalst, Robert Martinez, Leila Rand

APPROVAL OF MINUTES

Minutes of November 15, 2018 were approved with Karen Furukawa abstaining.

Minutes of December 6, 2018 meeting were approved and Sandy Sigala and Terry Mulcaire abstained.

ANNOUNCEMENTS/ REPORTS

The Council received an updated report from Shared Governance Work Group co-chairs Kerry Loewen, Michelle Van Aalst, and Robert Martinez. They provided written summary of their progress to date and a revised work plan with an extended timeline through to December 2019. The work group has met twice and plan to meet again the day following the College Council meeting. This update will be provided to the President's Consultation Council (PCC) at its next regularly scheduled meeting.

DISCUSSION/ACTION

1. Policy/Procedure

- 2.17/P New Policy/Procedure Proposal: Accessibility of Information and Communications Technology.

Phyllis Usina provided an overview of the process used to develop this new policy including a study of existing accessibility policies at other colleges. The council reviewed the draft policy and procedure and made recommendation to both. Laura Aspinall agreed to assist with wordsmithing the policy. Revision was made to the procedure. The Council also inquired as to whether or not other policies might be eliminated as a result

of creating this policy and it was confirmed that policy and procedure 3.12.3/P might be eliminated. The Council requested that Leila return at the next meeting showing policies that would be changed or eliminated by this new policy and show changes with strikethroughs. The Council members indicated which constituent groups were interested in seeing this revised policy and a cover sheet was completed. Karen Furukawa and Phyllis Usina agreed to accompany Leila on those presentations.

- 3.10/P Grading – Freyja Pereira reviewed the policy changes that have resulted from changes in Ed Code, to include the grade of Excused Withdrawal (EW) and a modification related to military withdrawals. Councilmembers indicated which constituent groups were interested in seeing this change and a cover sheet was completed. Freyja requested that since this policy falls in the Academic Affairs area that an academic dean accompany her in presenting it to various groups.

2. Committee

- None

3. Review Pending Agenda Items

The Council reviewed the list of pending agenda items making specific note that Policy 3.9/P Faculty Obligations to Students and 3.9.1/P Syllabi should be removed from the list at the request of Academic Senate and AFA. Further discussion of this item will be brought to a future meeting.

CONSENT AGENDA – None.

FACULTY SENATE CONSULTATION AGENDA (Title 5 Mandated Senate/Board material) - None

PENDING AGENDA ITEMS (attached)

- 4.3.2/P Faculty Hiring & 4.3.2b/P Equivalency of Faculty Qualifications – Robin Fautley (2-21-19)
- College Council Style Manual – Jane/Phyllis
- CCL Policy Manual Template – Phyllis/Jane

College Council Meetings for 2018-2019

All meetings are on the 1st and 3rd Thursday of the month at 3:15pm in Doyle Library, Room 4248. Agendas will be distributed electronically before each meeting. If you have agenda items that you plan to bring forward, please contact Jane Saldaña-Talley.

Fall 2018	Spring 2019
Thursday, September 6 th	Thursday, January 17 th
Thursday, September 20 th	Thursday, February 7 th
Thursday, October 4 th	Thursday, February 21 st
Thursday, October 18 th	Thursday, March 7 th
Thursday, November 1 st	Thursday, March 21 st – Spring Break
Thursday, November 15 th	Thursday, April 4 th
Thursday, December 6 th	Thursday, April 18 th

Thursday, December 20 th - exl	Thursday, May 2 nd - Faculty Awards
	Thursday, May 16 th

Committee Membership for 2018-2019

Name	Type	Name	Type
Jane Saldana-Talley	A	Phyllis Usina	F
Pedro Avila	A	Laura Aspinall	F
Karen Furukawa	A	Cece Jones	C
Kate Jolley	A	Jordan Mead	C
Karen Frindell Teuscher	F-AFA	Eduardo Osorio Juarez	S
Eric Thompson	F	Sean Young	S