



**COLLEGE COUNCIL MEETING**

**MARCH 7, 2019**

**3:15 - 5:00 PM**

**DOYLE LIBRARY, ROOM #4248 (1<sup>ST</sup> FLOOR)**

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**COMMITTEE FUNCTION:**

College Council is the highest policy recommending body in the District. The Council must involve and utilize the opinion of all constituent groups. Given the Council's position in the governance structure, the specific areas of responsibility can be delineated as follows:

- a. College Council is responsible for the review and supervision of all District committee systems.
- b. The Council serves as the final "review" body for all policy recommendations emanating from District committees.
- c. The Council remains the highest policy articulation group for the District, and therefore must insure that all District constituencies have had adequate participation in the formation of policy issues.

Ad hoc study groups or task forces, with appropriate constituent participation, may be formed by College Council when topics fall outside the range of the existing committee structure or involve multiple constituent groups.

**Minutes**

**Present:** Jane Saldana-Talley, Karen Furukawa, Karen Frindell Teuscher, Eric Thompson, Phyllis Usina, Laura Aspinall, Jordan Mead, Sean Young, Kate Jolley

**Absent:** Pedro Avila, Cece Jones, Eduardo Osorio Juarez

**APPROVAL OF MINUTES**

Minutes from February 7<sup>th</sup> College Council meeting were approved as submitted  
Minutes from February 21<sup>st</sup> College Council meeting were approved with edits. See attached revision. Karen Frindell Teuscher and Jordan Mead abstained.

**ANNOUNCEMENTS/ REPORTS**

**DISCUSSION/ACTION**

- **Policy/Procedure**
  - **2.1/P Procedures For Developing And Revising District Policy And Procedures**  
The Council worked on revisions to 2.1 and 2.1/P and agreed to create a Microsoft Teams document for members to submit edits and there was also a recommendation to eliminate Category 4 Policy Changes (splitting/combining/eliminating non-substantive change.) A request was made to confer with Carol Hatrick, former faculty chair of College Council to inquire about the rationale for the need of creating that category. Members agreed to access the Teams document and make edits before the next meeting.  
The Council agreed that College Council, and not a single individual from College Council, will carry these changes.
- **Committee**
  - None
- **Review Pending Agenda Items**
  - Policy deletion  
Due to time constraints this item was held over until the next meeting.

**CONSENT AGENDA** – None.

**FACULTY SENATE CONSULTATION AGENDA** (Title 5 Mandated Senate/Board material) - None

**PENDING AGENDA ITEMS (attached)**

- College Council Style Manual – Jane/Phyllis
- CCL Policy Manual Template – Phyllis/Jane

**College Council Meetings for 2018-2019**

All meetings are on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month at 3:15pm in Doyle Library, Room 4248. Agendas will be distributed electronically before each meeting. If you have agenda items that you plan to bring forward, please contact Jane Saldaña-Talley or Phyllis Usina.

<b>Fall 2018</b>	<b>Spring 2019</b>
Thursday, September 6 <sup>th</sup>	Thursday, January 17 <sup>th</sup>
Thursday, September 20 <sup>th</sup>	Thursday, February 7 <sup>th</sup>
Thursday, October 4 <sup>th</sup>	Thursday, February 21 <sup>st</sup>
Thursday, October 18 <sup>th</sup>	Thursday, March 7 <sup>th</sup>
Thursday, November 1 <sup>st</sup>	Thursday, March 21 <sup>st</sup> – Spring Break
Thursday, November 15 <sup>th</sup>	Thursday, April 4 <sup>th</sup>
Thursday, December 6 <sup>th</sup>	Thursday, April 18 <sup>th</sup>
Thursday, December 20 <sup>th</sup> – cxi	Thursday, May 2 <sup>nd</sup> – Faculty Awards
	Thursday, May 16 <sup>th</sup>

**Committee Membership for 2018-2019**

<b>Name</b>	<b>Type</b>	<b>Name</b>	<b>Type</b>
Jane Saldana-Talley	A	Phyllis Usina	F
Pedro Avila	A	Laura Aspinall	F
Karen Furukawa	A	Cece Jones	C
Kate Jolley	A	Jordan Mead	C
Karen Frindell Teuscher	F-AFA	Eduardo Osorio Juarez	S
Eric Thompson	F	Sean Young	S

