



## COLLEGE COUNCIL MINUTES

APRIL 5, 2018

3:15 - 5:00 PM

DOYLE LIBRARY, ROOM #4401 (3<sup>RD</sup> FLOOR)

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**COMMITTEE FUNCTION:** The College Council is the highest policy recommending body in the District. The Council must involve and utilize the opinion of all constituent groups. Given the Council's position in the governance structure, the specific areas of responsibility can be delineated as follows:

1. College Council is responsible for the review and supervision of all District committee systems.
2. The Council serves as the final "review" body for all policy recommendations emanating from District committees.
3. The Council remains the highest policy articulation group for the District, and therefore must insure that all District constituencies have had adequate participation in the formation of policy issues.
4. College Council will review District plans with an eye to identifying aspects of the plans that have implications for policy, procedures and/or committee charges. The purpose of this review will be to ensure that appropriate conversations have taken place between initiators/authors of the plans and the constituent group(s) or District personnel responsible for the policy, procedure and/or committee charges.

Ad hoc study groups or task forces, with appropriate constituent participation, may be formed by College Council when topics fall outside the range of the existing committee structure or involve multiple constituent groups.

### MINUTES

**Present:** Mary Kay Rudolph (as self and proxy for Doug Roberts), Jane Saldaña-Talley, Laura Aspinall, Eric Thompson, Carol Hatrick, Karen Frindell-Teuscher, Kathy Matthies, Jordan Mead, Alexia Carrillo

**Guests:** Canon Crawford, Tara Johnson, Sharien Hinton

#### 1. APPROVAL OF MINUTES

The minutes of March 15, 2018 were asynchronously and distradadly approved.

#### 2. ANNOUNCEMENTS

- SSSP/SE/BSI - committee discussed Carol's version of recommendations, CC members agreed that this document reflected their recommendations from 3/15/18
- Approval of the new New Integrated Student Success Committee for the Academic Senate and other appropriate Consituent Groups request for "committee members" – request agreed upon by all appropriate Consistuent groups

#### 3. ACTION

##### POLICY/PROCEDURE – CATEGORY 3

- 8.1.1/P – Disability Resources – Tara Johnson and Sharien Hinton presented. 8.1.1 is a Category 2. Asked to change "Title V" to "Title 5". 8.1.1P is a Category 3. Asked to change "Title V" to "Title 5". Change part IV to not refer to another procedure. Tara and Sharien will present to Academic Senate, not present to SEIU and classified senate or students unless invited. Need to clarify if it is coming back for final approval this semester

#### COMMITTEE CHANGES

- Textbook & Instructional materials – Cannon Crawford presented. Council asked for a few small changes under the Committee Structure (add "or designee", change "one"

to "1" and spell out LT to say Library Technician). College Council approved with those three non-substantive edits/corrections.

**4. CONSENT AGENDA – None**

**5. FACULTY SENATE CONSULTATION AGENDA - None**

**6. REVIEWED CALENDAR DATES - None**

CC members asked to review 2.5/P for any changes (other than the list of committees)

**7. REVIEWED UPCOMING ITEMS AND PLAN NEXT AGENDA**

Carol reviewed the new pending agenda format and potential items for next two meetings.

**PENDING AGENDA ITEMS**

Item	Date on Pending	Dates to CC	Next Date on CC	Notes
1. Revisions to Policy 3.9, Faculty Members Obligation to Students	11/15/12		Fall 18	AFA and Senate Consult
2. Revisions to Procedure 3.9.1P, Syllabi	Oct. 2012		Fall 18	AFA and Senate Consult
3. 8.2.2/P	Fall 17		Fall 18	Robert Ethington
4. 3.12 series	Spring 18	3-1-18 3-15-18	5-17-8	Abe Farkas and Donald Laird
5. 3.28/P	Spring 18			Lisa Beach, Phyllis Usina, Alicia Virtue
6. 2.2/P	Dec. 2017		Fall 18	Susan Muskar
7. 2.13/P	Fall 17	12-7-17	4-19-18	Dan Exelby
8. 3.18/P	Feb. 2018	3-15-18	5-17-18	Phyllis Usina & Eve Miller
9. SSSP/SE/BSI Committee Changes			4-19-18	Li Collier, Robert Holcomb
10. Textbook Committee		4-5-18		Canon Crawford
11. Changes to 2.5/P			4-19-18	Carol and Mary Kay
12. 8.1.1/P			5-17-18	Tara Johnson and Sharien Hinton

**College Council Meetings for 2017-2018**

All meetings are on the 1<sup>st</sup> and 3<sup>rd</sup> Thursday of the month at 3:15pm in Doyle Library, Room 4401. Agendas will be distributed electronically before each meeting. If you have agenda items that you plan to bring forward, please contact Mary Kay Rudolph or Carol Hatrick.

<u>Fall 2017</u>	<u>Spring 2018</u>
Thursday, September 21 <sup>st</sup>	Thursday, January 18 <sup>th</sup> - CXL
Thursday, October 5 <sup>th</sup> - Canceled	Thursday, February 1 <sup>st</sup> - CXL
Thursday, October 19 <sup>th</sup> canceled	Thursday, February 15 <sup>th</sup> - CXL PDA
Thursday, November 2 <sup>nd</sup> canceled	Thursday, March 1 <sup>st</sup>
Thursday, November 16 <sup>th</sup>	Thursday, March 15 <sup>th</sup>
Thursday, December 7 <sup>th</sup>	Thursday, April 5 <sup>th</sup>
Thursday, December 21 <sup>st</sup> canceled	Thursday, April 19 <sup>th</sup>
	Thursday, May 3 <sup>rd</sup> - CXL Fac. Rec.

	Thursday, May 17 <sup>th</sup>
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