



COLLEGE COUNCIL MINUTES

MAY 17, 2018

3:15 - 5:00 PM

DOYLE LIBRARY, ROOM #4401 (3RD FLOOR)

COMMITTEE FUNCTION: The College Council is the highest policy recommending body in the District. The Council must involve and utilize the opinion of all constituent groups. Given the Council's position in the governance structure, the specific areas of responsibility can be delineated as follows:

1. College Council is responsible for the review and supervision of all District committee systems.
2. The Council serves as the final "review" body for all policy recommendations emanating from District committees.
3. The Council remains the highest policy articulation group for the District, and therefore must insure that all District constituencies have had adequate participation in the formation of policy issues.
4. College Council will review District plans with an eye to identifying aspects of the plans that have implications for policy, procedures and/or committee charges. The purpose of this review will be to ensure that appropriate conversations have taken place between initiators/authors of the plans and the constituent group(s) or District personnel responsible for the policy, procedure and/or committee charges.

Ad hoc study groups or task forces, with appropriate constituent participation, may be formed by College Council when topics fall outside the range of the existing committee structure or involve multiple constituent groups.

MINUTES

Present: Jane Saldaña-Talley (as herself and proxy for Doug Roberts, Mary Kay Rudolph) Pedro Avila, Laura Aspinall, Eric Thompson, Carol Hatrick, Karen Frindell-Teuscher, Jordan Mead, Kathy Mattheis, Alexia Carrillo.

Guests: Phyllis Usina, Tara Johnson, Chas Crocker (surprise guest Robin Fautley)

1. APPROVAL OF MINUTES

The minutes of April 19, 2018 were approved.

2. ANNOUNCEMENTS

The Council discussed the possibility of formalizing the new PCC committee, Eric and Jane will ask that this be placed on the PCC agenda. Follow-up at the beginning of the Fall semester.

The new Participatory Governance Org Chart was displayed, CC members agreed that this was a helpful document to follow some of the organizational structure of the District. The chart is found on the District webpage under Committees and Councils.

3. ACTION

POLICY/PROCEDURE – CATEGORY 2

- 8.1.1/P Academic Accommodations for Students with Disabilities – Tara Johnson, presented the reviewed Policy/Procedure that had been seen by all interested constituent groups. Voted to approve and forward to Dr. Chong for the BOT
- 3.18/P Library Acquisitions – Phyllis presented the reviewed Policy/Procedure that had been seen by all interested constituent groups. College Council members asked that the area designated in the Procedure as *Objectionable Materials* be further defined. Voted to approve and forward to Dr. Chong for the BOT with edit from College Council

Category 3

- 3.12 Curriculum Development – Chas Crocker presented the reviewed Policy/Procedure that had been seen by all interested constituent groups. Although the Policy has been in place since 1985, a Procedure has been newly developed to further define the workings of the Policy. Voted to approve and forward to Dr. Chong for the BOT

COMMITTEE CHANGES

4. none

5. **CONSENT AGENDA** – None

6. **FACULTY SENATE CONSULTATION AGENDA** - None

7. **REVIEWED CALENDAR DATES** –

Carol shared some thoughts from 22 year of College Council service including the Terry Shell rule, Kuulaed and Kortized and what has been working for College Council meetings.

8. **REVIEWED UPCOMING ITEMS AND PLAN NEXT AGENDA**

There was a thoughtful discussion on the charge of College Council in it' responsibilities for the Committee System as well as Policy/Procedure. Members would like to further explore the success of these charges and make changes as the District continues to develop and implement Shared Governance.

PENDING AGENDA ITEMS

Item	Date on Pending	Dates to CC	Next Date on CC	Notes
1. Revisions to Policy 3.9, Faculty Members Obligation to Students	11/15/12		Fall 18	AFA and Senate Consult Karen and Eric have agreed to work on these and bring back in the Fall
2. Revisions to Procedure 3.9.1P, Syllabi	Oct. 2012		Fall 18	AFA and Senate Consult Karen and Eric have agreed to work on these and bring back in the Fall
3. 8.2.2/P Student Complaint and Grievances	Fall 17		Fall 18	Robert Ethington
4. 3.28/P Distance Education	Spring 18			Lisa Beach, Phyllis Usina, Alicia Virtue - contract
5. 2.2/P Management Team	Dec. 2017		Fall 18	Susan Muskar
6. 2.13/P Computer and Communications Technology Use	Fall 17	12-7-17	4-19-18	Dan Exelby - contract
7. 4.3.2/P Faculty Hiring	Fall 2018			Robin Fautley
8. 4.3.2b/P Equivalency of Faculty Qualifications	Fall 2018			Robin Fautley
9. Final Exams	Fall 2018			Robin Fautley
10. Formalize PCC	Fall 2018			Eric and Jane

College Council Meetings for 2018-2019

All meetings are on the 1st and 3rd Thursday of the month at 3:15pm in Doyle Library, Room 4401. Agendas will be distributed electronically before each meeting. If you have agenda items that you plan to bring forward, please contact Jane Saldaña-Talley.

Fall 2018	Spring 2019
Thursday, September 6 th	Thursday, January 17 th
Thursday, September 20 th	Thursday, February 7 th
Thursday, October 4 th	Thursday, February 21 st
Thursday, October 18 th	Thursday, March 7 th
Thursday, November 1 st	Thursday, March 21 st
Thursday, November 15 th	Thursday, April 4 th
Thursday, December 6 th	Thursday, April 18 th
Thursday, December 20 th	Thursday, May 2 nd
	Thursday, May 16 th