SRJC Curriculum Review Committee Meeting
December 8, 2014, 3:15 – 5:15 p.m.
2803 Maggini Hall (2nd Floor)

Minutes

I. Call to Order – 3:25PM
Present: Donald Laird, Eric Thompson, Smita Avasthi, Tom Falbo, Ann Foster, Anna Szabados, Sujan Sukar, Brian Gully, Kate Hickman, Abe Farkas, Susan Wilson, Karen Walker, Douglas Fisher, Ivana Gorgievksa, Angelica Montalvan, Michael Aparicio, Lauralyn Larsen,
Absent: Robin Fautley, Wanda Burzycki, Nicole Corcoran, Li Collier, Freyja Pereira
Staff: Kathy Matthies
Guests: None

II. Consent Agenda
A. Cluster Tech Committee Recommendations FULL REVIEW including associated content reviews (Date of last full review will change) M/S/A Items II. A-E

<table>
<thead>
<tr>
<th>Item #</th>
<th>Submitter</th>
<th>Course #</th>
<th>Description</th>
<th>Eff. Date</th>
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</thead>
<tbody>
<tr>
<td>1.</td>
<td>D. Rehkop</td>
<td>ASL 2</td>
<td>Elementary American Sign Language Part 2</td>
<td>F2015</td>
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<td>• 6 Year Review LFR: 3/7/2007</td>
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<td>• Updated and revisions in Course Description, SLO’s, Objectives, Topics and Scope, Assignments, MOE and Textbooks</td>
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<td>• Content Reviews updated</td>
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<td>2.</td>
<td>M. Padgett-Johnson</td>
<td>VIT 1</td>
<td>World Viticulture and Wine Styles</td>
<td>F2015</td>
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<td>• 6 Year Full Review LFR: 12/9/2004</td>
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<td>• Updates and changes in Course Description, SLO’s, Objectives, Assignments, MOE and Textbooks</td>
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<td>• Content Reviews updated</td>
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<td>3.</td>
<td>M. Padgett-Johnson</td>
<td>VIT 120</td>
<td>Vineyard Pruning</td>
<td>F2015</td>
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<td>• 6 Year Full Review LFR: 8/23/2004</td>
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<td>• Updates and changes in SLO’s, Topics and Scope, Objectives, Assignments, MOE and Textbooks</td>
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<td>• Content Reviews updated</td>
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<td>4.</td>
<td>M. Padgett-Johnson</td>
<td>VIT 130</td>
<td>Grapevine Physiology</td>
<td>F2015</td>
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<td>• 6 Year Full Review LFR: 10/29/2007</td>
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Last updated 1/27/2015 9:11 AM
B. Cluster Tech Committee Recommendations **MODIFICATIONS** (Date of last full review will not change) - NONE

C. Distance Ed and GE Subcommittee Recommendations - NONE

D. Course Inactivations and Terminations - NONE

E. Co-Chair Recommendations (CCR) / Technical Adjustments (TA) / Technical Corrections (TC) - NONE

### III. Action Agenda

#### A. Course Proposals

<table>
<thead>
<tr>
<th>Item #</th>
<th>Type</th>
<th>LFR Date Change Y/N</th>
<th>CRC/Rep Submitter</th>
<th>Course #</th>
<th>Description</th>
<th>Eff. Date</th>
<th>Discussion/Voting Outcome</th>
</tr>
</thead>
</table>
| 1.     | NEW  | N/A                 | B. Gully/ C. Norton | AUTO 153 | Automotive Engine Performance and Pollution Control  
  - New course formerly AUTO 52  
  - Creating a repeat group  
  - Change of unit value  
  - Adding to an existing CCCCO approved certificate and major | F2015 | M/S/A |
### IV. Major and Certificate Recommendations – Consent Agenda Item – M/S/A

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<tr>
<th>Item #</th>
<th>Submitter</th>
<th>Cluster Dean</th>
<th>Type</th>
<th>Description</th>
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</table>
| 1.     | B. Panizzera | J. Adams | REV | **Floral Design**  
Certificate of Achievement, 18 units  
- Change program title from Floristry to Floral Design |
| 2.     | R. Cheek | J. Adams | REV | **Business: Human Resources Administration**  
Certificate of Achievement, 23 units  
- Change program title from Human Resources Administration to Business: Human Resources Administration  
- Add SLO  
- Add Elective Course BMG 55  
- Delete Elective Courses BMG 66.3 and HR74 |
| 3.     | R. Cheek | J. Adams | REV | **Business: Human Resources Administration**  
AA, 24 units |
4. **D. Laird**  
   **J. Adams**  
   **REV**  
   **Computer Studies: Web Project Management**  
   **Skills Certificate, 16.5 units**  
   - Replace CS50.11A and CS50.11B with CS50A  
   - Replace inactive course BMG 67.2 with BMG 67.4  
   - Delete inactive courses BMG 66.2 and 67.3  
   **F2015**

5. **C. Norton**  
   **J. Adams**  
   **REV**  
   **Automotive Technology: Electric and Electronic Systems**  
   **Skills Certificate, 5 units**  
   - Increase units from 4 to 5  
   - Replace AUTO 56 (4 units) with AUTO 156 (5 units) per NATEF guidelines  
   **F2015**

6. **C. Norton**  
   **J. Adams**  
   **REV**  
   **Automotive Technology Tune-up and Electronics Specialist**  
   **Skills Certificate, 17 units**  
   - Replace AUTO 56 (4 units) with AUTO 156 (5 units) per NATEF guidelines  
   - Replace AUTO 52 (8 units) with AUTO 153 (7 units) per NATEF guidelines  
   **F2015**

7. **C. Norton**  
   **J. Adams**  
   **NEW**  
   **Automotive Technology Powertrain Systems Performance & Electronics Specialist**  
   **Skills Certificate, 12 units**  
   - New Certificate containing AUTO 156 (5 units) and AUTO 153 (7 units)  
   **F2015**

8. **C. Norton**  
   **J. Adams**  
   **REV**  
   **Automotive Technology**  
   **Certificate of Achievement, 47 units**  
   - Replace AUTO 56 (4 units) with AUTO 156 (5 units) per NATEF guidelines  
   - Replace AUTO 52 (8 units) with AUTO 153 (7 units) per NATEF guidelines  
   **F2015**

9. **C. Norton**  
   **J. Adams**  
   **REV**  
   **Automotive Technology AS, 48 units**  
   **F2015**
IV. Other Committee Business

A. S2015 Calendar, Course Updates and State Chancellor’s update on course approvals
   Douglas, Abe and Kathy reported on the slow-down of State Chancellor’s office approvals. All new courses will stay in frozen status until State Chancellor’s office approval. Committee was also reminded of the drop dead deadline for all revisions and new courses is March 23, 2015. Any courses turned in after that date will have an effective date of Fall 2016. Kathy reported on the update of courses needing 6 year reviews. Made some progress, but still have a long way to go. Spring 2015 Curriculum office will send some more email reminders of their progress and the drop dead deadline.

V. Adjournment – 4:17pm