

SRJC Curriculum Review Committee Meeting
February 11, 2019, 3:15 – 5:15 p.m.
4327 Doyle (2nd Floor)
Minutes

I. Call to Order – Meeting called to order at 3:16pm

Present: Josh Adams, Li Collier, Anne Donegan, Angie Evins, Kate Hickman, Guillermo Garcia, Saska Gjorgjievska, Ivana Gorgievska, Donald Laird, Kerry Loewen, Amy Merkel, Dolph Rehkop, Sujan Sakar, Eric Thompson, Robert Tuico, Ethan Wilde, Tom Falbo, Amy Roscielle Flores

Absent: Lisa Beach, Michelle Vidaurri, Freyja Pereira, Phyllis Usina

Guests: Katherine Slusser, Joel Grogan, Tammy Alander

Staff: Chas Crocker

II. Other Committee Business

- A. **AB 705 Verbiage Standardization** – “or appropriate placement based on AB705 mandates” – The Committee agreed by consent that this standard verbiage be written in the COR of every course that has English or Math prerequisite or advisory.
- B. **SLO and Objective Preface Updated** – Committee agreed by consent on the following changes to the verbiage in the SLO and Objective tabs in SIS:
 - i. SLO preface should read: *Upon completion of this course, the student will be able to:*
 - ii. Objective preface should read: *Students will be able to:*

III. Action Agenda- Course Proposals

Item	Type	LFR (Y/N)	Submitter	Course #	Description	Eff. Date	Discussing/Voting Outcome
1.	REV	Y	Jennifer Poovey	DA 66.2* (formerly DA 66.1A)	Clinical Seminar* <ul style="list-style-type: none"> ● LFR 4/24/2017 ● Changes in Units and Hours: <ul style="list-style-type: none"> ○ V2: 3.00 Units / 1.00 Lecture / 6.00 Lab ○ V3: 1.00 Unit / 1.00 Lecture ● Changes in Prerequisites: <ul style="list-style-type: none"> ○ V2: Course Completion or Current Enrollment in DA 62; AND Course Completion of DE 55A ○ V3: Course Completion of DA 62 and DE 55A; Concurrent Enrollment in DA 66.1 ● Updates and Changes in Course Number, Title, Hours, Units, Minimum Weeks (17.5 → 9), Description, Prerequisites, SLOs and Objectives, Topics and Scope, Assignments, MOEs, Textbooks and removal of Lab MOI ● 1.00 Unit / 1.00 Lecture 	F2019	Pulled by submitter, tabled to 2/25/19 meeting
1a.				Prerequisites:	Course Completion of DA 62 and DE 55A; Concurrent Enrollment in DA 66.1		
1b.				Limits on Enrollment:	Acceptance to the Allied Dental Programs		

*Change in course number or title

Item	Type	LFR (Y/N)	Submitter	Course #	Description	Eff. Date	Discussing/Voting Outcome
2.	REV	Y	Jennifer Poovey	DA 66.2L* (formerly DA 66.1B)	Clinical Practice* <ul style="list-style-type: none"> ● LFR 4/24/2017 ● Changes in Units and Hours: <ul style="list-style-type: none"> ○ V3: 5.50 Units / 1.00 Lecture / 13.50 Contact DHR ○ V4: 4.50 Units / 15.50 Contact DHR ● Changes in Prerequisites: <ul style="list-style-type: none"> ○ V3: Course Completion of DA 66.1A and DE 55B ○ V4: Course Completion of DA 62 and DE 55A; Concurrent Enrollment in DA 66.2 ● Updates and Changes in Course Number, Title, Hours, Units, Description, Prerequisites, SLOs and Objectives, Topics and Scope, Assignments, MOE, Textbooks and change in MOI from Lecture/Lab to Work Experience ● 4.50 Units / 15.50 Contact DHR 	F2019	Pulled by submitter, tabled to 2/25/19 meeting
2a.				Prerequisites:	Course Completion of DA 62 and DE 55A; Concurrent Enrollment in DA 66.2		
2b.				Limits on Enrollment:	Acceptance to the Allied Dental Programs		
3.	REV	Y	Jennifer Poovey	DE 55B	Dental Radiology <ul style="list-style-type: none"> ● LFR 4/23/2018 ● Changes in Units and Hours: <ul style="list-style-type: none"> ○ V5: 2.00 Units / 1.00 Lecture / 3.00 Lab ○ V6: 1.00 Unit / 0.50 Lecture / 1.50 Lab ● Updates and Changes in Units, Hours, Minimum Weeks (17.5 → 8), Objectives, Topics and Scope, Assignments and Textbooks ● 1.00 Units / 0.50 Lecture / 1.50 Lab 	F2019	Pulled by submitter, tabled to 2/25/19 meeting
3a.				Prerequisites:	Course Completion of DE 55A		

*Change in course number or title

Item	Type	LFR (Y/N)	Submitter	Course #	Description	Eff. Date	Discussing/Voting Outcome
4.	REV	Y	Katherine Slusser	MA 160	Introduction to Medical Office Practice <ul style="list-style-type: none"> • LFR 4/23/2013 • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V6: Course Completion of HLC 160 and CS 60.11A and ANAT 58 OR Course Completion of HLC 160 and CS 60.11A and ANAT 140 and HLC 140 ○ V7: Course Completion of HLC 160 and of LIR 10 • Updates and Changes in Course Description, Prerequisites, SLOs and Objectives, Topics and Scope, Assignments, MOE and Textbooks • 3.00 Units / 3.00 Lecture 	F2019	M/S/A 18-0-0 Vote
4a.				Prerequisites:	Course Completion of HLC 160 and of LIR 10		M/S/A 18-0-0 Vote
4b.				Recommended:	Eligibility for ENGL 1A or equivalent or appropriate placement based on AB705 mandates		M/S/A 18-0-0 Vote
5.	REV	Y	Katherine Slusser	MA 161	Law and Ethics for Medical Assistants <ul style="list-style-type: none"> • LFR 4/10/2017 • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V6: Completion of HLC 160 and CS 60.11A and ANAT 58; OR HLC 160 and CS 60.11A and ANAT 140 and HLC 140 ○ V7: Course Completion of HLC 160 and of LIR 10 • Updates and Changes in Prerequisites, Objectives and MOEs • 1.00 Units / 1.00 Lecture / 1.00 Lab 	F2019	M/S/A 18-0-0 Vote
5a.				Prerequisites:	Course Completion of HLC 160 and of LIR 10		M/S/A 18-0-0 Vote
5b.				Recommended:	Eligibility for ENGL 1A or equivalent or appropriate placement based on AB705 mandates		M/S/A 18-0-0 Vote

Item	Type	LFR (Y/N)	Submitter	Course #	Description	Eff. Date	Discussing/Voting Outcome
6.	REV	Y	Katherine Slusser	MA 162	Disease Processes <ul style="list-style-type: none"> • LFR 2/11/2013 • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V5: Course Completion of HLC 160 and CS 60.11A and ANAT 58; OR Course Completion of HLC 160 and CS 60.11A and ANAT 140 and HLC 140 ○ V6: Course Completion of HLC 160 and LIR 10 • Updates and Changes in Minimum Weeks (17.5 → 8), Course Description, Prerequisites, SLOs and Objectives, Topics and Scope, Assignments, MOE and Textbooks • 4.00 Units / 4.00 Lecture 	F2019	M/S/A 18-0-0 Vote
6a.				Prerequisites:	Course Completion of HLC 160 and LIR 10		M/S/A 18-0-0 Vote
6b.				Recommended:	Eligibility for ENGL 1A or equivalent or appropriate placement based on AB705 mandates		M/S/A 18-0-0 Vote

7.	REV	Y	Katherine Slusser	MA 163	<p>Beginning Clinical Skills for Medical Assisting</p> <ul style="list-style-type: none"> • LFR 4/10/2017 • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V4: Completion of MA 160 and MA 161 and MA 162 and PSYCH 1A; AND concurrent enrollment in MA 165 and MA 163L ○ V5: Course Completion of ANAT 58; OR ANAT 140 AND HLC 140; AND Course Completion of MA 160, MA 161, MA 162, MA 168; AND Concurrent Enrollment in MA 163L, MA 165, MA 169 • Updates and Changes in Minimum Weeks (17.5 → 8), Course Description, Prerequisites, SLOs and Objectives, Topics and Scope, Assignments and Textbooks • 3.00 Units / 2.00 Lecture / 3.00 Lab 	F2019	M/S/A 18-0-0 Vote
7a.				Prerequisites:	<p>Course Completion of ANAT 58; OR ANAT 140 AND HLC 140; AND Course Completion of MA 160, MA 161, MA 162, MA 168; AND Concurrent Enrollment in MA 163L, MA 165, MA 169</p>		M/S/A 18-0-0 Vote
7b.				Recommended:	<p>Eligibility for ENGL 1A or equivalent or appropriate placement based on AB705 mandates</p>		M/S/A 18-0-0 Vote

8.	REV	Y	Katherine Slusser	MA 163L	<p>Beginning Externship*</p> <ul style="list-style-type: none"> • LFR 4/10/2017 • Changes in Units: <ul style="list-style-type: none"> ○ V5: 2.00 (1 unit = 52.50 hours) ○ V6: 1.50 (1 unit = 60.00 hours) • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V5: Completion of MA 160 and MA 161 and MA 162 and PSYCH 1A AND concurrent enrollment in MA 163 and MA 165 ○ V6: Course Completion of ANAT 58; OR ANAT 140 AND HLC 140; AND Course Completion of MA 160, MA 161, MA 162, MA 168; AND Concurrent Enrollment in MA 163, MA 165, MA 169 • Updates and Changes in Course Title, Units, Minimum Weeks (12 → 8), Prerequisites, SLOs and Objectives, Topics and Scope, Assignments, MOE, Textbooks and MOI (Lab → Work Experience) • 1.50 Units / 5.25 Contact 	F2019	M/S/A 18-0-0 Vote
8a.				Prerequisites:	<p>Course Completion of ANAT 58; OR ANAT 140 AND HLC 140; AND Course Completion of MA 160, MA 161, MA 162, MA 168; AND Concurrent Enrollment in MA 163, MA 165, MA 169</p>		M/S/A 18-0-0 Vote
8b.				Recommended:	<p>Eligibility for ENGL 1A or equivalent or appropriate placement based on AB705 mandates</p>		M/S/A 18-0-0 Vote
8c.				Limits on Enrollment:	<p>The healthcare facilities in which students are placed require that the students must comply with all of the following before they are allowed onsite: Currency on all immunizations including annual flu shots; currency on annual tuberculosis clearance; a negative background check, a negative urine drug screen, and possess a current American Heart Association Certified Healthcare Provider CPR card.</p>		M/S/A 18-0-0 Vote

9.	REV	Y	Katherine Slusser	MA 164	Theories of the Clinical Laboratory <ul style="list-style-type: none"> • LFR 4/10/2017 • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V4: Course Completion of MA 163 (MA 163A) and Concurrent Enrollment in MA 174 and MA 176 ○ V5: Course Completion of MA 163, MA 163L, MA 165, MA 169; AND Concurrent Enrollment in MA 167, MA 174, MA 176 • Updates and Changes in Prerequisites, Topics and Scope, and Textbooks • 2.00 Units / 2.00 Lecture 	F2019	M/S/A 18-0-0 Vote
9a.				Prerequisites:	Course Completion of MA 163, MA 163L, MA 165, MA 169; AND Concurrent Enrollment in MA 167, MA 174, MA 176		M/S/A 18-0-0 Vote
9b.				Recommended:	Eligibility for ENGL 1A or equivalent or appropriate placement based on AB705 mandates		M/S/A 18-0-0 Vote

10.	REV	Y	Katherine Slusser	MA 165	Pharmacology and Administration of Medications <ul style="list-style-type: none"> • LFR 4/10/2017 • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V5: Completion of MA 160, MA 162, MA 161, and PSYCH 1A; AND Concurrent Enrollment in MA 163 and MA 163L ○ V6: Course Completion of ANAT 58; OR ANAT 140 AND HLC 140; AND Course Completion of MA 160, MA 161, MA 162, MA 168; AND Concurrent Enrollment in MA 163, MA 163L, MA 169 • Updates and Changes in Minimum Weeks (17.5 → 8), Course Description, Prerequisites, Objectives, Topics and Scope, Assignments and Textbooks • 3.00 Units / 2.00 Lecture / 3.00 Lab 	F2019	M/S/A 18-0-0 Vote
10a.				Prerequisites:	Course Completion of ANAT 58; OR ANAT 140 AND HLC 140; AND Course Completion of MA 160, MA 161, MA 162, MA 168; AND Concurrent Enrollment in MA 163, MA 163L, MA 169		M/S/A 18-0-0 Vote
10b.				Recommended:	Eligibility for ENGL 1A or equivalent or appropriate placement based on AB705 mandates		M/S/A 18-0-0 Vote

11.	REV	Y	Katherine Slusser	MA 167	Basic Diagnostic Coding <ul style="list-style-type: none"> • LFR 4/10/2017 • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V7: Course Completion of HLC 160 AND Course Completion of ANAT 58; OR Course Completion of HLC 160, HLC 140, and ANAT 140 ○ V8: Course Completion of MA 163, MA 163L, MA 165, MA 169; AND Concurrent Enrollment in MA 164, MA 174, MA 176 • Updates and Changes in Prerequisites, Objectives, Topics and Scope, and Textbooks • 1.50 Units / 1.25 Lecture / 1.00 Lab 	F2019	M/S/A 18-0-0 Vote
11a.				Prerequisites:	Course Completion of MA 163, MA 163L, MA 165, MA 169; AND Concurrent Enrollment in MA 164, MA 174, MA 176		M/S/A 18-0-0 Vote
11b.				Recommended:	Eligibility for ENGL 1A or equivalent or appropriate placement based on AB705 mandates		M/S/A 18-0-0 Vote
12.	REV	Y	Katherine Slusser	MA 168	Basic Medical Office Insurance Billing <ul style="list-style-type: none"> • LFR 10/14/2013 • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V6: Course Completion of ANAT 58 OR Course Completion of ANAT 140 and HLC 140 and CS 60.11A and HLC 160 ○ V7: Course Completion of HLC 160 and LIR 10 • Updates and Changes in Prerequisites, Minimum weeks (8 → 6), MOE and Textbooks • 1.50 Units / 1.50 Lecture 	F2019	M/S/A 18-0-0 Vote
12a.				Prerequisites:	Course Completion of HLC 160 and LIR 10		
12b.				Recommended:	Eligibility for ENGL 1A or equivalent or appropriate placement based on AB705 mandates		

13.	REV	Y	Katherine Slusser	MA 169	Procedural Coding <ul style="list-style-type: none"> • LFR 4/27/2015 • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V6: Course Completion OR Current Enrollment in MA 160 ○ V7: Course Completion of ANAT 58; OR ANAT 140 AND HLC 140; AND Course Completion of MA 160, MA 161, MA 162, MA 168; AND Concurrent Enrollment in MA 163, MA 163L, MA 165 • Updates and Changes in Prerequisites, Minimum Weeks (8 → 6), Topics and Scope, Assignments and Textbooks • 1.50 Units / 1.00 Lecture 1.50 Lab 	F2019	M/S/A 18-0-0 Vote
13a.				Prerequisites:	Course Completion of ANAT 58; OR ANAT 140 AND HLC 140; AND Course Completion of MA 160, MA 161, MA 162, MA 168; AND Concurrent Enrollment in MA 163, MA 163L, MA 165		M/S/A 18-0-0 Vote
13b.				Recommended:	Eligibility for ENGL 1A or equivalent or appropriate placement based on AB705 mandates		M/S/A 18-0-0 Vote

14.	REV	Y	Katherine Slusser	MA 174	Intermediate Clinical Skills for Medical Assisting <ul style="list-style-type: none"> • LFR 4/10/2017 • Change in Prerequisites: <ul style="list-style-type: none"> ○ V4: Completion of MA 163 and MA 163L and MA 165; AND Concurrent Enrollment in MA 164 and MA 176 ○ V5: Course Completion of MA 163, MA 163L, MA 165, MA 169; AND Concurrent Enrollment in MA 164, MA 167, MA 176 • Updates and Changes in Minimum Weeks (17.5 → 8), Course Description, Prerequisites, SLOs and Objectives, Topics and Scope, Assignments and Textbooks • 4.00 Units / 2.00 Lecture / 6.00 Lab 	F2019	M/S/A 18-0-0 Vote
14a.				Prerequisites:	Course Completion of MA 163, MA 163L, MA 165, MA 169; AND Concurrent Enrollment in MA 164, MA 167, MA 176		M/S/A 18-0-0 Vote
14b.				Recommended:	Eligibility for ENGL 1A or equivalent or appropriate placement based on AB705 mandates		M/S/A 18-0-0 Vote

15.	REV	Y	Katherine Slusser	MA 176	<p>Intermediate Externship*</p> <ul style="list-style-type: none"> • LFR 4/10/2017 • Changes in Units: <ul style="list-style-type: none"> ○ V5: 3.00 Units (1 unit = 52.50 hours) ○ V6: 2.00 Units (1 unit = 60.00 hours) • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V5: Completion of MA 163 and MA 163L and MA 165 AND concurrent enrollment in MA 174 and MA 164 ○ V6: Course Completion of MA 163, MA 163L, MA 165, MA 169; AND ○ Concurrent Enrollment in MA 164, MA 167, MA 174 • Updates and Changes in Course Title, Units, Minimum Weeks (17.5 → 8), Description, Prerequisites, Limits on Enrollment, SLOs and Objectives, Topics and Scope, Assignments, MOE Textbooks, and MOI from Laboratory to Work Experience • 2.00 Units / 7.00 Contact DHR 	F2019	M/S/A 18-0-0 Vote
15a.				Prerequisites:	Course Completion of MA 163, MA 163L, MA 165, MA 169; AND Concurrent Enrollment in MA 164, MA 167, MA 174		M/S/A 18-0-0 Vote
15b.				Recommended:	Eligibility for ENGL 1A or equivalent or appropriate placement based on AB705 mandates		M/S/A 18-0-0 Vote
15c.				Limits on Enrollment:	<p>The healthcare facilities in which students are placed require that the students must comply with all of the following before they are allowed onsite: Currency on all immunizations including annual flu shots; currency on annual tuberculosis clearance; a negative background check, a negative urine drug screen, and possess a current American Heart Association Certified Healthcare Provider CPR card.</p> <p>Recency requirement: Students must have successfully completed MA 163L Beginning Externship within 6 months of enrolling in MA 176.</p>		M/S/A 18-0-0 Vote

16.	REV	Y	Joel Grogan	HORT 70	<p>Plant Propagation</p> <ul style="list-style-type: none"> • LFR 9/26/2011 • Changes in Recommended Preparation: <ul style="list-style-type: none"> ○ V4: Eligibility for ENGL 100 or ESL 100 ○ V5: Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates; and CS 5 or proficiency in basic productivity software including word processing, spreadsheet, and presentation software. • Updates and Changes in Course Description, Recommended Preparation, SLOs and Objectives, Topics and Scope, Assignments, MOE and Textbooks • 3.00 Units / 2.00 Lecture / 3.00 Lab 	F2019	M/S/A 18-0-0 Vote
16a.				Recommended:	Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates; and CS 5 or proficiency in basic productivity software including word processing, spreadsheet, and presentation software.		M/S/A 18-0-0 Vote
17.	REV	Y	Joel Grogan	HORT 71	<p>Nursery Production</p> <ul style="list-style-type: none"> • LFR 4/17/2012 • Changes in Recommended Preparation: <ul style="list-style-type: none"> ○ V4: Eligibility for ENGL 100 or ESL 100 ○ V5: Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates; and Eligibility for CS 5 or proficiency in basic productivity software including word processing, spreadsheet, and presentation software. • Updates and Changes in Recommended Preparation, Minimum Weeks (17.5 → 8.0), SLOs and Objectives, Topics and Scope, Assignments, MOE and Textbooks • 3.00 Units / 2.00 Lecture / 3.00 Lab 	F2019	M/S/A 18-0-0 Vote

17a.				Recommended:	Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates; and Eligibility for CS 5 or proficiency in basic productivity software including word processing, spreadsheet, and presentation software.		M/S/A 18-0-0 Vote
18.	REV	Y	Joel Grogan	HORT 72	<p>Greenhouse Production</p> <ul style="list-style-type: none"> • LFR 4/17/2012 • Changes in Recommended Preparation: <ul style="list-style-type: none"> ○ V4: Eligibility for ENGL 100 or ESL 100 ○ V5: Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates; and Eligibility for CS 5 or proficiency in basic productivity software including word processing, spreadsheet, and presentation software. • Updates and Changes in Course Description, Recommended Preparation, Minimum Weeks (17.5 → 8.0), SLOs and Objectives, Topics and Scope, Assignments and Textbooks • 3.00 Units / 2.00 Lecture / 3.00 Lab 	F2019	M/S/A 18-0-0 Vote
18a.				Recommended:	Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates; and Eligibility for CS 5 or proficiency in basic productivity software including word processing, spreadsheet, and presentation software.		M/S/A 18-0-0 Vote

19.	REV	Y	Joel Grogan	HORT 91	<p>Landscape Construction/Estimation</p> <ul style="list-style-type: none"> • LFR 12/14/2015 • Changes in Recommended Preparation: <ul style="list-style-type: none"> ○ V4: Eligibility for ENGL 100 or ESL 100 ○ V5: Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates; and Eligibility for CS 5 or proficiency in basic productivity software including word processing, spreadsheet, and presentation software. • Updates and Changes in Recommended Preparation, Topics and Scope, Assignments, MOE and Textbooks • 3.00 Units / 2.00 Lecture / 3.00 Lab 	F2019	M/S/A 18-0-0 Vote
19a.				Recommended:	Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates; and Eligibility for CS 5 or proficiency in basic productivity software including word processing, spreadsheet, and presentation software.		M/S/A 18-0-0 Vote
20.	REV	Y	Joel Grogan	HORT 93	<p>Landscape Drafting and Design</p> <ul style="list-style-type: none"> • LFR 12/14/2015 • Changes in Recommended Preparation: <ul style="list-style-type: none"> ○ V4: Eligibility for ENGL 100 or ESL 100 ○ V5: Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates; and Eligibility for CS 5 or proficiency in basic productivity software including word processing, spreadsheet, and presentation software. • Updates and Changes in Course Description, Recommended Preparation, Topics and Scope, Assignments, MOE and Textbooks • 3.00 Units / 2.00 Lecture / 3.00 Lab 	F2019	M/S/A 18-0-0 Vote

20a.				Recommended:	Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates; and Eligibility for CS 5 or proficiency in basic productivity software including word processing, spreadsheet, and presentation software.		M/S/A 18-0-0 Vote
21.	REV	Y	Joel Grogan	HORT 184	<p>Introduction to Arboriculture</p> <ul style="list-style-type: none"> • LFR 4/10/2017 • Changes in Recommended Preparation: <ul style="list-style-type: none"> ○ V1: Eligibility for ENGL 100 or ESL 100; AND Course Completion of HORT 50.1 ○ V2: Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates; and Eligibility for CS 5 or proficiency in basic productivity software including word processing, spreadsheet, and presentation software; AND Course Completion of HORT 51. • Updates and Changes in Recommended Preparation, Assignments and MOE • 3.00 Units / 3.00 Lecture 	F2019	M/S/A 18-0-0 Vote
21a.				Recommended:	Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates; and Eligibility for CS 5 or proficiency in basic productivity software including word processing, spreadsheet, and presentation software; AND Course Completion of HORT 51.		M/S/A 18-0-0 Vote

22.	REV	Y	Joel Grogan	HORT 195	CAD: Landscape Site Plans <ul style="list-style-type: none"> • LFR 3/23/2015 • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V2: Course Completion of HORT 93 and APTECH 46 ○ V3: Course Completion of HORT 93 • Changes in Recommended Preparation: <ul style="list-style-type: none"> ○ V2: None ○ V3: Course Completion of APTECH 46 and eligibility for CS 5 or proficiency in basic productivity software including word processing, spreadsheet, and presentation software. • Updates and Changes in Prerequisites, Recommended Preparation, Topics and Scope, Assignments and MOEs • 3.00 Units / 2.00 Lecture / 3.00 Lab 	F2019	Committee member left meeting changing the vote M/S/A 17-0-0 Vote.
22a.				Prerequisites:	Course Completion of HORT 93		M/S/A 17-0-0 Vote
22b.				Recommended:	Course Completion of APTECH 46 and eligibility for CS 5 or proficiency in basic productivity software including word processing, spreadsheet, and presentation software.		M/S/A 17-0-0 Vote

23.	REV	Y	Leon Hsu	PHYS 20	<p>General Physics Part I*</p> <ul style="list-style-type: none"> ● LFR 11/17/2014 ● Changes in Units and Hours: <ul style="list-style-type: none"> ○ V6: 3.00 Units / 3.00 Lecture ○ V7: 4.00 Units / 3.00 Lecture / 3.00 Lab ● Changes in Recommended Preparation: <ul style="list-style-type: none"> ○ V6: Course Completion or Concurrent Enrollment in PHYS 1 or Completion of high school physics ○ V7: One year of high school physics; OR Course Completion of PHYS 1 ● Updates and Changes in Course Title, Hours, Units, Minimum Weeks (6 → 8), Recommended Preparation, Description, SLOs and Objectives, Topics and Scope, Assignments, MOE and Textbooks, and MOI Lab added ● 4.00 Units / 3.00 Lecture / 3.00 Lab 	F2019	Pulled by committee, tabled to 2/25/19 meeting
23a.				Prerequisites:	Completion of MATH 27 or higher (MATH) OR Course Completion of MATH 25 and MATH 58		
23b.				Recommended:	One year of high school physics; OR Course Completion of PHYS 1		
24.	REV	Y	Leon Hsu	PHYS 21	<p>General Physics Part II*</p> <ul style="list-style-type: none"> ● LFR 11/17/2014 ● Changes in Units and Hours: <ul style="list-style-type: none"> ○ V6: 3.00 Units / 3.00 Lecture ○ V7: 4.00 Units / 3.00 Lecture / 3.00 Lab ● Updates and Changes in Course Title, Hours, Units, Minimum Weeks (6 → 8), Course Description, SLOs and Objectives, Topics and Scope, Assignments, MOE and Textbooks, and MOI Lab added ● 4.00 Units / 3.00 Lecture / 3.00 Lab 	F2019	Pulled by committee, tabled to 2/25/19 meeting
24a.				Prerequisites:	Course Completion of PHYS 20		

25.	NEW	N	Summer Winston	GD 90	Designing the User Experience <ul style="list-style-type: none"> • New Course Proposal • To be added to an existing Certificate • 3.00 Units / 3.00 Lecture • This course included in programs on Consent Agenda 	F2019	M/S/A 17-0-0 Vote
25a.				Recommended:	Course Completion of GD 51		M/S/A 17-0-0 Vote
26.	REV	Y	Bill Comings	ESHIP 106	Venture Launch <ul style="list-style-type: none"> • LFR 8/27/2018 • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V3 (Approved 8/27/2018): Course Completion or Current Enrollment in ESHIP 101 ○ V3 (revised): None • Changes in Recommended Preparation: <ul style="list-style-type: none"> ○ V3 (Approved 8/27/2018): Eligibility for ENGL 100 or ESL 100 ○ V3 (revised): Eligibility for ENGL 100 or ESL 100 and Course Completion of ESHIP 101 • Updates and Changes in Prerequisites and Recommended Preparation • 3.00 Units / 3.00 Lecture 	F2019	M/S/A 17-0-0 Vote
26a.				Recommended:	Eligibility for ENGL 100 or ESL 100 and Course Completion of ESHIP 101		M/S/A 17-0-0 Vote
27.	REV	Y	Tammy Alander	HLC 120	Health Careers Institute <ul style="list-style-type: none"> • LFR 2/12/2018 • Changes in Minimum Weeks from 6 to 5 • 4.00 Units / 2.67 Lecture / 4.00 Lab 	X2019	M/S/A 17-0-0 Vote
27a.				Limits on Enrollment:	Students must be current on following immunizations: MMR, Varicella-Zoster, current TB clearance. Proper paperwork must be completed and submitted to instructor prior to deadline as published in schedule.		M/S/A 17-0-0 Vote

IV. Consent Agenda - M/S/A Items A-F 17-0-0 Vote

A. Cluster Tech Committee Recommendations FULL REVIEW including associated content reviews (Date of last full review will change)

Item	Submitter	Course #	Description	Eff. Date
1.	Lacey Campbell	ATHL 1	Intercollegiate Physical Fitness <ul style="list-style-type: none"> • LFR 11/14/2013 • Updates and Changes in Textbooks • 1.00 Units / 2.00 Contact DHR 	F2019
2.	Lenny Wagner	ATHL 3	Off-Season Training for Intercollegiate Athletics <ul style="list-style-type: none"> • LFR 5/7/2013 • Updates and Changes in Assignments and Textbooks • 1.00 Units / 2.00 Contact DHR 	F2019
3.	Lenny Wagner	ATHL 22.1L	Defensive Football Laboratory <ul style="list-style-type: none"> • LFR 11/14/2013 • No Changes • 1.50 Units / 3.00 Contact DHR 	F2019
4.	Gina Lord	BAD 1	Financial Accounting <ul style="list-style-type: none"> • LFR 5/13/2013 • Updates and Changes SLOs, Assignments, MOE and Textbooks • 4.00 Units / 4.00 Lecture 	F2019
4a.		Recommended:	Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates	
5.	Casandra Hillman	DANCE 13.6	Jazz Dance VI <ul style="list-style-type: none"> • LFR 9/10/2013 • Changes in Limits on Enrollment: <ul style="list-style-type: none"> ○ V7: By audition ○ V8: None • Updates and Changes in Limits on Enrollment, Topics and Scope, Assignments, MOEs and Textbooks • 1.50 Units / .75 Lecture / 2.25 Lab 	F2019
5a.		Recommended:	Course Completion of DANCE 13.5	
6.	Cindy Fleckner	DH 79	Periodontics for the Dental Hygienist <ul style="list-style-type: none"> • LFR 2/24/2014 • Updates and Changes in Topics and Scope, Assignments, MOE and Textbooks • 2.00 Units / 2.00 Lecture 	F2019
6a.		Prerequisites:	Course Completion of DH 74 and Concurrent Enrollment in DH 80 and DH 71D	

Item	Submitter	Course #	Description	Eff. Date
7.	Cindy Fleckner	DH 85	Advanced Periodontal Dental Hygiene Care <ul style="list-style-type: none"> LFR 2/17/2014 Updates and Changes in Topics and Scope, Assignments, MOE and Textbooks 2.00 Units / 2.00 Lecture 	F2019
7a.		Prerequisites:	Course Completion of DH 79 and Concurrent Enrollment in DH 71E	
8.	Robert Grandmaison	RENRG 157* (formerly ELEC)	Advanced Photovoltaic Systems <ul style="list-style-type: none"> LFR 3/14/2011 Updates and Changes in prefix SLOs and Objectives, Topics and Scope, Assignments, MOE and Textbooks 2.00 Units / 2.00 Lecture 	F2019
8a.		Prerequisites:	Course Completion of ELEC 156	

B. Cluster Tech Committee Recommendations MODIFICATIONS (Date of last full review will not change)

Item	Submitter	Course #	Description	Eff. Date
1.	Sara Jones	MATH 161	Mathematics Preparation for Statistics and Liberal Arts <ul style="list-style-type: none"> Updated Catalog description 	X2019

C. Distance Ed (DE) Subcommittee Recommendations

Item	Submitter	Course #	Course Title	(100%/Hybrid/Either)	CMTE Rev Date	Eff. Date
1.	Laura Sparks	ASTRON 12	Astronomy Observational Lab	Hybrid	1/27/2019	X2019
2.	Gina Lord	BAD 57	Cost Accounting	Either	1/31/2019	F2019
3.	Missy Danneberg	CHLD 79.4	Adult Supervision and Mentoring	Hybrid	1/27/2019	F2019
4.	Katie Gerber	ENVS 8	Introduction to Global Climate Change	Either	1/27/2019	F2019
5.	David Kratzmann / Katie Gerber	ENVS 12	Introduction to Environmental Science	Hybrid	1/27/2019	F2019
6.	Katie Gerber	GEOG 3	World Regional Geography	Either	1/27/2019	F2019
7.	Rebecca Perlroth	GEOL 11	Geology of California	Either	1/27/2019	F2019

D. General Education (GE) Subcommittee Recommendations - none

E. Course Inactivation (I)

Item	Type	Submitter	Course #	Course Title	Eff. Date
1.	I	Michael McKeever	CS 80.23	Introduction to Servers	F2019

*Change in course number or title

F. Co-Chair Recommendations (CCR) / Technical Adjustments (TA) Technical Corrections (TC)

Item	Type	Submitter	Course # or Program	Course/Program Title	Description	Eff. Date
1.	TC	Josh Adams	ESL 724	Vocational English for Speakers of Other Languages	Corrected levels below transfer from 8 to 7 to align with State guidelines	F2019

V. Major and Certificate Recommendations—Consent Agenda Item - M/S/A 17-0-0 Vote

Item	Type	Submitter	Cluster Dean	Description	Eff. Date
1.	REV	David Lemmer	J. Adams	Automotive Technology: Heating and Air Conditioning Systems Specialist, Skills Certificate (5.5 units) <ul style="list-style-type: none"> • Increase units from 1.5 to 5.5 • Remove from requirements: AUTO 125 • Add to requirements: AUTO 126 • Create electives block for 3.00 units containing: AUTO 80 & DET 179 	F2019
2.	REV	David Lemmer	J. Adams	Automotive Technology, Certificate of Achievement (48 units) <ul style="list-style-type: none"> • Increase units from 47 to 48 • Remove from requirements: AUTO 125 • Add to requirements: AUTO 126 	F2019
3.	REV	Jesse Kosten	J. Adams	Diesel Equipment Technology, AS (48 units) <ul style="list-style-type: none"> • Remove from requirements: AUTO 125 • Add to requirements: AUTO 126 	F2019
4.	REV	Jesse Kosten	J. Adams	Diesel Equipment Technology, Certificate of Achievement (48 units) <ul style="list-style-type: none"> • Remove from requirements: AUTO 125 • Add to requirements: AUTO 126 	F2019
5.	REV	Jesse Kosten	J. Adams	Diesel Heating, Ventilation and Cooling (T7), Skills Certificate (7 units) <ul style="list-style-type: none"> • Increase units from 6 to 7 • Remove from requirements: AUTO 125 • Add to requirements: AUTO 126 	F2019
6.	REV	Summer Winston	J. Adams	Graphic Design, Certificate of Achievement (31.5 units) <ul style="list-style-type: none"> • Reduce units from 36 to 31.5 • Remove from requirements: GD 52, GD 55, GD 57, GD 58, GD 63 & GD 65 • Create electives block of 4.5 units containing: BMK 51, GD 57, GD 65, GD 90, GD 145 	F2019

7.	REV	Summer Winston	J. Adams	Graphic Design, AS (31.5 units) <ul style="list-style-type: none"> • Reduce units from 36 to 31.5 • Remove from requirements: GD 52, GD 55, GD 57, GD 58, GD 63 & GD 65 • Create electives block of 4.5 units containing: BMK 51, GD 57, GD 65, GD 90, GD 145 	F2019
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VI. Future Items – Items A-C No action discussed or taken due to time.

A. **DE Addendum Review – DOC recommendation**

B. **Training**

C. **CRC Members – defining roles**

VII. Adjournment – Meeting adjourned 5:10pm