

SRJC Curriculum Review Committee Meeting
February 13, 2017, 3:15 – 5:15 p.m.
4327 Doyle (2nd Floor)
Minutes

I. Call to Order: Meeting called to order at 3:41pm

Present: Tom Falbo, Amy Flores, Ann Foster, Ivana Gorgievska, Danielle King, Donald Laird, Matthew Murray, Sujan Sarkar, George Sellu, Abe Farkas, Victor Tam, Kate Hickman, Freyja Pereira

Absent: Wanda Burzycki, Guillermo Garcia, Amy Merkel, Jill Tarver, Li Collier

Guests: Art Hsieh, Vince Bertsch, Lenny Wagner

II. Consent Agenda – Items A-F M/S/A 11-0-0 Vote

A. Cluster Tech Committee Recommendations FULL REVIEW including associated content reviews
 (Date of last full review will change)

Item	Submitter	Course #	Description	Eff. Date
1.	George Sellu	AGBUS 56*	Introduction to Agriculture Business and Management <ul style="list-style-type: none"> • LFR 3/31/2014 • Updates and Changes in Course Title and Description, SLOs and Objectives, Topics and Scope, Assignments, MOEs and Textbooks • 3.00 Units / 3.00 Lecture 	F2017
1a.		Advisories:	Eligibility for ENGL 100 or ESL 100	
2.	Deborah Kirklin / Lenny Wagner	ART 13	Watercolor <ul style="list-style-type: none"> • LFR 10/4/2010 • Updates and Changes in Objectives, Topics and Scope, Assignments and Textbooks • 3.00 Units / 2.00 Lecture / 4.00 Lab 	F2017
2a.		Advisories:	Course Completion of ART 3 or ART 4 or ART 7A	
3.	Kathy Bell / Lenny Wagner	ATHL 9	Women's Varsity Water Polo <ul style="list-style-type: none"> • LFR 11/8/2010 • Updates and Changes in Objectives, Topics and Scope, Assignments and Textbooks • 3.00 Units / 6.00 Contact DHR 	F2017

Item	Submitter	Course #	Description	Eff. Date
4.	Damon Neidlinger / Lenny Wagner	ATHL 11	Men's Varsity Baseball <ul style="list-style-type: none"> • LFR 10/25/2010 • Updates and Changes in SLOs and Objectives, Topics and Scope, Assignments and Textbooks • 3.00 Units / 6.00 Contact DHR 	F2017
4a.		Limits on Enrollment	By Tryout	
5.	Andrea Thomas / Lenny Wagner	ATHL 24	Varsity Golf <ul style="list-style-type: none"> • LFR 11/1/2010 • Updates and Changes in SLOs and Objectives, Topics and Scope, Assignments and Textbooks • 3.00 Units / 6.00 Contact DHR 	F2017
6.	Tara Jacobson / Lenny Wagner	ATHL 41	Men's Varsity Track and Field <ul style="list-style-type: none"> • LFR 11/1/2010 • Updates and Changes in SLOs and Objectives, Topics and Scope, Assignments, MOE and Textbooks • 3.00 Units / 6.00 Contact DHR 	F2017
6a.		Limits on Enrollment	By Tryout	
7.	Reg Parks	CEST 98	Independent Study in Civil and Surveying Technology <ul style="list-style-type: none"> • LFR 3/14/2011 • Updates and Changes in Minimum Weeks (8 → 5), SLOs and Objectives, Topics and Scope, Assignments, MOE, Addition of new Discipline, and Removal of Limits on Enrollment • 1.00 – 3.00 Units / 1.00 Contact DHR / 8.00 Non-Contact DHR 	F2017
9.	Craig McMillan / Lenny Wagner	KCOMB 5.1	Beginning Foil Fencing <ul style="list-style-type: none"> • LFR 10/11/2010 • Updates and Changes in SLOs, Topics and Scope, Assignments and Textbook • 1.50 Units / 3.00 Lab 	F2017
12.	Tara Jacobson / Lenny Wagner	KCOMB 7.1	Beginning Epee Fencing <ul style="list-style-type: none"> • LFR 10/11/2010 • Updates and Changes in Abbreviated Title, Objectives, Topics and Scope, Assignments, MOE and Textbooks • 1.50 Units / 3.00 Lab 	F2017

Item	Submitter	Course #	Description	Eff. Date
15.	Alexa Forrester	PHIL 12	Environmental Philosophy <ul style="list-style-type: none"> • LFR 2/8/2010 • Updates and Changes in Course Description, SLOs and Objectives, Topics and Scope, Assignments, MOEs and Textbooks • 3.00 Units / 3.00 Lecture 	F2017
15a.		Advisory:	Eligibility for ENGL 1A or equivalent	
16.	Mark Nelson	SPCH 1A	Introduction to Public Speaking <ul style="list-style-type: none"> • Not Full Review • Updates and Changes in SLOs and Objectives, Topics and Scope, Assignments and Textbooks • 3.00 units / 3.00 Lecture 	F2017
16a.		Advisory:	Eligibility for ENGL 1A	
17.	Mark Nelson	SPCH 60	Communication Skills <ul style="list-style-type: none"> • Not Full Review • Updates and Changes in SLOs and Objectives, Topics and Scope, Assignments and Textbooks • 3.00 units / 3.00 Lecture 	F2017
17a.		Advisory:	Eligibility for ENGL 100 or ESL 100	
18.	Kevin Sea / George Sellu	WINE 56*	Introduction to Agriculture Business and Management <ul style="list-style-type: none"> • LFR 3/31/2014 • Updates and Changes in Course Title and Description, SLOs and Objectives, Topics and Scope, Assignments, MOEs and Textbooks • 3.00 Units / 3.00 Lecture 	F2017
18a.		Advisories:	Eligibility for ENGL 100 or ESL 100	
19.	Vince Bertsch	WWTR 112*	Math for Water and Wastewater Technology <ul style="list-style-type: none"> • LFR 3/14/2011 • Updates and Changes in Course Title, Course Description, SLOs and Objectives, Topics and Scope, Assignments, MOE, Textbooks and Disciplines • 3.00 Units / 3.00 Lecture 	F2017

B. Cluster Tech Committee Recommendations MODIFICATIONS (Date of last full review will not change) – none

C. Distance Ed (DE) Subcommittee Recommendations

Item	Submitter	Course #	Course Title	(100%/Hybrid/Either)	CMTE Rev Date	Eff. Date
1.	George Sellu	WINE 56	Introduction to Agriculture Business and Management	Either	2.2.17	F2017

D. General Education (GE) Subcommittee Recommendations - none

E. Course Inactivation (I) and Terminations (T)

Item	Type	Submitter	Course #	Course Title	Eff. Date
1.	I	Randy Collins	FIRE 200.3	Training Instructor 1C Instructional Development Techniques	X2017
2.	I	Leslie Crane	NRA 150	Certified Nursing Assistant/Home Health Aide	F2017
3.	I	Vince Bertsch	WTR 102	Mathematical Methods for Water Treatment Technology	F2017
4.	I	Vince Bertsch	WTR 103	Introduction to Water Sciences for Operators	F2017
5.	I	Vince Bertsch	WTR 104	Chemistry and Lab Principles for Drinking Water Treatment	F2017

F. Co-Chair Recommendations (CCR) / Technical Adjustments (TA) Technical Corrections (TC)

Item	Type	Submitter	Course # or Program	Course/Program Title	Description	Eff. Date
1.	TC	Abe Farkas	DIET 176	Applied Nutrition Therapy	Removed User-generated text	F2014
2.	TC	Abe Farkas	<u>4 Courses Corrected</u> 1. CS 72.11B 2. CS 72.11C 3. MA 171 4. SUSAG 109	Adobe InDesign 2 Adobe InDesign 3 Electronic Health Records in the Medical Office Setting Organic Crop Planning and Production	Course updated from Not Certificate/Major Applicable to Certificate/Major Applicable	X2017 X2017 F2015 F2013
3.	TC	Abe Farkas	ENGR 102	Robotics Design Project	Course updated from Not Certificate/Major Applicable to Major Applicable	F2014
4.	TC	Abe Farkas	SE 580	Involved Elder	Course updated from Certificate Applicable to Not Certificate/Major Applicable	F2016
5.	TC	Abe Farkas		Solar Photovoltaics Certificate	CONS 70A was removed in error. CONS 63 removed and CONS 70A added.	F2017

Item	Type	Submitter	Course # or Program	Course/Program Title	Description	Eff. Date
6.	TC	Abe Farkas	THAR 28	Introduction to Costume Design	Repeatability updated. Version previously approved but not reported.	F2013

III. Action Agenda- Course Proposals

Item	Type	LFR (Y/N)	Submitter	Course #	Description	Eff. Date	Discussing/Voting Outcome
1.	REV	Y	John Fritschen	BMG 52*	Business Communication <ul style="list-style-type: none"> • LFR 10/12/2009 • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V4: Course Completion of BGN 71 ○ V5: Completion of ENGL 1A • Changes in Advisories: <ul style="list-style-type: none"> ○ V4: Eligibility for ENGL 100 or ESL 100 ○ V5: Completion of SPCH 1A, BGN 71, CS 60.11A, CS 61.11A, and CS 62.11A • Updates and Changes in Course Title, Prerequisites and Advisories, SLOs and Objectives, Topics and Scope, Assignments, MOE and Textbooks • 3.00 Units / 3.00 Lecture 	F2017	M/S/A 12-0-0
1a.				Prerequisites:	Completion of ENGL 1A		M/S/A 12-0-0
1b.				Advisories:	Completion of SPCH 1A, BGN 71, CS 60.11A, CS 61.11A, and CS 62.11A		M/S/A 12-0-0

Item	Type	LFR (Y/N)	Submitter	Course #	Description	Eff. Date	Discussing/Voting Outcome
2.	REV	N	Art Hsieh	EMC 130A	Paramedic I - Introduction to Advanced Pre-hospital Care <ul style="list-style-type: none"> • NFR • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V2: Course Completion of EMC 109 and EMC 114 and ANAT 40 OR Course Completion of EMC 109 and EMC 114 and ANAT 58. (Students must successfully complete each prior course in the sequence to avoid having to repeat the entire sequence) ○ V3: Course Completion of EMC 109 and EMC 114; AND Course Completion of ANAT 40 or ANAT 58; AND Concurrent Enrollment in EMC 131A • Changes in Limits on Enrollment • 12.00 Units / 10.00 Lecture / 6.00 Lab 	X2017	CRC requested the course add an extra week to the min weeks. CRC approved with that correction M/S/A 11-0-1
2a.				Prerequisites:	Course Completion of EMC 109 and EMC 114; AND Course Completion of ANAT 40 or ANAT 58; AND Concurrent Enrollment in EMC 131A		M/S/A 12-0-0
2b.				Advisories:	Eligibility for ENGL 100 or ESL 100 and Course Completion of CSKLS 372 and EMC 105		M/S/A 12-0-0
2c.				Limits on Enrollment:	Enrollment in paramedic academy		M/S/A 12-0-0
3.	REV	N	Art Hsieh	EMC 130B	Paramedic II - Medical Emergencies <ul style="list-style-type: none"> • NFR • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V2: Concurrent Enrollment in EMC 130A, EMC 130C, EMC 130D and EMC 131A (Students must successfully complete each prior course in the sequence to avoid having to repeat the entire sequence.) ○ V3: Course Completion of EMC 130A and Concurrent Enrollment in EMC 131A • 8.50 Units / 6.50 Lecture / 6.00 Lab 	X2017	Changed min weeks to 7 M/S/A 11-0-0
3a.				Prerequisites:	Course Completion of EMC 130A and Concurrent Enrollment in EMC 131A		

Item	Type	LFR (Y/N)	Submitter	Course #	Description	Eff. Date	Discussing/Voting Outcome
3b.				Limits on Enrollment:	Enrollment in Paramedic Academy		M/S/A 11-0-0
4.	REV	N	Art Hsieh	EMC 130C	Paramedic III -Pediatric Emergencies <ul style="list-style-type: none"> • NFR • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V2: Concurrent Enrollment in EMC 130A, EMC 130B, 130D and EMC131A (Students must successfully complete each prior course in the sequence to avoid having to repeat the entire sequence.) ○ V3: Course Completion of EMC 130B and Concurrent Enrollment in EMC 131B • 2.00 Units / 1.50 Lecture / 1.50 Lab 	X2017	M/S/A 11-0-0
4a.				Prerequisites:	Course Completion of EMC 130B and Concurrent Enrollment in EMC 131B		M/S/A 11-0-0
4b.				Limits on Enrollment:	Enrollment in Paramedic Academy with instructor signature required		M/S/A 11-0-0
5.	REV	N	Art Hsieh	EMC 130D	Paramedic IV - Trauma Emergencies <ul style="list-style-type: none"> • NFR • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V2: Concurrent Enrollment in EMC 130A, EMC 130B, EMC 130C and EMC 131A (Students must successfully complete each prior course in the sequence to avoid having to repeat the entire sequence.) ○ V3: Course Completion of EMC 130C and Concurrent Enrollment in EMC 131B • 2.50 Units / 2.00 Lecture / 1.50 Lab 	X2017	M/S/A 11-0-0
5a.				Prerequisites:	Course Completion of EMC 130C and Concurrent Enrollment in EMC 131B		
5b.				Limits on Enrollment:	Enrollment in Paramedic Academy		M/S/A 11-0-0

Item	Type	LFR (Y/N)	Submitter	Course #	Description	Eff. Date	Discussing/Voting Outcome
6.	REV	N	Art Hsieh	EMC 131A	Paramedic Clinical Practicum I <ul style="list-style-type: none"> • NFR • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V1: Concurrent Enrollment in EMC 130A, B, C, D (Students must successfully complete each prior course in the sequence to avoid having to repeat the entire sequence.) ○ V2: none • 1.00 Unit / 3.50 Contact DHR 	X2017	M/S/A 11-0-0
6a.				Limits on Enrollment:	Enrollment in Paramedic Academy		M/S/A 11-0-0
7.	REV	N	Art Hsieh	EMC 131B	Paramedic Clinical Practicum II <ul style="list-style-type: none"> • NFR • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V1: Course completion of EMC 130D and EMC 131A (Students must sequentially pass all sections to successfully complete course.) ○ V2: Course Completion of EMC 131A • 4.50 Units / 13.50 Contact DHR 	X2017	M/S/A 11-0-0
7a.				Prerequisites:	Course Completion of EMC 131A		M/S/A 11-0-0
7b.				Limits on Enrollment:	Enrollment in Paramedic Academy		M/S/A 11-0-0
8.	REV / NEW	Y	Arthur Hsieh	EMC 111	Paramedic National Registry Exam Preparation and Testing <ul style="list-style-type: none"> • LFR 10/4/2010 • Changes in Hours and Units: <ul style="list-style-type: none"> ○ V6: 0.50 Units / 4.38 Lecture / 13.13 Lab ○ V7: 0.25 Units / 16.00 Lab • Updates and Changes in Hours, Units, Weeks, Course Description, Limits on Enrollment, Topics and Scope, Assignments and Textbooks • 0.25 Units / 16.00 Lab 	F2017	M/S/A 11-0-0
8a.				Limits on Enrollment:	Must meet the eligibility criteria set by the National Registry of Emergency Medical Technician approved paramedic course.		M/S/A 11-0-0

Item	Type	LFR (Y/N)	Submitter	Course #	Description	Eff. Date	Discussing/Voting Outcome
9.	REV	Y	Lenny Wagner	ATHL 42	Women's Varsity Track and Field <ul style="list-style-type: none"> • LFR 11/1/2010 • Change in Limits on Enrollment: <ul style="list-style-type: none"> ○ V7: By Tryout ○ V8: None • Updates and Changes in SLOs and Objectives, Topics and Scope, Assignments, MOEs and Textbooks • 3.00 Units / 6.00 DHR 	F2017	M/S/A 11-0-0
10.	NEW	N	Casandra Hillman / Lenny Wagner	DANCE 37.2	Ballroom Dance II <ul style="list-style-type: none"> • New Course Proposal • To be added to an existing certificate • 1.00 Units / 2.00 Lab 	F2017	M/S/A 11-0-0
10a.				Advisory:	Course Completion of DANCE 37.1		M/S/A 11-0-0
11.	NEW	N	Tara Jacobson / Lenny Wagner	KFIT 5.3	Advanced Pilates Mat <ul style="list-style-type: none"> • New Course Proposal • To be added to existing Certificates and Majors • 1.50 Units / 3.00 Lab 	F2017	M/S/A 11-0-0
12.	NEW	N	Andrea Thomas / Lenny Wagner	KFIT 32.2	Intermediate Barre Fitness <ul style="list-style-type: none"> • New Course Proposal • To be added to existing Certificates and Majors • 1.50 Units / 3.00 Lab 	F2017	M/S/A 11-0-0
13.	REV	Y	Vince Bertsch	WTR 110	Water Treatment Plant Operator <ul style="list-style-type: none"> • LFR 3/9/2015 • Changes in Prerequisites: <ul style="list-style-type: none"> ○ V6: Course Completion of WTR 102 ○ V7: Course Completion or Current Enrollment in WWTR 112 • Updates and Changes in Minimum weeks (17.5 → 6), Course Description, Prerequisites, SLOs and Objectives, Topics and Scope, Assignments, MOE, Textbooks • 3.00 Unit / 3.00 Lecture 	F2017	M/S/A 12-0-0
13a.				Prerequisite:	Course Completion or Current Enrollment in WWTR 112		M/S/A 12-0-0

Item	Type	LFR (Y/N)	Submitter	Course #	Description	Eff. Date	Discussing/Voting Outcome
14.	REV	Y	Vince Bertsch	WTR 111	Water Distribution System Operator <ul style="list-style-type: none"> LFR 1/26/2015 Changes in Prerequisites: <ul style="list-style-type: none"> V3: Course Completion of WTR 102 V4: Course Completion or Current Enrollment in WWTR 112 Updates and Changes in Minimum weeks (17.5 → 6), Course Description, Prerequisites, SLOs and Objectives, Topics and Scope, Assignments, MOE and Textbooks 3.00 Unit / 3.00 Lecture 	F2017	M/S/A 12-0-0
14a.				Prerequisite:	Course Completion or Current Enrollment in WWTR 112		M/S/A 12-0-0
16.	REV	Y	Vince Bertsch	WWTR 122*	Chemistry for Water and Wastewater Technology <ul style="list-style-type: none"> LFR 8/9/2011 Changes in Prerequisites: <ul style="list-style-type: none"> V3: Course Completion of WWTR 120 V4: Course Completion of WWTR 112 Updates and Changes in Course Title, Weeks (minimum weeks 8 → 6), Prerequisites, SLOs and Objectives, Topics and Scope, Assignments, MOEs and Textbooks 3.00 Units / 2.00 Lecture / 3.00 Lab 	F2017	M/S/A 12-0-0
16a.	REV	Y		Prerequisites:	Course Completion of WWTR 112		M/S/A 12-0-0
17.	REV	Y	Vince Bertsch	WWTR 123	Instrumentation and Controls <ul style="list-style-type: none"> LFR 5/16/2011 Change in Hours: <ul style="list-style-type: none"> V2: 2.00 Lecture / 3.00 Lab V3: 2.67 Lecture / 1.00 Lab Updates and Changes in Hours and Weeks (5 → 4), SLOs and Objectives, Topics and Scope, Assignments, MOE and Textbooks 3.00 Units / 2.67 Lecture / 1.00 Lab 	F2017	Tabled to 2/27/17 CRC approves course content. CRC recommends the course places an advisory on this advanced course. CRC recommends WWTR 101 or other course department suggests.

Item	Type	LFR (Y/N)	Submitter	Course #	Description	Eff. Date	Discussing/Voting Outcome
18.	NEW	N	George Sellu	AGBUS 151	Agriculture Leadership <ul style="list-style-type: none"> New Course Proposal To be added to existing Certificates and Majors 3.00 Units / 3.00 Lecture 	F2017	Tabled due to not enough time to review courses
18a.				Advisories:	Eligibility for ENGL 100 or ESL 100		Tabled due to not enough time to review courses
19.	NEW	N	George Sellu	AGBUS 152	Agriculture Mentor Training <ul style="list-style-type: none"> New Course Proposal To be added to existing Certificates and Majors 3.00 Units / 3.00 Lecture 	F2017	Tabled due to not enough time to review courses
19a.				Advisories:	Eligibility for ENGL 100 or ESL 100		Tabled due to not enough time to review courses
20.	NEW	N	Janet McCulloch / Nancy Miller	ADLTED 751	How to Start Your Small Business <ul style="list-style-type: none"> New Course Proposal To be part of a new Certificate 0.00 Units / 18.00 Lab 	F2017	Tabled due to not enough time to review courses
21.	NEW	N	Janet McCulloch / Nancy Miller	ADLTED 752	Small Business Finance <ul style="list-style-type: none"> New Course Proposal To be part of a new Certificate 0.00 Units / 18.00 Lab 	F2017	Tabled due to not enough time to review courses
22.	NEW	N	Janet McCulloch / Nancy Miller	ADLTED 753	Marketing for a Small Business <ul style="list-style-type: none"> New Course Proposal To be part of a new Certificate 0.00 Units / 24.00 Lab 	F2017	Tabled due to not enough time to review courses
22a.				Advisories:	Course Completion of ADLTED 751 and ADLTED 752		Tabled due to not enough time to review courses

IV. Major and Certificate Recommendations—Consent Agenda Item – Tabled to 2/27/17

Item	Type	Submitter	Cluster Dean	Description	Eff. Date
1.	REV	Vince Bertsch	V. Tam	Water Utility Operations, Certificate of Achievement (18 units) <ul style="list-style-type: none"> • Increase units from 16 to 18 • Revise Catalog description • Revise Program Student Learning Outcomes • Remove from requirements: WTR 101, WTR 102, WTR 103, WTR 104 • Add to requirements WWTR 112 & WWTR 122 • Move from electives to requirements: WWTR 123 & WTR 124 • Remove from electives: APTECH 90A, CEST 192, CS 65.11, ENGL 1A, WEOC 99I 	F2017
2.	REV	George Sellu	R. Myer	Agriculture Business Management, AS (31 units) <ul style="list-style-type: none"> • Add to electives: AGBUS 105, AGBUS 151, AGBUS 152 	F2017
3.	REV	George Sellu	R. Myer	Agriculture Business Management, Certificate of Achievement (21 units) <ul style="list-style-type: none"> • Add to electives: AGBUS 105, AGBUS 151, AGBUS 152 	F2017
4.	REV	Brenda Flyswithhawks	C. Prince	Global Studies, AA (22 units) Third Revision <ul style="list-style-type: none"> • Add SPAN 40 & SPAN 41 to electives 	F2017
5.	REV	Jeanie Harmon	Y. Garcia	Children in the Justice System, Certificate of Achievement (18 units) <ul style="list-style-type: none"> • Remove CHLD 110.1 & CHLD 190.1 from electives – move CHLD 90.1 to requirements 	F2017
6.	REV	Filomena Avila	L. Collier	Human Services: Advocacy, AA (38.5 units) Third Revision <ul style="list-style-type: none"> • Remove CHLD 53 from electives • Add CHLD 53A to electives 	F2017
7.	REV	Filomena Avila	L. Collier	Human Services: Advocacy, Certificate of Achievement (37.5 units) Third Revision <ul style="list-style-type: none"> • Remove CHLD 53 from electives • Add CHLD 53A to electives 	F2017
8.	REV	Vince Bertsch	V. Tam	Solar Photovoltaics, Certificate of Achievement (17.5 units) Second Revision <ul style="list-style-type: none"> • Remove ARCH 56 from electives 	F2017
9.	REV	Victor Tam	V. Tam	Natural Sciences, AS (19 units) <ul style="list-style-type: none"> • Add MATH 154 	F2017
10.	REV	Jeffery Diamond	J. Adams	Digital Media: Interactive Multimedia, AA (32 units) <ul style="list-style-type: none"> • Reduce units from 32 to 26 • Rename to: Digital Media: Web and Multimedia • Remove CS 74.31A & CS 55.11 from requirements 	F2017

Item	Type	Submitter	Cluster Dean	Description	Eff. Date
11.	REV	Jeffery Diamond	J. Adams	Digital Media: Interactive Multimedia, Certificate of Achievement (31 units) <ul style="list-style-type: none"> • Reduce units from 31 to 25 • Rename to: Digital Media: Web and Multimedia • Remove CS 74.31A & CS 55.11 from requirements 	F2017

V. Other Committee Business

VI. Adjournment – Meeting adjourned at 5:31pm