

SRJC Curriculum Review Committee Meeting-Minutes
April 8, 2019, 3:15 – 5:15 p.m.
4327 Doyle (2nd Floor)

I. Establish Quorum and Call Meeting to Order – Meeting called to order 3:16p

Present: Josh Adams, Angie Evins, Tom Falbo, Amy Roscielle Flores, Ann Foster, Kate Blackwell, Guillermo Garcia, Saska Gjorgjievska, Ivana Gorgievska, Donald Laird, Kerry Loewen, Amy Merkel, Gregory Morre, Dolph Rehkop, Sujan Sakar, Freyja Pereira, Eric Thompson, Robert Tuico, Phyllis Usina, Michelle Vidaurri, Ethan Wilde

Absent: Anne Donegan, Li Collier, Lisa Beach, Eric Thompson, Robert Tuico, Phyllis Usina, Michelle Vidaurri, Ethan Wilde

Guests: Kirsten Swinstrom, Anne Belden, Ahmed Deen, Brenda Flyswithhawks, Mark Anderman

II. Other Committee Business

- A. Courses numbered 12 – Katie Gerber presenter** – K. Gerber has requested the CRC put into the Writer's Guide a recommendation that the prefix #12 be a placeholder for all environmental related courses. A formal policy is not being pursued at this time, but will be brought forward in the near future.

B. 6-Year Review Timelines by Clusters

Data pulled for CRC approved and frozen course changes only (does not account for drafts or proposed courses).

Year	CESS	WAIV	CANR	ECEA	LAAF	AH	STEM	HS	PS	BPS	LRET	KAD	BSS	SS/DRD	Totals
2017-18	0	0	0	0	7	0	0	0	0	0	0	0	0	0	7
2018-19	0	0	0	2	11	42	7	0	2	9	1	0	0	0	74
2019-20	5	11	15	9	25	30	22	17	9	31	1	66	11	9	261
2020-21	0	2	89	2	12	54	31	15	15	23	0	10	7	3	263
2021-22	0	24	25	8	29	28	17	32	25	35	0	20	16	9	268
2022-23	0	0	46	11	49	33	33	18	5	37	0	42	12	7	293
2023-24	0	32	60	2	81	47	45	23	25	49	0	40	11	12	427
2024-25	5	6	30	5	39	32	46	43	16	30	1	48	5	4	310
Cluster Totals	10	75	265	39	253	266	201	148	97	214	3	226	62	44	1903
COR's Due (Past & Current)	0	0	0	2	18	42	7	0	2	9	1	0	0	0	81
Last Updated 3/29/2019															

III. Action Agenda

Item	Type	LFR (Y/N)	Submitter	Course #	Course Title/Description	Eff. Date	Discussion/Voting Outcome
1.	REV	Y	Kirsten Swinstrom	BIO 25	Marine Biology	S2020	M/S/A 13-0-0 Vote
					<ul style="list-style-type: none"> LFR: 11/26/2012 4.00 Units / 3.00 Lecture / 3.00 Lab Updates and Changes in: <ul style="list-style-type: none"> Prerequisites, Objectives, Topics and Scope Previous Version: Completion of ENGL 100 or higher (V8) OR Course Completion of ENGL 102 OR Course Completion of ESL 100 or Qualifying Placement from English Assessment. See Student Success & Assessment Services (assessment.santarosa.edu) for more information about the assessment process. New Version None		
2.	REV	Y	Kirsten Swinstrom	BIO 27	Biology of Marine Mammals	S2020	M/S/A 13-0-0 Vote
					<ul style="list-style-type: none"> LFR 2/23/2015 3.00 Units / 3.00 Lecture Updates and Changes in: <ul style="list-style-type: none"> Prerequisites, Objectives, Topics and Scope Previous Version: <ul style="list-style-type: none"> Completion of ENGL 100 or higher (V8) OR Course Completion of ESL 100 New Version <ul style="list-style-type: none"> None 		
3.	REV	Y	Anne Belden	COMM 49	Independent Study in Communication Studies	S2020	M/S/A 13-0-0 Vote
					<ul style="list-style-type: none"> LFR 12/10/2018 		

					<ul style="list-style-type: none"> • 3.00 Units / 3.00 Lecture Updates and Changes in: Units and Hours, and SLOs and Objectives Previous Version: <ul style="list-style-type: none"> • 1.00 Units / 1.00 Contact DRH / 2.00 Non-Contact DHR New Version: <ul style="list-style-type: none"> • 1.00 - 3.00 Units / 1.00 Contact DHR / 8.00 Non-Contact DHR 		
3a.				Limits on Enrollment	<ul style="list-style-type: none"> • Approval of the project proposal by sponsoring faculty, Department Chair and Supervising Administrator 		M/S/A 13-0-0 Vote
4.	REV	Y	Amy Merkel	COUN 5	Strategies for College Success*	F2020	M/S/A 13-0-0 Vote
					<ul style="list-style-type: none"> • LFR 3/10/2014 • 3.00 Units / 3.00 Lecture • Formerly COUN 53 Updates and Changes in: Course Number, Title, Description, Recommended Preparation, SLOs and Objectives, Topics and Scope, Assignments, MOEs and Textbooks Previous Version: <ul style="list-style-type: none"> • COUN 53 New Version: <ul style="list-style-type: none"> • COUN 5 		
4a.				Recommended Preparation:	Eligibility for ENGL 100 or ESL 100 or equivalent or appropriate placement based on AB705 mandates		M/S/A 13-0-0 Vote
5.	REV	Y	Jerome Fleg Mark Anderman	MUSCP 32A	Jazz Band 1	F2020	M/S/A 13-0-0 Vote
					<ul style="list-style-type: none"> • LFR 4/23/2013 • 2.50 Units / 2.00 Lecture / 0.50 Contact DHR Updates and Changes in:		

					Units and Hours, SLOs and Objectives, Topics and Scope, and Assignments Previous Version: <ul style="list-style-type: none"> • 2.50 - 4.00 Units / 3.00 Lecture / 2.00 Lab / 1.00 Contact DHR • New Version: • 2.50 - 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 		
5a.				Limits on Enrollment:	By Audition		M/S/A 13-0-0 Vote
6.	REV	Y	Jerome Fleg Mark Anderman	MUSCP 32B	Jazz Band 2	F2020	M/S/A 13-0-0 Vote
					<ul style="list-style-type: none"> • LFR 4/23/2013 • 2.50 Units / 2.00 Lecture / 0.50 Contact DHR Updates and Changes in: Units and Hours, SLOs and Objectives, Topics and Scope, and Assignments Previous Version: <ul style="list-style-type: none"> • 2.50 - 4.00 Units / 3.00 Lecture / 2.00 Lab / 1.00 Contact DHR • New Version: • 2.50 - 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 		
6a.				Prerequisites:	Course Completion of MUSCP 32A		M/S/A 13-0-0 Vote
6b.				Limits on Enrollment:	By Audition		M/S/A 13-0-0 Vote
7.	REV	Y	Jerome Fleg Mark Anderman	MUSCP 32C	Jazz Band 3	F2020	M/S/A 13-0-0 Vote
					<ul style="list-style-type: none"> • LFR 4/23/2013 • 2.50 Units / 2.00 Lecture / 0.50 Contact DHR Updates and Changes in:		

					Units and Hours, SLOs and Objectives, Topics and Scope, and Assignments Previous Version: <ul style="list-style-type: none"> • 2.50 - 4.00 Units / 3.00 Lecture / 2.00 Lab / 1.00 Contact DHR • New Version: 2.50 - 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 		
7a.				Prerequisites:	Course Completion of MUSCP 32B		M/S/A 13-0-0 Vote
7b.				Limits on Enrollment:	By Audition		M/S/A 13-0-0 Vote
8.	REV	Y	Jerome Fleg Mark Anderman	MUSCP 32D	Jazz Band 4	F2020	M/S/A 13-0-0 Vote
					<ul style="list-style-type: none"> • LFR 4/23/2013 • 2.50 Units / 2.00 Lecture / 0.50 Contact DHR Updates and Changes in: Units and Hours, SLOs and Objectives, Topics and Scope, and Assignments Previous Version: <ul style="list-style-type: none"> • 2.50 - 4.00 Units / 3.00 Lecture / 2.00 Lab / 1.00 Contact DHR • New Version: 2.50 - 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 		
8a.				Prerequisites:	Course Completion of MUSCP 32B		M/S/A 13-0-0 Vote
8b.				Limits on Enrollment:	By Audition		M/S/A 13-0-0 Vote
9.	REV	Y	Jerome Fleg Mark Anderman	MUSCP 40.1	Applied Music (Individual Instruction): Piano	F2020	M/S/A 13-0-0 Vote
					<ul style="list-style-type: none"> • LFR 4/23/2013 • 2.50 Units / 1.00 Lecture / 5.50 Contact DHR Updates and Changes in:		

					<p>Recommended Preparation, SLOs and Objectives, Topics and Scope, and Assignments</p> <p>Previous Version:</p> <ul style="list-style-type: none"> Course Completion or Concurrent Enrollment in MUSC 2A OR MUSC 2C OR MUSC 2D OR MUSC 3A OR MUSC 3B OR MUSC 3C OR MUSC 3D OR MUSC 2B <p>New Version:</p> <ul style="list-style-type: none"> Completion of or Concurrent Enrollment in Music Theory (MUSC 2A, B, C, or D) AND Musicianship (MUSC 3A, B, C, or D) 		
9a.				Recommended Preparation:	Completion of or Concurrent Enrollment in Music Theory (MUSC 2A, B, C, or D) AND Musicianship (MUSC 3A, B, C, or D)		M/S/A 13-0-0 Vote
9b.				Prerequisites:	Concurrent enrollment in Symphonic Band (MUSCP 30A, B, C, or D); OR Jazz Band (MUSCP 32A, B, C, or D); OR Jazz Combos (MUSCP 42A, B, C, or D); OR Concert Choir (MUSCP 21A, B, C, or D)		M/S/A 13-0-0 Vote
9c.				Limits on Enrollment:	By Audition		M/S/A 13-0-0 Vote
10.	REV	Y	Jerome Fleg Mark Anderman	MUSCP 40.2	Applied Music (Individual Instruction): Voice	F2020	M/S/A 13-0-0 Vote
					<ul style="list-style-type: none"> LFR 4/23/2013 2.50 Units / 2.00 Lecture / 5.50 Contact DHR <p>Updates and Changes in: Prerequisites, SLOs and Objectives, Topics and Scope, and Assignments</p> <p>Previous Version:</p> <ul style="list-style-type: none"> Prerequisites: Concurrent enrollment in Diction and Repertoire (MUSC 18.1, 18.2, 18.3, or 18.4); AND either Concert Choir 		

					(MUSCP 21A, B, C, or D) OR Chamber Singers (MUSCP 23A, B, C, or D) New Version: <ul style="list-style-type: none"> Prerequisites: Concurrent enrollment in Diction and Repertoire (MUSC 18.1, 18.2, 18.3, or 18.4); AND Concert Choir (MUSCP 21A, B, C, or D) 		
10a.				Recommended Preparation:	Musicianship (MUSC 3A, B, C, or D)		M/S/A 13-0-0 Vote
10b.				Prerequisites:	Concurrent Enrollment in Symphonic Band (MUSCP 30A, B, C, or D); OR Jazz Band (MUSCP 32A, B, C, or D); OR Jazz Combos (MUSCP 42A, B, C, or D)		M/S/A 13-0-0 Vote
10c.				Limits on Enrollment:	By Audition		M/S/A 13-0-0 Vote
11.	REV	Y	Jerome Fleg Mark Anderman	MUSCP 40.4	Applied Music (Individual Instruction): Woodwind	F2020	M/S/A 13-0-0 Vote
					<ul style="list-style-type: none"> LFR 4/23/2013 2.50 Units / 2.00 Lecture / 5.50 Contact DHR Updates and Changes in: Recommended Preparation, SLOs, Objectives, Topics and Scope, and Assignments Previous Version: <ul style="list-style-type: none"> Recommended Preparation: Concurrent Enrollment in MUSC 2A OR MUSC 2B OR MUSC 2C OR MUSC 2D OR MUSC 3A OR MUSC 3B OR MUSC 3C OR MUSC 3D New Version: <ul style="list-style-type: none"> Recommended Preparation: Completion of or Concurrent Enrollment in Music Theory (MUSC 2A, B, C, or D) AND Musicianship (MUSC 3A, B, C, or D) 		

11a.				Recommended Preparation:	Completion of or Concurrent Enrollment in Music Theory (MUSC 2A, B, C, or D) AND Musicianship (MUSC 3A, B, C, or D).		M/S/A 13-0-0 Vote
11b.				Prerequisites:	Concurrent Enrollment in Symphonic Band (MUSCP 30A, B, C, or D); OR Jazz Band (MUSCP 32A, B, C, or D); OR Jazz Combos (MUSCP 42A, B, C, or D).		M/S/A 13-0-0 Vote
11c.				Limits on Enrollment:	By Audition		M/S/A 13-0-0 Vote
12.	REV	Y	Ahmed Deen	PHARM 154A	Retail Clinical 1	F2020	Tabled
					<ul style="list-style-type: none"> LFR 4/28/2014 1.00 Unit / 3.50 Contact DHR Updates and Changes in: Minimum Weeks (17.5 to 8), SLOs, Objectives, Topics and Scope, Assignments, MOEs and MOI (Lab to Work Experience)		Course tabled for 4/22/19 CRC meeting to fix the alignment of assignments and MOE
12a.				Prerequisites:	Course Completion or Current Enrollment in PHARM 150		
12b.				Limits on Enrollment:	The student must pass a background check and drug screening.		
13.	REV	Y	Ahmed Deen	PHARM 154B	Retail Clinical 1	F2020	Tabled
					<ul style="list-style-type: none"> LFR 4/28/2014 2.00 Units / 6.00 Contact DHR Updates and Changes in: Units and Minimum Weeks (17.5 to 8), Prerequisites, SLOs, Objectives, Topics and Scope, Assignments, MOEs and MOI (Lab to Work Experience) Previous Version: <ul style="list-style-type: none"> 3.00 Units / 9.00 Contact DHR Course Completion of PHARM 151 and PHARM 154A and Course Completion or Current Enrollment in PHARM 153 New Version:		Course tabled for 4/22/19 CRC meeting to fix the alignment of assignments and MOE

					<ul style="list-style-type: none"> • 2.00 Units / 6.00 Contact DHR • Course Completion of PHARM 154A and Course Completion of PHARM 102 		
13a.				Prerequisites:	Course Completion of PHARM 154A and Course Completion of PHARM 102		
13b.				Limits on Enrollment:	The student must pass a background check and drug screening.		
14.	NEW	N/A	Brenda Flyswithawks	PSYCH 14	Introduction to Positive Psychology	F2020	M/S/A 13-0-0 Vote
					New Course Proposal - to be part of an existing Major 3.00 Units / 3.00 Lecture		
14a.				Recommended Preparation:	Eligibility for ENGL 1A or equivalent or appropriate placement based on AB 705 mandates		M/S/A 13-0-0 Vote

IV. Consent Agenda – Items A-E M/S/A 13-0-0 Vote

A. Cluster Tech Committee Recommendations FULL REVIEW including associated content reviews
(Date of last full review (LFR) will change)

Item	Submitter	Course #	Course Title/ Description	Eff. Date
1.	Laura Aspinall	DRD 391	College Resources and Strategies*	F2020
			<ul style="list-style-type: none"> • LFR 3/31/2014 • Updates and Changes in: Course Title, Description, SLOs, Objectives, Topics and Scope, Assignments and MOE • 3.00 Units / 3.00 Lecture 	
2.	Jody Benecke Mark Anderman	MUSCP 17A	Elementary Voice	F2020
			<ul style="list-style-type: none"> • LFR 3/11/2013 • Updates and Changes in: SLOs, Objectives, Topics and Scope, Assignments and Textbooks • 2.00 Units / 2.00 Lecture / 1.00 Lab 	

*Change in course number or title

3.	Jody Benecke Mark Anderman	MUSCP 17B	Intermediate Voice	F2020
			<ul style="list-style-type: none"> • LFR 3/11/2013 • Updates and Changes in: Course Description, Limits on Enrollment, SLOs, Objectives, Topics and Scope, Assignments and Textbooks • 2.00 Units / 2.00 Lecture / 1.00 Lab 	
4.	Mark Anderman	MUSCP 19.1A	Classical Guitar 1	F2020
			<ul style="list-style-type: none"> • LFR 4/23/2013 • Updates and Changes in: SLOs, Objectives, Topics and Scope, Assignments and Textbooks • 2.00 Units / 2.00 Lecture / 1.00 Lab 	
5.	Jody Benecke	MUSCP 21A	Concert Choir 1	F2020
			<ul style="list-style-type: none"> • LFR 4/8/2013 • Updates and Changes in: Course Description, SLOs, Objectives, Topics and Scope, and Assignments • 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 	
6.	Jody Benecke Mark Anderman	MUSCP 21B	Concert Choir 2	F2020
			<ul style="list-style-type: none"> • LFR 4/8/2013 • Updates and Changes in: SLOs, Objectives, Topics and Scope, and Assignments • 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 	
7.	Jody Benecke Mark Anderman	MUSCP 21C	Concert Choir 3	F2020
			<ul style="list-style-type: none"> • LFR 4/8/2013 • Updates and Changes in: SLOs, Objectives, Topics and Scope, and Assignments • 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 	
8.	Jody Benecke Mark Anderman	MUSCP 21D	Concert Choir 4	F2020
			<ul style="list-style-type: none"> • LFR 4/8/2013 • Updates and Changes in: SLOs, Objectives, Topics and Scope, and Assignments • 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 	
9.	Mark Anderman	MUSCP 23A	Chamber Singers 1	F2020
			<ul style="list-style-type: none"> • LFR 4/23/2013 	

			<ul style="list-style-type: none"> • Updates and Changes in: SLOs, Objectives, Topics and Scope, and Assignments • 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 	
10.	Mark Anderman	MUSCP 23B	Chamber Singers 2	F2020
			<ul style="list-style-type: none"> • LFR 4/8/2013 • Updates and Changes in: SLOs, Objectives, Topics and Scope, and Assignments • 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 	
11.	Mark Anderman	MUSCP 23C	Chamber Singers 3	F2020
			<ul style="list-style-type: none"> • LFR 4/8/2013 • Updates and Changes in: SLOs, Objectives, Topics and Scope, and Assignments • 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 	
12.	Mark Anderman	MUSCP 23D	Chamber Singers 4	F2020
			<ul style="list-style-type: none"> • LFR 4/8/2013 • Updates and Changes in: SLOs, Objectives, Topics and Scope, and Assignments • 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 	
13.	Jerome Fleg	MUSCP 30A	Symphonic Band 1	F2020
			<ul style="list-style-type: none"> • LFR 4/23/2013 • Updates and Changes in: SLOs, Objectives, Topics and Scope, and Assignments • 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 	
14.	Jerome Fleg	MUSCP 30B	Symphonic Band 2	F2020
			<ul style="list-style-type: none"> • LFR 4/23/2013 • Updates and Changes in: SLOs, Objectives, Topics and Scope, and Assignments • 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 	
15.	Jerome Fleg	MUSCP 30C	Symphonic Band 3	F2020
			<ul style="list-style-type: none"> • LFR 4/23/2013 • Updates and Changes in: SLOs, Objectives, Topics and Scope, and Assignments • 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 	
16.	Jerome Fleg Mark Anderman	MUSCP 30D	Symphonic Band 4	F2020
			<ul style="list-style-type: none"> • LFR 4/23/2013 • Updates and Changes in: SLOs, Objectives, Topics and Scope, and Assignments • 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 	
17.	Jerome Fleg	MUSCP 33A	Orchestra 1	F2020
			<ul style="list-style-type: none"> • LFR 4/23/2013 	

			<ul style="list-style-type: none"> • Updates and Changes in: SLOs, Objectives, Topics and Scope, and Assignments • 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 	
18.	Jerome Fleg	MUSCP 33B	Orchestra 2	F2020
			<ul style="list-style-type: none"> • LFR 4/23/2013 • Updates and Changes in: SLOs, Objectives, Topics and Scope, and Assignments • 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 	
19.	Jerome Fleg	MUSCP 33C	Orchestra 3	F2020
			<ul style="list-style-type: none"> • LFR 4/23/2013 • Updates and Changes in: SLOs, Objectives, Topics and Scope, and Assignments • 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 	
20.	Jerome Fleg	MUSCP 33D	Orchestra 4	F2020
			<ul style="list-style-type: none"> • LFR 4/23/2013 • Updates and Changes in: SLOs, Objectives, Topics and Scope, and Assignments • 2.50 Units / 2.00 Lecture / 1.00 Lab / 0.50 Contact DHR 	
21.	Mark Anderman	MUSCP 40.3	Applied Music (Individual Instructions): Strings	F2020
			<ul style="list-style-type: none"> • LFR 4/23/2013 • Updates and Changes in: SLOs, Objectives, Topics and Scope, and Assignments • 2.50 Units / 2.00 Lecture / 1.00 Lab / 5.50 Contact DHR 	
22.	Mark Anderman	MUSCP 40.5	Applied Music (Individual Instructions): Woodwind	F2020
			<ul style="list-style-type: none"> • LFR 3/25/2013 • Updates and Changes in: Course Description, SLOs, Objectives, Topics and Scope, and Assignments 2.50 Units / 2.00 Lecture / 1.00 Lab / 5.50 Contact DHR 	
23.	Mark Anderman	MUSCP 40.6	Applied Music (Individual Instructions): Guitar	F2020
			<ul style="list-style-type: none"> • LFR 3/25/2013 • Updates and Changes in: SLOs, Objectives, Topics and Scope, and Assignments 2.50 Units / 2.00 Lecture / 1.00 Lab / 5.50 Contact DHR 	

B. Cluster Tech Committee Recommendations MODIFICATIONS (Date of last full review will not change)

Item	Submitter	Course #	Course Title/ Description	Eff. Date
1.	Shelly Kaldunski	CUL 256.11	Wine and Food Pairing	S2020
			<ul style="list-style-type: none"> • Creation of a repeat group 	

C. Distance Ed (DE) Subcommittee Recommendations - None

D. General Education (GE) Subcommittee Recommendations

Item	Submitter	Course #	Course Title/ Description	Eff. Date
1.	Josh Beniston	AGRI 60	Soil and Plant Nutrition	F2019
			Option A - Area C Option B - Area B1 and B3	
2.	Brenda Flyswithhawks	PSYCH 14	Introduction to Positive Psychology	F2020
			Option A - Area D Option B - Area D and E Option C – Area 4	

E. Course Inactivation (I) and Terminations (T)

Item	Type	Submitter	Course #	Course Title	Eff Date
1.	I	Randy Collins	FIRE 209	Fire Origin and Cause Determination	F2020

F. Co-Chair Recommendations (CCR) / Technical Adjustments (TA) Technical Corrections (TC) - None

V. Major and Certificate Recommendations – Consent Agenda Item - None

Item	Type	Submitter	Program Title / Description of Revisions	Program Type	Eff Date

*Change in course number or title

VI. Future Items

- A. DE Addendum Review – DOC recommendation
- B. Training
- C. CRC Members – defining roles

VII. Adjournment – Meeting adjourned at 4:18pm