

SRJC Curriculum Review Committee Meeting
May 13, 2019, 3:15 – 5:15 p.m.
4327 Doyle (2nd Floor)
Minutes

I. Establish Quorum and Call Meeting to Order – Meeting called to order at 3:17pm

Present: Josh Adams, Anne Donegan, Angie Evins, Tom Falbo, Kate Blackwell, Guillermo Garcia, Saska Gjorgjievaska, Ivana Gorgjievaska, Donald Laird, Kerry Loewen, Amy Merkel, Sujan Sakar, Freyja Pereira, Robert Tuico, Ethan Wilde

Absent: Dolph Rehkop, Eric Thompson, Phyllis Usina, Li Collier, Lisa Beach, Michelle Vidaurri

Guests: Jonathon Marhenke, Jerry Thao

Staff: Chas Crocker, Adrienne Leihy, Kathy Matthies

II. Other Committee Business

A. 6-Year Review Timelines by Clusters

Data pulled for CRC approved and frozen course changes only (does not account for drafts or proposed courses).

Year	CESS	WAIV	CANR	ECEA	LAAF	AH	STEM	HS	PS	BPS	LRET	KAD	BSS	SS/DRD	Totals
2017-18	0	0	0	0	7	0	0	0	0	0	0	0	0	0	7
2018-19	0	0	0	2	10	3	1	0	2	9	1	0	0	0	26
2019-20	5	11	15	9	25	30	22	13	9	31	1	66	11	9	255
2020-21	0	2	89	2	12	54	30	14	15	22	0	10	7	3	260
2021-22	0	24	25	8	29	28	17	29	25	35	0	20	16	9	265
2022-23	0	0	46	11	49	33	33	16	5	37	0	42	12	7	291
2023-24	0	32	60	2	81	47	45	17	25	49	0	40	11	12	421
2024-25	5	6	30	5	40	71	53	46	17	30	1	48	5	6	363

*Change in course number or title

Cluster Totals	10	75	265	39	253	266	201	135	96	213	3	226	62	44	1888
COR's Due (Past & Current)	0	0	0	2	17	3	1	0	0	9	1	0	0	0	33
Last Updated 4/25/2019															

III. Action Agenda

Item	Type	LFR (Y/N)	Submitter	Course #	Course Title/Description	Eff. Date	Discussion/Voting Outcome
1.	REV	N/A	J. McCulloch N. Miller	ADLTED 614.1* (formerly ADLTED 614)	Organizational Skills for Success* LFR: 8/27/2018 Updates and Changes in : Prefix and Course Number, Course Title, Hours, Description, SLOs and Objectives, Topics and Scope, Assignments, MOEs, Textbooks, Program status (standalone to Certificate applicable), and Applicable Disciplines (Coaching to Coaching and Interdisciplinary-Basic Skills: Noncredit) Units / Hours (Previous): 0.00 Units / 70.00 Lab Units / Hours (New): 0.00 Units / 52.50 Lab	S2020	M/S/A 14-0-0 Vote
2.	NEW	N/A	J. McCulloch N. Miller	ADLTED 614.2	Foundational Skills and Healthy Habits for Success New Course Proposal - to be part of a new Certificate	S2020	M/S/A 14-0-0 Vote

					Units / Hours: 0.00 Units / 52.50 Lab		
2a.				Recommended Prep:	Completion of ADLTED 614.1		M/S/A 14-0-0 Vote
3.	NEW	N/A	J. McCulloch	ADLTED 614.3	Planning for Professional Success	S2020	M/S/A 14-0-0 Vote
					New Course Proposal - to be part of a new Certificate Units / Hours: 0.00 Units / 52.50 Lab		
3a.				Recommended Prep:	Completion of ADLTED 614.2		M/S/A 14-0-0 Vote
4.	NEW	N/A	J. McCulloch	ADLTED 614.4	Financial Preparation for Successful Transition to Work	S2020	M/S/A 15-0-0 Vote
					New Course Proposal - to be part of a new Certificate Units / Hours: 0.00 Units / 52.50 Lab		
4a.				Recommended Prep:	Completion of ADLTED 614.3		M/S/A 15-0-0 Vote
5.	NEW	N/A	J. McCulloch	ADLTED 748.6	Landscape Equipment Operations	S2020	M/S/A 15-0-0 Vote
					New Course Proposal - to be part of a new Certificate Units / Hours: 0.00 Units / 48.00 Lab		
6.	NEW	N/A	J. McCulloch	ADLTED 761.7	Google Tools and Applications I: Drive, Docs, Sheets, Canva	S2020	M/S/A 15-0-0 Vote

					New Course Proposal - to be part of a new Certificate Units / Hours: 0.00 Units / 18.00 Lab		
6a.				Recommended Prep:	Completion of ADLTED 761.5 OR ADLTED 761.6		M/S/A 15-0-0 Vote
7.	NEW	N/A	J. McCulloch	ADLTED 761.8	Google Tools and Applications II: Forms, Photos, Sites	S2020	M/S/A 15-0-0 Vote
					New Course Proposal - to be part of a new Certificate Units / Hours: 0.00 Units / 18.00 Lab		
7a.				Recommended Prep:	Completion of ADLTED 761.7		M/S/A 15-0-0 Vote
8.	NEW	N/A	J. McCulloch	ADLTED 761.9	Google Tools and Applications III: PowerPoint and Google Slides	S2020	M/S/A 15-0-0 Vote
					New Course Proposal - to be part of a new Certificate Units / Hours: 0.00 Units / 18.00 Lab		
8a.				Recommended Prep:	Completion of ADLTED 761.8		M/S/A 15-0-0 Vote
9.	REV	YES	Jerry Thao	COUN 7*	Identity and Cultural Diversity	F2020	M/S/A 15-0-0 Vote
				(formerly COUN 74)	LFR: 2/19/2014 Updates and Changes: Course Number, Recommended Preparation (AB705 language) and Textbooks Units / Hours: 3.00 Units / 3.00 Lecture		
9a.				Recommended Prep:	Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates		M/S/A 15-0-0 Vote
10.	REV	YES	Jon Marhenke	CHEM 3A*	General Chemistry A Part 1: Lecture*	F2020	M/S/A 15-0-0 Vote
				(formerly CHEM 3A)	LFR: 8/25/2014 Updates and Changes:		

					<p>Prefix and Course Number, Course Title, Hours and Units, Description, Prerequisites, SLOs and Objectives, Topics and Scope, Assignments, MOEs, Textbooks and removal of Lab MOI</p> <p>Units / Hours (Previous): 5.00 Units / 4.00 Lecture / 3.00 Lab</p> <p>Units / Hours (New Proposed): 3.00 Units / 3.00 Lecture</p> <p>Prerequisites (Previous): Course Completion of CHEM 42 AND Course Completion of MATH 154 or Course Completion of MATH 155 or higher (MATH); OR Course Completion of CHEM 42 AND two years of high school algebra or equivalent. Students who think they may be ready for CHEM 1A or CHEM 4A without completing CHEM 42 should take the Chemistry Diagnostic Test AND complete and return the Chemistry Diagnostic Review form to the Student Success and Assessment Services Office. After Chemistry Department's review and approval, the Admission and Records Office will lift prerequisite block and notify student through the portal.</p>		
10a.				Prerequisites:	<p>Course Completion or Concurrent Enrollment in CHEM 3AL; AND Course Completion of CHEM 42 AND Course Completion of MATH 154 or MATH 155 or MATH 156 or higher (MATH) or appropriate placement based on AB705 mandates. Students who think they may be ready for CHEM 3A without completing CHEM 42 should take the online Chemistry Diagnostic Test through the Assessment Office.</p>		M/S/A 15-0-0 Vote
10b.				Recommended Prep:	Course Completion of ENGL 1A or appropriate placement based on AB705 mandates		M/S/A 15-0-0 Vote

11.	NEW	N/A	Jon Marhenke	CHEM 3AL	General Chemistry A-Part 1: Lab	F2020	M/S/A 15-0-0 Vote
					New Course Proposal - to be part of an existing major Units / Hours: 2.00 Units / 1.00 Lecture / 3.00 Lab		
11a.				Prerequisites:	Course completion or concurrent enrollment in CHEM 3A		M/S/A 15-0-0 Vote
11b.				Recommended Prep:	Course Completion of ENGL 1A or appropriate placement based on AB705 mandates		M/S/A 15-0-0 Vote
12.	REV	YES	Jon Marhenke	CHEM 3B*	General Chemistry B-Part 2*	F2020	M/S/A 15-0-0 Vote
				(formerly CHEM 1B)	LFR: 9/10/2018 Updates and Changes: Course Number and Title, Description, Assignments, MOE, Prerequisites and Textbooks, Prerequisites (Previous): Chemistry 1A or equivalent with a grade of "C" or better.		
12a.				Prerequisites:	Course Completion of CHEM 3A and CHEM 3AL or equivalent with a grade of "C" or better.		M/S/A 15-0-0 Vote
13.	REV	YES	Randy Collins	FIRE 82*	Fire Inspections and Investigations for Company Officers	S2020	M/S/A 15-0-0 Vote
				(formerly FIRE 272)	LFR: 10/26/2015 Updates and Changes: Course Number, Recommended Preparation (AB705 language), Program applicable (from Certificate only to Both Certificate and Major), Topics and Scope, Assignments, MOEs and Textbooks Units / Hours: 1.00 Unit / 2.00 Lecture / 6.00 Lab (5 week minimum)		

13a.				Prerequisites:	Course Completion of FIRE 208.1 (Completion of basic fire academy or equivalent as determined by the Dean of Public Safety Instruction)		M/S/A 15-0-0 Vote
13b.				Recommended Prep:	Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates		M/S/A 15-0-0 Vote
14.	REV	YES	Randy Collins	FIRE 83*	All Risk Command Operations for Company Officers	S2020	M/S/A 15-0-0 Vote
				(formerly FIRE 272 270.1)	Updates and Changes: Course Number, Recommended Preparation (AB705 language), Program applicable (from Certificate only to Both Certificate and Major), Topics and Scope, Assignments and Textbooks Units / Hours: 1.00 Unit / 2.00 Lecture / 8.00 Lab (4 week minimum)		
14a.				Prerequisites:	Course Completion of FIRE 71		M/S/A 15-0-0 Vote
14b.				Recommended Prep:	Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates		M/S/A 15-0-0 Vote
15.	REV	YES	Randy Collins	FIRE 84*	Wildland Incident Operations for Company Officers	S2020	M/S/A 15-0-0 Vote
				(formerly FIRE 270.2)	Updates and Changes: Course Number, Recommended Preparation (AB705 language), Topics and Scope, Assignments, MOE's and Textbooks Units / Hours: 1.00 Unit / 2.00 Lecture / 8.00 Lab (4 week minimum maximum)		
15a.				Prerequisites:	Course Completion of FIRE 208.1		M/S/A 15-0-0 Vote

15b.				Recommended Prep:	Eligibility for ENGL 100 or ESL 100 or appropriate placement based on AB705 mandates		M/S/A 15-0-0 Vote
16.	NEW	N/A	J. Fitzpatrick L. Wagner	ATHL 32	Theory and Analysis of Wrestling	S2020	M/S/A 15-0-0 Vote
					<ul style="list-style-type: none"> • New course proposal to be a part of an existing Major • 1.50 Units / 3.00 Lab 		
17.	NEW	N/A	J. Fitzpatrick L. Wagner	ATHL 32L	Wrestling Lab	S2020	M/S/A 15-0-0 Vote
					<ul style="list-style-type: none"> • New course proposal to be a part of an existing Major • 1.50 Units / 3.00 Lab 		
17a.				Recommended Prep:	Concurrent Enrollment in ATHL 8		M/S/A 16-0-0 Vote

IV. Consent Agenda – Items A-F M/S/A 15-0-0 Vote

A. Cluster Tech Committee Recommendations FULL REVIEW including associated content reviews
(Date of last full review (LFR) will change)

Item	Submitter	Course #	Course Title/ Description	Eff. Date
1.	Karen Walker	ENGL 46.2	Survey of English Literature Part 2	F2020
			<ul style="list-style-type: none"> • LFR 2/11/2013 • Updates and Changes in Objectives, Topics and Scope, Assignments, MOEs and Textbooks 	
2.	Karen Walker	ENGL 305.1	Development of College Reading and Writing	F2020
			<ul style="list-style-type: none"> • LFR 3/11/2013 • Updates and Changes in Prerequisites (AB705 verbiage), SLOs and Objectives, Topics and Scope, Assignments, MOEs and Textbooks 	
3.	M. Anderman	MUSCP 19.1B	Classical Guitar 2	F2020
			<ul style="list-style-type: none"> • LFR 4/23/2013 	

			<ul style="list-style-type: none"> • Updates and Changes in SLOs and Objectives, Topics and Scope, Assignments, Textbooks, and Audit now allowed 	
4.	E. Thompson	RELS 22	Jesus and the Invention of Christianity*	F2020
			<ul style="list-style-type: none"> • LFR 5/7/20136 • Updates and Changes in Course Title, Description, Recommended Preparation, SLOs and Objectives, Topics and Scope, Assignments and MOE 	
5.	A. Osorio	SPAN 49	Independent Study in Spanish	S2020
			<ul style="list-style-type: none"> • LFR 12/12/2011 • Updates and Changes in Course Description, Recommended Preparation (AB705 verbiage), Assignments and MOE 	

B. Cluster Tech Committee Recommendations MODIFICATIONS (Date of last full review will not change)

Item	Submitter	Course #	Course Title/ Description	Eff. Date
1.	Roy Gattinella	BAD 52	Human Relations in Organizations	F2019
			Updates and Changes in Updated Applicable Disciplines list: removed ECON, added COMMST (Communication Studies)	
2.	Kelly Windsor	BMK 155	Digital Marketing Tools	F2019
			Updates and Changes in updated grading from Credit Course Taken for P/NP Only to Credit Course for Grade or Pass/No Pass	
3.	Leslie Mancillas	CSKLS 313	Writing Skills Development	F2019
			Updates and Changes in the Auto/User Generated Description: <ul style="list-style-type: none"> • Auto Generated Description: CSKLS 312 is now part of a vertical group. • User Generate Description (verbiage updated): "Completion of CSKLS 312 or CSKLS 318 or higher (V8); or appropriate placement based on AB705 mandates." 	
4.	Carlos Valencia	CSKLS 731	Basic Academic Skills and GED Preparation I	S2020
			Updates and Changes in update in Course Description to remove placement test language	

5.	Carlos Valencia	CSKLS 732	Basic Academic Skills and GED Preparation II	S2020
			Updates and Changes in update in Course Description to remove placement test language	
6.	Carlos Valencia	CSKLS 733	Basic Academic Skills and GED Preparation III	S2020
			Updates and Changes in update in Course Description to remove placement test language	
7.	Randy Collins	FIRE 206	Wildland Firefighter Academy*	S2020
			Updates and Changes in Title and Maximum Weeks (from 1.0 to 17.5)	
8.	Anne Belden	JOUR 52A	News Media Practice 1	F2020
			Updates and Changes in Course Description, SLOs and Objectives, Topics and Scope	
9.	Anne Belden	JOUR 52B	News Media Practice 2	F2020
			Updates and Changes in Course Description, SLOs and Objectives, Topics and Scope	
10.	Anne Belden	JOUR 52C	News Media Practice 3	F2020
			Updates and Changes in Course Description, Objectives, Topics and Scope	
11.	Anne Belden	JOUR 52D	News Media Practice 4	F2020
			Updates and Changes in Course Description, Objectives, Topics and Scope	
12.	Carla Grady	PHIL 11	Introduction to Asian Philosophy	S2020
			Updates and Changes in SLO's	
13.	Kevin Sea	WINE 128	Developing and Maintaining Wine Social Media Campaigns	S2020
			Updates and Changes in Addition of alternate Applicable Discipline of Computer Information Systems	

C. Distance Ed (DE) Subcommittee Recommendations

Item	Type	Submitter	Course #	Course Title	Eff Date
1.	REV	Todd Strauss	FREN 50A	Conversation for Beginners-Part 1	S2020
				Adding Hybrid MOI	
2.	REV	Todd Strauss	FREN 50B	Conversation for Beginners-Part 2	S2020
				• Adding Hybrid MOI	

D. General Education (GE) Subcommittee Recommendations

Item	Type	Submitter	Course #	Course Title	Eff Date
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1.	REV	Jerry Thao	COUN 7	Identity and Cultural Diversity	F2020
				Option C: Area 4	

E. Course Inactivation (I) and Terminations (T)

Item	Type	Submitter	Course #	Course Title	Eff Date
1.	I	L. Kuwabara	ENGL 100X	College Reading and Writing--Accelerated Writing Emphasis	F2020
2.	I	L. Kuwabara	ENGL 302X	College Reading and Writing--Accelerated Reading Emphasis	F2020
3.	I	L. Kuwabara	ENGL 305X	Dev of College Reading Writing--Accelerated, Reading Emphasis	F2020
4.	I	L. Kuwabara	ENGL 306X	Dev of College Reading Writing--Accelerated, Writing Emphasis	F2020

F. Co-Chair Recommendations (CCR) / Technical Adjustments (TA) Technical Corrections (TC)

Item	Type	Submitter	Course #	Course Title	Eff Date
1.	TC	Josh Adams	BIO 10	Introduction to Principles of Biology	X2019
				Technical Corrections: Changed effective term from Fall 2019 to Summer 2019 to support AB705 coding	
2.	TC	Josh Adams	BIO 25	Marine Biology	X2019
				Technical Corrections: Changed effective term from Spring 2020 to Summer 2019 to support AB705 coding	
3.	TC	Josh Adams	BIO 27	Biology of Marine Mammals	X2019
				Technical Corrections:	

				Changed effective term from Spring 2020 to Summer 2019 to support AB705 coding	
4.	TC	Josh Adams	CHEM 1A	General Chemistry	X2019
				Technical Corrections: Changed effective term from Fall 2019 to Summer 2019 to support AB705 coding	
5.	TC	Josh Adams	CHEM 42	Introductory General Chemistry	X2019
				Technical Corrections: Changed effective term from Spring 2020 to Summer 2019 to support AB705 coding	
6.	TC	Josh Adams	ELEC 54A	Direct and Alternating Current Theory	X2019
				Technical Corrections: Changed effective term from Fall 2019 to Summer 2019 to support AB705 coding	
7.	TC	Josh Adams	ENGL 10	Introduction to Environmental Literature	X2019
				Technical Corrections: User and Auto generated prerequisite text, and changed effective term from F2019 to X2019 Previous User/Auto Description: Completion of ENGL 100B or higher (V8) OR Course Completion of ENGL 100 OR Course Completion of ESL 100 New Auto Description: Completion of ENGL 50 or higher (V8) New User Description; Completion of ENGL 100B or higher (V8) OR Course Completion of ENGL 100 OR Course Completion of ESL 100 or appropriate placement based on AB705 mandates	
8.	TC	Josh Adams	ENGL 25	Introduction to Language Study	X2019
				Technical Corrections: User and Auto generated prerequisite text, and changed effective term from F2019 to X2019 Previous User/Auto Description:	

				Completion of ENGL 100B or higher (V8) OR Course Completion of ENGL 100 OR Course Completion of ESL 100 New Auto Description: Completion of ENGL 50 or higher (V8) New User Description; Completion of ENGL 100B or higher (V8) OR Course Completion of ENGL 100 OR Course Completion of ESL 100 or appropriate placement based on AB705 mandates	
9.	TC	Josh Adams	ENGL 50	English 1A Support Course	X2019
				Technical Corrections: Changed effective term from Fall 2019 to Summer 2019 to support AB705 coding	
10.	TC	Josh Adams	ESL 10	ESL College Composition	F2019
				Technical Corrections: Corrections to the User and Auto generated prerequisite text Previous User/Auto Description: Course Completion of ESL 100 or ENGL 100 New Auto Description: Completion of ENGL 50 or higher (V8) New User Description: Course Completion of ESL 100 or ENGL 100 or appropriate placement based on AB 705 mandates.	
11.	TC	Josh Adams	MEDIA 22	Screenwriting	X2019
				Technical Corrections: Corrections to the User and Auto generated prerequisite text Previous Auto Description: Completion of ENGL 100B or higher (V8) New Auto Description: Completion of ENGL 50 or higher (V8) Previous User Description: Course Completion of ENGL 100 or ESL 100 or higher (V8); or Qualifying Placement from English Assessment. See Student	

				Success & Assessment Services for more information about the assessment process. New User Description: Course Completion of ENGL 100 or ESL 100 or higher (V8); or appropriate placement based on AB705 mandates	
12.	TC	Josh Adams	PHYS 11	Conceptual Physics	X2019
				Technical Corrections: Changed effective term from Fall 2019 to Summer 2019 to support AB705 coding	
13.	TC	Josh Adams	PSYCH 40	Introduction to Positive Psychology	F2017
				Technical Corrections: Addition of GE Option A: Area D, Option B: Area D	

V. Major and Certificate Recommendations – Consent Agenda Item – M/S/A 15-0-0 Vote

Item	Type	Submitter	Program Title / Description of Revisions	Program Type	Eff Date
1.	TC	Adrienne Leihy/ Betsy Fisher	Culinary Arts: Restaurant Management	AA	F2018
2.	REV	Hiroshi Fuchigami	Art: Applied Photography	Certificate of Achievement	F2019
			<ul style="list-style-type: none"> • Reduce units from 24 to 16 • Remove from requirements: ESHIP 106, MEDIA 4 • Remove from electives: ART 3 & ART 7A • Move from requirements to electives: ART 19, ART 82, ART 83 		
3.	REV	Carol Hatrick	Dental Hygiene	AS	F2019
			<ul style="list-style-type: none"> • Reduce units from 102 to 101 • Remove from requirements: MATH 155 • Create 3.0 unit electives block containing: MATH 101, MATH 154, MATH 155, MATH 154, MATH 161 		
4.	REV	Carol Hatrick	Dental Hygiene	AS	S2020
			<ul style="list-style-type: none"> • Reduce units from 101 to 100 • DE 55B reduced by 1.0 unit 		

5.	REV	Katherine Slusser	Medical Assisting: Clinical and Administrative	AS	F2019
			<ul style="list-style-type: none"> Reducing units from 45.5 to 35 Revising catalog description Remove from requirements: CS 60.11A, MA 171, PSYCH 1A, MA 166.1, MA 168 MA 163L changing units from 2.00 to 1.50 MA 176 changing units from 3.00 to 2.00 		
6.	REV	Katherine Slusser	Medical Assisting: Clinical and Administrative	Certificate of Achievement	F2019
			<ul style="list-style-type: none"> Reducing units from 45.5 to 35 Revising catalog description Remove from requirements: CS 60.11A, MA 171, PSYCH 1A, MA 166.1, MA 168 MA 163L changing units from 2.00 to 1.50 MA 176 changing units from 3.00 to 2.00 		
7.	NEW	Janet McCulloch	Adult Ed: Web-Based Tools and Applications	Certificate of Completion	S2020
			Non-credit 0.00 Units <ul style="list-style-type: none"> Required courses: ADLTED 761.7, ADLTED 761.8, ADLTED 761.9 Total hours required: 54 		
8.	INAC	Katherine Slusser	Medical Assisting: Administrative	Certificate of Achievement	F2020
9.	INAC	Katherine Slusser	Medical Assisting: Administrative	AS	F2020
10.	INAC	Katherine Slusser	Medical Assisting: Clinical	Certificate of Achievement	F2020
11.	INAC	Katherine Slusser	Medical Assisting: Clinical	AS	F2020
12.	REV	Rich Lehrer	Radiologic Technology	AS	F2019
			Add to math electives: MATH 156, MATH 161, PSYCH 9		
13.	REV	Rich Lehrer	Radiologic Technology	Certificate of Achievement	F2019
			Add to math electives: MATH 156, MATH 161, PSYCH 9		

VI. Future Items

- A. DE Addendum Review – DOC recommendation
- B. Training
- C. CRC Members for 2019-2020 academic year

D. New/revised forms

E. Change from non-transferrable to transferrable

VII. Adjournment - Meeting adjourned at 4:32p