DISTRICT ACCESS COMMITTEE (DAC)
February 25, 2019
Button Conference Room (Second Floor)
3:00 – 4:30 p.m.

Present: Karen Furukawa, Kim Starke, Jessica Melvin, Leila Rand, Erin Daniels, Corinne Haverinen, Jennifer Richardson, Matthew "Q" McQuaig, Cindy Chong, Kim Starke, Robin McHale, and Susan Muskar

I.   Housekeeping; Check-in; Rumors
Committee members inquired as to why bond project updates is included on the agenda as a DAC responsibility. It was determined that ADA issues may relate to bond projects and that it may be necessary to hear project updates periodically.

II. Approval of minutes from January 28, 2019: Motion to approve the minutes by Jennifer, with one small revision, with a second by Leila.

III. Old Business:
*   Review Facilities & Bond Projects: Cindy
    Review of bond projects—does this pertain to DAC. Does pertain to ADA and projects? See above.

*   Status update - Web Accessibility Policy/Procedure 2.17P/P: Leila
    District Board Policy and Procedure 2.17 is scheduled to be reviewed by College Council on February 8. The committee discussed that all employees should be mindful of accessibility in all areas, especially online sites. Next steps will be to determine vetting of the policy.
    ✓ Committee discussed whether Distance Education should review 2.17 P/P.
    ✓ Action: 2.17 P/P will replace 3.12.3 P/P (developed by Phyllis Usina).

*   Digital Accessibility/ADA Compliant Signage: n/a

*   Update on Maps: Cindy
    Reviewed other college sites to confirm status of maps and she understands that SRJC desires functional maps. Cindy has been unable to find the original drawings of maps and this has been a slow going process. Karen indicated that Erin Bricker of Public Relations presented at a Cabinet meeting to demonstrate PR's new website (to include drop down menus of campus maps). Currently, Mike Garcia of PR is the point person for updating maps.

*   Digital Accessibility Emergency Communications: Robin
    Suggested dates for emergency alert test drills are being discussed with Cabinet. The District is considering changing alert system from Regroup to Informacast. IT infrastructure is still pending.

*   Quinn Locker Room rooms: Cindy/Karen:
    Grab bars will be installed by Facilities Staff

- One-way street at Scholars Drive – Kathy
  One-way street may be pending due to SRT still being housed near the tennis courts while Burbank remodel is completed. However, the City of Santa Rosa Board of Directors has approved SRJC's request to use City of Santa Rosa tennis courts space temporarily.

- Proposal for DAC Funding for a blind student worker to work on accessibility projects – Corinne/Leila
  Corinne and Leila provided an update regarding students hired to work on accessibility projects.

- Portal and website portal design: Don Webb
  Leila updated the committee stating that the ad-hoc committee approved the homepage redesign. New web design should go live in June 2019. Conversations are continuing regarding portal design.

- Southwest Center Paper Applications:
  No new follow-up.

III. New Business:

- Procedure – Information and Communication Technology (ICT) accessibility issues/grievances recommended by the Chancellor's Office – Leila
  Leila presented information on the Chancellor's office recommendations, which describes the need for a process to inform web users of accessibility issues. Leila and Corinne will work on a draft for committee's review.

IV.   Adjournment: 4:40pm