

**DISTRICT ACCESS COMMITTEE (DAC)**

March 25, 2019

Button Conference Room (Second Floor) 3:00 – 4:30 p.m.

Present: Karen Furukawa, Kim Starke, Leila Rand, Erin Daniels, Corinne Haverinen, Jennifer Richardson, Matthew “Q” McQuaig, Cindy Chong, Kim Starke, Robin McHale, Scott Conrad, Don Webb, Kathy Bell and Susan Muskar

- Housekeeping; Check-in; Rumors  
N/A
- Approval of minutes from February 25, 2019: Motion to approve the minutes by Scott, with one small revision, with a second by Kathy.
- Old Business:
  - Review Facilities & Bond Projects: Cindy/Leigh
    - ✓ It was agreed that updates to bond project will be fine-tuned to meet DAC needs.
    - ✓ ADA Database: Leigh stated that the team is having trouble getting the database up and running. Confirmed it will be converted from File Maker Pro to Access. Data needs to be migrated from one database to another. May have the ability to bring prior Architerra database in combination with File Maker Pro. Kim confirmed the data has been placed on her computer. Leigh will assist with placing material on a drive to share with DAC. Super Users will have access including Karen, Cindy, Kim, Sarah. Bond projects will take down old projects with great concerns so that will reduce the findings that have been recorded in the database.
      - Database is separated out into 3 tiers; tier 1 will be covered by the Bond.
    - ✓ Accessibility items:
      - Request to add grab bars above the urinal: if plans and construction have begun, we may not be able to add these to a project at this stage.
      - Inside of stall door: it would be helpful to have a handle placed inside of the door to assist with closing the door, as most restrooms are constructed, there is no way to close the door from inside of the stall when the user is an individual in a wheelchair.
      - Burbank will have an all gender restroom.
      - Kunde classroom will have an all gender restroom.
      - Parking—when parking is reduced, how do we have access disabled students?
      - STEM: Faculty and staff currently in Shuhaw will move into the Kunde classroom building.
      - Button, Foundation, ELS will be demolished for the new student housing living space.
      - Break rooms and other above and beyond items will be discussed with DAC.
      - The District is considering closing Elliott for a trial period of 18 months.

- Status update - Web Accessibility Policy/Procedure 2.17P/P: Leila  
The policy is still a work in process with work on language to grant accessibility exemptions in cases where making DE online course content accessible would alter the nature of the instructional activity, with input from DE and DRD. Leila, Distance Ed (Corrine), DRD and Phyllis Usina are working on this piece. Faculty have the purview to develop course curriculum and they will attempt to make a course as accessible as possible without knowing what accommodations will be requested. If there is no accommodations possible or within reason, attempt to accommodate within good faith. For students and staff that require accommodations, it is recommended that parties participate in an interactive process to discuss what accommodations will work. If the class will be fundamentally changed, then the student will receive a waiver. Karen spoke with legal counsel: OCR direction is to follow current practice.
- Digital Accessibility/ADA Compliant Signage: n/a
- Update on Maps: Cindy
  - ✓ As a cost-saving measure, Cindy would prefer to wait to update maps until some of the major construction has been completed and requested that this discussion be placed on hold for 6-8 months.
  - ✓ Construction updates will appear on the parking web page.
  - ✓ Kim asked if there could be a DRD link to the construction page. Currently this link is located on the District Police web page so centralizing it would be helpful.
  - ✓ The committee was reminded that the web address maps.santarosa.edu is still available and it may be helpful to link all maps from to this site.
  - ✓ Robert Thompson of IT manages maps.
  - ✓ Floorplan maps are being updated and should be available in the near future. This should include the space capacity and number of desks in each classroom. Michelle Vidurri of A&R should be advised to not allow students to link to this information.
- Digital Accessibility Emergency Communications: Robin  
Suggested dates for emergency alert test drills have been submitted to Kate Jolley for approval by Cabinet. The District and IT are working now to program an interface between our emergency alert system platforms which will allow messaging to initiate from Regroup to Informacast. IT infrastructure is still pending for messaging interface over District computer and media panels.
- Quinn Locker Room rooms: Cindy/Karen:  
Grab bars will be installed by Facilities Staff by March 31, 2019.
- One-way street at Scholars Drive – Kathy
  - ✓ One-way street is not an option. The suggestions to widen the sidewalk or remove the sidewalk is problematic therefore, students may need to use the existing pathways through Lark. Either leave the sidewalk “as is” or remove it. May not have a good solution to provide a safer travel space on this thoroughfare.
  - ✓ Leigh suggested moving APE into Quinn office space. He feels that the project could move ahead quickly to complete.

✓ Tennis courts will be shut down on April 15 for SRT use.

- Proposal for DAC Funding for student employees to work on accessibility projects:  
Corinne/Leila:  
DAC funded students have used less money than the committee agreed to, therefore, a request was made to have the excess reallocated or re-granted for project use in the next fiscal year.
- Portal and website portal design: Don Webb  
Student portal is in process, however, the project is more challenging than originally thought. Plans are to have the project complete by the end of the year. Don further commented that all websites are in the process of being made ADA compliant. The new webpage has been approved. Landing pages/navigation will go to landing pages with links completed by June 17.
- Southwest Center Paper Applications: No new follow-up.

III. New Business: N/A

IV. Adjournment: 4:10pm