



District Facilities Planning Committee (DFPC)

Minutes of the Tuesday, April 18, 2017 Meeting, 9:30-11:00am
Plover 526/Petaluma VC

Members Present

Paul Bielen, Mike Garcia, Laura Downing-Lee, Doug Kuula, Robin McHale, Doug Roberts, Mike Roth, Leigh Sata, Gary Watts, Patie Wegman

Members Absent

Katy Jamshidi, Carla Grady, Erik Oden, Laura Rivera, Keith Simons

Guests

Laura Aspinall, Ralph Gause, Tara Johnson, Javier Rodriguez, Mary Sandberg, Kat Venezuela

Staff

Kimberly Kalember

Approval of Minutes: The meeting notes of February 21st were approved as presented.

Paul Bielen welcomed the guests and everyone introduced themselves.

PLANNING ISSUES/UPDATES/CONCERNS

- Paul reported that the 12K main switchgear bus bar between Doyle Library and Bussman is in need of review and potential repair by PG&E. FPO is looking to take full campus power down (exact time span TBD) on the first Friday off, June 2, 1017.
- The group discussed the appropriate approval process for the interior finishes selections. A recommendation was made to have Doug Roberts confirm BFC and BOT presentation.
- A brochure from Hawk Crosswalk was shared showing future crosswalk signals that will be placed on Mendocino. Installation is slated for next summer.
- Leigh Sata, the committee, and guests discussed the ending of the 2030 Plan Steering Committee and the continuing FMP sub-committee involvement. A survey for the use of the demonstration classrooms is in process. Ralph shared the District's three vendors (Steelcase, Hayworth, and KI) and the process for the furniture selection.
- Concerns were raised and discussed regarding ADA compliant accessible furniture, finding a vendor that is knowledgeable on ADA requirements, and the standardization process.
- Leigh shared the proposal for the function transition of each of the eight 2030 ad hoc committees.
- The committee discussed purchasing co-ops and furniture vendors and the need for a solid FF&E standard for the district.
- The DFPC discussed the possibility of bringing in a new vendor while continuing with Dovetail on several existing projects.
- It was decided that the FF&E, Signage, and Demonstration Classrooms respective sub-committees meet to assess next steps for completion of the furniture standards.
- Institutional Research will be asked to create a survey.