1. APPROVAL OF December 17, 2013 MINUTES: The minutes were approved. The minutes from the November meeting were also approved.

2. PLANNING ISSUES, UPDATES, CONCERNS?: Standing Item:
   Questions, status updates, concerns raised from the floor.
   Paul informed the committee of a power outage on January 19th that affected the entire Santa Rosa campus for about 6 minutes.

3. CURRENT MAJOR AND MINOR CAPITAL PROJECTS UPDATE:
   A. Polling Strategist: Tony reported on the interviews for the polling process. These firms were selected:
      
      TBWB – Polling Strategist
      FM3- Pollster
      California Financial Services – Financial Consultant
      SYCR – Bond Counsel
      
      The timeline to start the polling calls is March or April, and we are now looking at the November ballot. A Facilities Master plan will be done probably in two phases: 1. Projects on the Measure A list from 2002 that we were not able to do, and 2. A Facilities Master Plan which will be developed over the next year or year and a half which will include interviews with all of the departments.

   B. Bailey Field Switchgear and Transformer Replacement Project: Paul will follow-up with GHD (engineer on the project) for the timeline.

   C. Haehl Pavilion Switchgear and Transformer Replacement Project: Same as B above.

   D. Shuhaw Multizone Replacement: Paul reported on the walk-through where 15-16 contractors were involved. The final bid will be opened on January 28th.

   E. Pioneer Loading Dock Cover: This project has been DSA approved and is now going through the bidding process. The job walk will be lined up soon.

   F. Electronic Signage: Tony is reviewing options and checking out other colleges that have freeway signs. Eventually, the signs are planned for Santa Rosa and Petaluma.

4 CURRENT MAINTENANCE PROJECT UPDATE:
   A. Santa Rosa
      1. Quinn Indoor/Outdoor Pool Pump: Paul is working on quotes for this VSD (variable speed drive) project and is hoping to have all the quotes by this week.

      2. Call Children’s Center Lock Replacement: Paul gave an update on the lock project. Eric
Rausch is getting quotes.

3. Call Children’s Center Outdoor Cover Installation: Paul reported that the installations are complete.

4. Handrail for Pioneer and Lark: Paul reported that A.E. Nelson was the low bidder and installation will begin this week. Paul is coordinating so that there will be minor disruption to student access. Patie suggested that February 13 – 17 would be a good time since there will not be student activity at that time.

5. Bech Hall 1955 A “Chemical Storage Unit”: This room is where temperature-sensitive chemicals are stored. R.E. Corp will be the contractor on this split system project and the equipment will be ordered as soon as they receive the Notice to Proceed. Diana Rangaves asked how a contractor becomes “prequalified.” Tony explained that once a year Purchasing puts out a call to contractors, engineers, and architects and asks them to provide certain information, including qualifications and insurance coverage to be on the pre-qualified list.

6. Flagpole Replacement: The tall flagpole in front of Analy Hall that has been there since the 40’s, will be replaced with a shorter pole and lights. This will cost around $10,000 plus $4-5,000 for installation. Duane De Witt would be able to donate a flag.

7. Haehl West Bleacher Motor Replacement: The motor for the bleachers is failing. Paul is getting 3 proposals and so far the first one was $26,000.

8. Lark Planetarium Repair: Paul explained that every 3 – 4 years the cracks need to be repaired.

9. KAD Hot Water Loop: Paul explained the repair of the hot water loop.

10. Burbank Boiler: Both Garcia and Burbank had excess air in the lines that was causing the boiler to malfunction.

11. KAD Faulty Lane Line Floats: Jill added that the underwater lane line floaters (just the white ones) were disintegrating, but the company will replace them at no cost to the college.

12. Bertolini HVAC: Patie asked that this item be put on the agenda so that it can be followed and tracked in terms of the solutions tried. This is also being tracked by the District Safety and Health Committee.

B. PETALUMA

1. HHW Leak in Original Infrastructure: Emergency repair was done on the 5th leak in this area over the break.

2. Boiler for Doyle and Jacobs update: Some issues were caused by the leaks discussed in the previous item. It has now been running fairly well with some minor exceptions. It’s critical to keep the boiler on-line all the time.

C. SHONE FARM

1. Outdoor Walk-In Freezer Install: Paul has not been informed of the timeline yet, but will keep the committee informed.

2. Flagpole installation: This new lighted flagpole will be installed on the patio. Paul has two proposals at this time.