District Facilities Planning Committee (DFPC)
Minutes of the Tuesday, May 20, 2014 Meeting, 9:30-11:00am
Doyle Library, Santa Rosa Campus– Plover 526/SRJC Petaluma, PC-602

Members Present
Paul Bielen, Doug Kuula, Jill McCormick, Erik Oden, Diana Rangaves, Tony Ichsan, Keith Simons, Gary Watts, Patie Wegman

Members Absent
Nick Greco, Doug Roberts

SRJC Staff
Kimberly Kalemb

Approval of Minutes
• The minutes of the March 11 and April 15 were approved as presented.  MSC

PLANNING ISSUES, UPDATES, CONCERNS
• The Frank P. Doyle lighting was added to the agenda under current maintenance project update.

CURRENT MAJOR AND MINOR CAPITAL PROJECTS UPDATE:

A. Accreditation & DFPC Committee Function
   a. Doug Kuula, chair of Accreditation Standard IIIB, has been in discussions regarding the DFPC committee function. IEPC will discuss DFPC’s committee function options at the September 16th meeting, and if any changes are made the participatory government process will commence.

B. Polling/Bond Update
   a. The polling consultants (FM3) and polling strategists (TBWB) contacted 801 voters of whom 94% were either very familiar with the SRJC or had friends and family who had attended the JC. 72-75% of voters were in support of the bond. Two additional companies involved in the Bond process are, California Financial Services and the Bond Council (SYBR) out of San Francisco. FM3, TBWB, CFS and SYBR were the same team that participated in SRJC’s 2002 Bond.
   b. The Board of Trustees, if agreed, would approve a July resolution for the Bond to be placed on the November ballot. From July 22 to November no time, equipment, or funds related to the Bond can be charge to district monies.
   c. Factual items regarding the Bond will be available via SRJC’s website and a single page fact sheet is under development.
   d. Jill McCormick offered the services of the KAD department in support of Bond activities.
   e. Training sessions with the consultants are being discussed in an effort to inform and train SRJC employees to bring a consistent message to the community. It was suggested that the Bond be part of Fall PDA Day.
   f. Erik Oden, SRJC Electrician, attending for Nick Greco, was introduced to IEPC.
g. Local community members highly value SRJC as a whole and have been pleased with the outcome of the last Bond.

h. SRJC’s dollar amount for the Bond is $410 million which is based on $25 per $100,000 price in value for home owners.

C. Bailey Field Switchgear and Transformer Replacement Project

D. Haehl Pavilion Switchgear and Transformer Replacement Project
   a. The design team of GHD have completed 50% of project C & D with an anticipated date of the fall holidays for the switch out and installation. Approximately 40% of the campus will be affected during the switch out.

E. Shuhaw Multi-Zone Replacement
   a. The split systems in the six areas of Shuhaw are up and running and individual offices with units will be address post commencement.
   b. The transformer next to the vending machines in Shuhaw will be protected by a metal corrugated cage, and a log out tag will be put on the breakers above the transformer.

F. Pioneer Loading Dock Cover
   a. The Pioneer Loading Dock project presented a few unforeseen issues that included differences between the drawings and actual structural components. This project should be completed by the first week in June.
   b. IEPC discussed the communication process for various district wide projects and how those projects impact SRJC employees and students. Proper dissemination of information to SRJC staff is always a priority for FPO.

G. Electronic Signage on the Westside Santa Rosa Campus
   a. Tony will share sign designs and options at the September IEPC meeting. Post and panel free standing hardwired 10’ x 20’ signs will be created for both the north bound and south bound traffic (slightly angled) on 101. Future signs on Mendocino and Petaluma Campus can be coordinated with the internal flat screens on one infrastructure. This signage will allow the college to announce and highlights events, updates, and information to the public.

H. District Wide Well Investigation.
   a. There are two existing non-operational wells on the SR campus, one on the northwest corner of Bailey Field and one on the south end of Lounibos. The board has approved the opening of the Lounibos well for irrigation purposes. Shone Farm and SRJC Petaluma are also under consideration for well opportunities.
   b. The committee discussed the water saving efforts taking place district wide.

I. College Skills
   a. FPO is working with IT to expand and add computers to the Analy Village College Skills Lab. This addition will assist both students and expand enrollment growth.

CURRENT MAINTENANCE PROJECT UPDATE:

A. Santa Rosa
   1. Quinn Indoor/Outdoor Pool Pump
      • A contract is in place with Pool Solutions to install the indoor/outdoor variable speed drive pool pumps for the Quinn Swim Center and a switch out of the Kemtron chlorine pumps. This is the first of the Prop 30 energy efficient programs. The proposed schedule will be
shared with the KAD department for a mutually convenient installation time.

2. Flagpole Replacement
   - The district will replace the Analy flagpole and add solar lighting.
   - The Shone Farm Dutton Pavilion flagpole lighting has also been upgraded. The US, California, and Shone Farm flags are soon to be in place.

3. Haehl West Bleacher Motor Replacement
   - American Eagle, contracted for preventative maintenance on SRJC’s bleachers, installed motors on the north side bleachers. This project is completed and allows for safer maneuvering by the equipment techs.

4. 3 Meter Board Maintenance
   - The plans have been received from the engineer and a quote is forthcoming for the value board rails, handrails, support pillar, and pit covers.

5. Faulty Lane Line Floats
   - The replacement floats are in and KAD is working on color uniformity.

6. Bertolini HVAC
   - FPO is looking to improve the HVAC supply line that feeds to the third floor of Bertolini.

7. Burbank HVAC
   - The insulation has broken down and adhered to the inside of the supply and return ducting. New filters will provide an assessment of the problem which FPO believes to be an installation issue.

8. Doyle Lighting
   - Exterior Doyle pole lights are now enabled for daytime hours and the system is hardwired until a secondary lighting panel can be replaced in the next couple of weeks.

PETALUMA

1. Boiler for Doyle and Jacobs Update
   - The Doyle and Jacobs buildings are now 20 years old and Petaluma Campus is working with engineering consultants to update some rough order magnitudes for the boiler leaks (4) which will hopefully be incorporated into the deferred maintenance projects.

SHONE FARM

1. Outdoor Walk-In Freezer Install
   - With the increased activities at Shone Farm a walk-in freezer will be installed and FPO is working with the staff on a proper location for the freezer.

PSTC

1. Vehicle Cover and Vent Approval Process
   - The vehicle cover has been installed and the vent prop DSA approval is in process. The outstanding item is the student cover for shade protection will follow.
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OTHER ITEMS
- The committee made the decision to change the meeting time to 9:00-10:30am. This proposal will go to September College Council meeting.

ADJOURNMENT
- The meeting adjourned at 10:55 a.m.

The next DFPC meeting will be held on Tuesday, September 16, 2014  
9:00-10:30 am, ROOM TBA