

District Facilities Planning Committee (DFPC)

Minutes of the Tuesday, September 19, 2017 Meeting, 9:30-11:00am
Doyle 4245/Petaluma VC

Members Present

Paul Bielen, Laura Downing-Lee, Kimberly Kalember, Doug Kuula, Robin McHale, Doug Roberts, Mike Roth, Kat Valenzuela, Gary Watts, Patie Wegman

Members Absent

Mike Garcia, Carla Grady, Erik Oden, Leigh Sata, Victor Tam

Guests

Josh Pinault

Approval of Minutes: The meeting notes of May 16 were approved with 2 corrections. The committee introduced themselves.

COMMITTEE FUNCTION & STRUCTURE

- The committee discussed the function changes, the addition of non-voting members, and Doug Kuula as ex-officio. The Director of Facilities Operations position has been eliminated and is to be replaced with the Director of Capital Projects. This request will be taken to College Council along with the request to make Doug Kuula a voting member.
- It was suggested that the committee member's title be added to the roster.
- The committee discussed faculty shared governance and the committee selection process, and changing the day/time of the DFPC meeting. These items will be brought to College Council for consideration. The time frame of 3-5pm is a more available time for most faculty to attend institutional meeting.

PLANNING ISSUES/UPDATES/CONCERNS

- Paul reported out on the Quinn Central Plant schedule and the committee discussed the issues and concerns regarding the central plant replacement timeline.

INTERIOR SPACE DESIGN GUIDELINES

- The committee discussed the communication issues and problems that resulted in the discontinuance of Dovetail Consultants, and their work on the interior space guideline standards. LPAS is the new firm that will move forward with the FFE standard design guidelines.

SIGNAGE & WAYFINDING

- The proposal for this project is in review and will be brought to the October DFPC meeting.

BURBANK EXTERIOR GROUT TEXTURE DESIGN CONCEPT

- The committee has requested a sample of the grout texture design.

PROJECT SCHEDULE

- The project schedule will be distributed to additional constituent groups, and the committee viewed various project photos.
- The project list will be added to the DFPC page as a link.

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- The Service Plus System is going to be used for future maintenance requests.

ADJOURNMENT

- The meeting adjourned at 11:00 a.m

*The next DFPC meeting will be held on Tuesday, October 17, 2017
9:30-11:00 am, Video conference rooms Plover 526 & Mahoney Library 726*

Agenda & Minutes from 2002-Present, can be found on Sharepoint:

<https://bussharepoint.santarosa.edu/committees/district-facilities-planning/SitePages/Committee%20Home%20Page.aspx>