



District Online Committee - Agenda

Wednesday, December 12, 2018 ~ 1:00-3:00 p.m. ~ CETL - Doyle Library (3rd Floor)

Agenda Items	Activities and Outcome
Members:	Lisa Beach (Director DE, co-chair) (A**) Michael McKeever (Computer Studies) (F) Alicia Virtue (Dean, LRET) (A*) Mike Roth (IC) (Ex Officio) Liz Du Plessis (DE) (C) Erin Sullivan (Faculty, Behavioral Science) (FAFA) Amanda Greene (Counseling) (F) Leena Her (Work Experience)(F) Alice Hampton (Child Development)(F**) Andrea Thomas (KAD)(F) Jessica Harris (Library) (F) Anna Valdez (Assoc Dean, Health Sciences)(A) Jurgen Kremer (Behavioral Science)(F) Sarah Whyllly (DE) Michelle Vidaurri (Dir, Student Success)(Ex) Kaitlin Wood (Student Success Specialist) (C) Debbie Gonnella (C)
Welcome and Approve Meeting Minutes:	Approve November 14 minutes (available on committee page)
Announcements:	Members share relevant information about events, etc.
Distance Ed and state updates: [Lisa]	Report
Updates to Online College Project: [Lisa]	Report
Follow up on drop data discussion from 11/14 meeting	Report, discussion
SWOT analysis: [Alice, Michael]	Discussion of SRJC's Strengths, Weaknesses, Opportunities and Threats (SWOT) in delivery of online education, in preparation for further discussion and self-study related to joining the OEI Course Exchange
Course Exchange Town Hall meeting: [All]	Discussion, Planning
Adjournment	

Committee Function [CF]: 1) Promote the knowledge and understanding of Distance Education across the District. 2) Provide a forum for the discussion of and assisting with online issues related to curriculum development, faculty training, and faculty support. 3) Conduct regular assessment to determine online learning needs. 4) Develop and recommend District policy and procedures in the area of online learning. 5) Maintain a set of best practice recommendations for online instruction. 6) Provide input on the Online Learning website. 7) Provide advice as requested on matters related to online instruction. 8) Consult with the Educational Planning & Coordinating Council (EPCC) on matters related to online instruction.

Meeting Dates & (Note Takers):	9/12/18: Leena Her 10/10/18: Liz du Plessis 11/14/18: Mike Roth (Alicia Virtue) 12/12/18: Andrea Thomas	2/13/19: Anna Valdez 3/13/19: Debbie Gonnella 4/10/19: Jessica Harris 5/8/19: Mike Roth?
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